

**Re-Organization / Special Meeting**  
**January 5, 2021**  
**North Norwich Town Hall**  
**6:30 pm**

**Present:** Deputy Supervisor / Council Member: Elton Proskine  
Council Members: Dean Edwards  
Timothy Jeffrey  
Joseph Santiago  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
4 Residents

**Flag Salute**

**Supervisor Vacancy**

Mr. Edwards stated that he explained the options in the email he sent out and that he was in supporting the appointment of former Town Supervisor, Robert Wansor to the position. Mr. Jeffrey stated he was also in support of Mr. Wansor. Mr. Santiago asked if Mr. Wansor, who was present, was interested in being appointed to the position. Mr. Wansor indicated that yes, he is very interested. The appointment expires December 31, 2021.

**RESOLUTION APPOINTING TOWN SUPERVISOR  
TO FILL VACANCY**

At a meeting of the Town Board of the Town of North Norwich held on the 5<sup>th</sup> day of January, 2021 at 6:30 p.m., at the Town Hall, and due and proper public notice of said meeting having been given and said meeting been publicly held, and there being a quorum present and participating thereat throughout, there were:

PRESENT: Deputy Supervisor Elton Proskine  
Council Member Dean Edwards  
Council Member Joseph Santiago  
Council Member Timothy Jeffrey

ABSENT: none

Mr. Edwards moved the following resolution for adoption:

Whereas, the Town of North Norwich received a letter of resignation from Supervisor Timothy C. Brown dated, December 6, 2020; and

Whereas, such letter of resignation created a vacancy in the office of Town Supervisor; and

Whereas, the Town Board wishes to maintain a five member voting Town Board; and

Whereas, the Town Board wishes to maintain Town representation on the Chenango County Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, the North Norwich Town Board appoints Robert Wansor to the position of Town Supervisor to fill the vacancy expiring December 31, 2021; and

Seconded by Mr. Jeffrey and put to a vote with the following results:

AYES: Mr. Edwards, Mr. Jeffrey, Mr. Proskine, Mr. Santiago

NOES: none

ABSTENTIONS: none

The above resolution having received at least a majority affirmative vote , was declared by the Deputy Supervisor to be adopted.

## **2021 Annual Reorganization Meeting**

### **APPOINTMENTS and DESIGNATIONS by Town Board:**

**Town Historian: Janet Decker**

**Enforcement Officer: John Kampe**

**Records Management Officer: Loretta Smith**

**Registrar of Vital Statistics: Loretta Smith**

**Dog Control Officer: Carol Lawrence**

**Official Bank: NBT**

**Official Newspaper: Evening Sun**

**Official Meeting Date and Time: beginning February - 3<sup>rd</sup> Tuesday @ 6:30 pm**

**Attorney: David Merzig**

**Planning Board: Ann Campbell, Chairman exp. 12/31/2022**

**Scott Evans exp. 12/31/2023**

**Sally Chirlin exp. 12/31/2024**

**Susan Davidson, Secretary, exp. 12/31/2025**

**George Flanagan exp. 12/31/2026**

**Paul Read exp. 12/31/2027**

**Wayne Thiel exp. 12/31/2028**

**Board of Assessment Review: Kara Posson Reed exp. 9/30/22**

**Thomas Curtis exp. 9/30/23**

**Thomas Smith exp. 9/30/21**

**Secretary: Loretta Smith**

### **APPOINTMENTS by Supervisor**

**Bookkeeper: Johanna Moses**

**Deputy Supervisor Dean Edwards:**

**Liaison Town Board to Planning Board: Supervisor Robert Wansor**

**COMMITTEES: Buildings, Grounds & Parks – Timothy Jeffrey and Joseph Santiago**

**Highway - Dean Edwards and Elton Proskine**

**APPOINTMENTS by Town Clerk Smith**

**Deputy Town Clerks:** 1 - Marisa Eldred  
2 - Lorraine Baker  
3- John Smith

**Deputy Registrars:** 1 - Marisa Eldred  
2 - Lorraine Baker  
3- John Smith

**APPOINTMENT by Highway Supt. Eldred**

**Deputy Highway Supt:** Delbert Dewey

**APPOINTMENT by Town Justice Matott**

**Clerk of Court:** Loretta Smith  
**Deputy Clerk of Court:** Lorraine Baker / Marisa Eldred

**SALARIES:**

**GENERAL FUND**

	<b>2021 Budget</b>	<b>Board Approved for 2021</b>
Supervisor	\$ 7,000.00	\$ 7,000.00
Town Board (4 combined)	\$ 4,000.00	\$ 4,000.00
Justices/ Clerk	\$ 12,628.00	Justice Matott \$ 7,640.00 Clerk Smith \$ 4,988.00
Bookkeeper	\$ 7,000.00	\$ 7,000.00
Assessor	\$ 23,000.00	\$ 23,000.00
Town Clerk	\$ 25,615.00	\$ 25,615.00
Dep. Town Clerk	\$ 12.50 / hour	\$ 12.50 / hour (paid contractually)
Supt. of Highways	\$ 51,000.00	\$ 51,000.00
Dog Control Officer	\$ 2,000.00	\$ 2,000.00
Enforcement Officer	\$ 1,800.00	\$ 1,800.00
Board of Assessment Review & Secretary	\$ 800.00	\$ 216.66 /BAR \$ 150.00
Registrar of Vital Statistics	\$ 360.00	\$ 360.00
IRS Mileage Rate	\$ .56 for 2021	

**HIGHWAY FUND**

Highway Position # 1	- Kirchbaum	\$ 18.25	2020	18.16 /hour
Highway Position # 2	- Dewey	\$ 18.25	2020	17.71 /hour
Highway Position # 3	- Romanowski	\$ 17.25	2209	16.75 / /hour

**Extra Hire:     Laborer            \$ 12.50 /hour**  
**Truck Driver     \$ 15.00 /hour**

**RESOLUTION AUTHORIZING SUPERVISOR and DEPUTY SUPERVISOR TO SIGN  
SUPERVISOR'S NBT ACCOUNTS**

At a meeting of the Town Board of the Town of North Norwich held on the 5<sup>th</sup> day of January, 2021 at 6:30 p.m., at the Town Hall, and due and proper public notice of said meeting having been given and said meeting been publicly held, and there being a quorum present and participating thereat throughout, there were:

**PRESENT:**    Supervisor Robert Wansor                      Council Member Elton Proskine  
                      Council Member Dean Edwards                Council Member Joseph Santiago  
                      Council Member Timothy Jeffrey

**ABSENT:**     none

Mr. Edwards moved the following resolution for adoption:

Whereas, the Town of North Norwich has established accounts at NBT Bank; and

Whereas, there is a Depository Agreement with the Town of North Norwich and NBT Bank that require the Town Supervisor signature; and

Whereas, there may be an occasion that the Deputy Supervisor would have to act in the absence of the Town Supervisor;

NOW, THEREFORE, BE IT RESOLVED, the North Norwich Town Board authorizes Supervisor Robert Wansor to sign said NBT Bank accounts; and

BE IT FURTHER RESOLVED, the North Norwich Town Board authorizes Deputy Supervisor Dean Edwards to sign said NBT Bank accounts in the absence of the Supervisor.

Seconded by Mr. Jeffrey and put to a vote with the following results:

**AYES:** Mr. Edwards, Mr. Jeffrey, Mr. Proskine, Mr. Santiago, Mr. Wansor

**NOES:**            none

**ABSTENTIONS:** none

The above resolution having received at least a majority affirmative vote, was declared by the Supervisor to be adopted.

**Code Enforcement**

Mr. Kampe told the Clerk earlier today that he needs to speak with someone about his pay. The 2 checks he received are different. The Clerk told him it is \$150 / mo gross or \$1800 / year. Mr. Kampe indicated that when he was interviewed for the position he was told that the position paid \$18,000. / year. He wouldn't have been interested if it only paid \$1800. Mr. Wansor will contact him over this.

**Bonding Bookkeeper**

Mr. Santiago asked Supervisor Wansor if Johanna Moses was bonded. He knows the last bookkeeper we had was. There was discussion as to whether the Town Insurance has the bookkeeper bonded or not as the bookkeeper has no

authority to sign checks. Supervisor Wansor will look into it tomorrow.

### **Bank Accounts**

Discussion with Supervisor Wansor about using 1 checking account as opposed to the current 3 accounts. Mr. Wansor said he was hoping to utilize all the checks that had already been purchased. The Clerk said that the Town had used just 1 checking account in the past. The State had not criticized the use of only 1 account when we had been audited in the past. Mr. Wansor did say that he thought the bookkeeper would rather have just the one account.

### **Town Hall**

The roof at the Town Hall is leaking in the Head Start office. This is an area of the roof that was not considered to be really bad. Head Start also recently replaced the kitchen floor. The roof will be discussed at next regular meeting.

### **Highway**

Highway Supt. Eldred had listed the Ford T5060 with mower on Auctions International. The final bid was \$32,000. Mr. Proskine thinks that the Board should sell it. Mr. Eldred said that he would be working with Town of Norwich in renting a tractor with mower for the 2 times they mow this year. He plans to work a 2 shift when mowing and get it done in about a week. Mr. Edwards moved, Mr. Santiago seconded, to approve the sale of the Ford tractor with mower for \$32,000. as well as the old furnace and compressor, discussion, all ayes. Supt. Eldred informed the Board that the Town would be receiving a check for approx \$33,892 for the sale of the surplus.

Mr. Eldred told the Board that he can get a used (13 years old) Gradall for around \$20,000. The one we have is a 2000 purchased in 2013 for \$53,000. He stated they put about 180 hours a year on the gradall.

### **Hazard Mitigation**

Supt. Eldred told Supervisor Wansor that he thought there may be more work that was being done with Shane Butler on the Hazard Mitigation Plan. Mr. Wansor will look into it.

### **Thank you**

Mr. Jeffrey thanked everyone for the flowers sent with the recent loss of his mother-in-law. Mr. Santiago thanked everyone as well for flowers in his recent loss of his mother-in-law and Supt. Eldred thanked as well for flowers sent on behalf of the loss of his grandmother.

### **Adjourn**

Meeting adjourned at 7:17 pm

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**

**Regular Meeting  
January 12, 2021  
North Norwich Town Hall  
6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Dean Edwards  
Elton Proskine  
Timothy Jeffrey  
Joseph Santiago  
  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
Enforcement Officer John Kampe  
3 Residents

**Flag Salute**

**Minutes**

Mr. Edwards moved, Mr. Jeffrey seconded, to approve the minutes from the December 8, 2020 and January 5, 2021 meetings, discussion, all ayes.

**Reports**

Mr. Edwards moved, Mr. Proskine seconded to accept the following reports, discussion, all ayes.

**DCO** – not in attendance

**Clerk** – December Town Clerk report

**Supervisor** – working on compiling a December 2020 report in the quickbooks system. He will have it available next month.

**Enforcement Officer** – Mr. Kampe reported on the progress with the property on corner of Post Rd. and Ripple Rd. Supervisor Wansor told Mr. Kampe he wants to discuss the salary for his position with him. He understands he was told the position pays \$18,000 / year when it actually pays \$1,800 /year. Mr. Kampe said he was told that. Mr. Wansor has information on what other Towns pay around the County and they range from \$400 - \$3,700. Minimum wage at \$12.50 / hour would allow for 144 hours a year. Mr. Wansor asked him if he would be willing to stay on at \$1,800/ year for now. Mr. Kampe indicated he would. The Board thanked him.

**Correspondence**

**\*Thank you note cards from:** Light up North Norwich Committee for daonation  
Peggy & Timothy Jeffrey for bereavement flowers – mother-in-law  
Joseph & Christine Santiago for bereavement flowers – mother-in-law  
Joseph Eldred bereavement flowers – grandmother

**\*2021 City of Norwich Youth Bureau**

Information on Winter Programs

**Old Business**

**\*City of Norwich Youth Program Agreement**

Mr. Proskine said he would like to see participation numbers from both Norwich and Sherburne. He added that the cost to participate with the Sherburne program concerns him. The Clerk will contact Norwich's Rob Mason and ask for their numbers. Mr. Edwards moved, Mr. Proskine seconded to authorize Supervisor Wansor to sign the 2021 Norwich City Youth Agreement with cost of \$480., discussion, all ayes.

**New Business**

**\*none**

**Public Concern or Input**

**\*Tom Curtis**

Mr. Curtis asked if we have a Town Attorney. Supervisor Wansor said that yes he is keeping Aaron Dean at this time. Mr. Curtis also asked how much the County pays for snow and ice removal. Supt. Eldred said the Town is paid \$18.07/lane mile or approx. \$89.27 every time they go out. For December the County was billed \$1,373.68

## **Buildings and Grounds**

### **\*Town Hall Roof**

Mr. Edwards asked if we had received an estimate from Prisco. No we have not. He said that Prisco told him quite a bit of new sheathing will be needed. He also found a hole by the chimney. He said he could fix it for about \$100. The propane exhaust goes out of basement toward the church. The chimney isn't used any longer. Mr. Jeffrey moved, Mr. Santiago seconded, to approve Prisco to cover the chimney and repair the hole not to exceed \$200, discussion, all ayes. Prisco will be forwarding an estimate for the roof replacement as well.

### **\*Head Start heating issue**

Heat in the HS office goes down to 65 frequently. Supt. Eldred said it was 70 this morning but then drops off. HS employees use the emergency exit as an entry/exit door all the time which causes the room to lose heat. Supt. Eldred will look into this further.

## **Highway**

### **\*Highway Supt. Report**

Supt. Eldred emailed his December report to all the Board members. The report is on file in the Town Clerk office.

\*Mr. Eldred informed the Board that he is starting a tree removal program. The only trees that have been removed in the past are trees that have fallen in the road. There are numerous trees on the Town right of way that need to be addressed.

\*There will be a check coming soon for the sale of the tractor, heater, air compressor and old wing. He expects the check to be \$33,892.

\*Supt. Eldred discussed the Gradall upgrade with the Board. He can get a used 2006 from Vantage Equipment for \$19,995. He has estimates on 4 other used ones:

- Yacano – 2004 \$52,000 with trade
- Yacano – 2007 \$64,000 with trade
- Vantage – 2005 \$41,500
- Vantage – 2005 \$42,675

Yacano's will give us \$5,000 for trade. Their machines are all rented machines. The one he is looking at with Vantage they just acquired through a trade where they gave them \$21,000 for it. It has one owner. We use one for about 300 hours a year. Mr. Eldred's recommendation is to list ours on Auctions International and proceed to purchase this one for \$19,995 using funds from the sale of the tractor to fund the purchase. Mr. Edwards and the Board agreed if we can get \$6,000 for ours we would have a newer machine for \$14,000. Mr. Edwards moved, Mr. Santiago seconded, to purchase the 2006 Gradall from Vantage Equipment for \$ 19,995. and to declare as surplus the 2000 Gradall and list on Auctions International with a minimum bid accepted of \$6,000., discussion, all ayes.

## **Payment of Bills**

Mr. Jeffrey moved, Mr. Santiago seconded, to authorize payment of the bills, discussion, all ayes.

### **Year End 2020**

General Fund	# 211 - # 219	Total	\$ 10,092.77
Special Districts	# 22 - #	Total	\$ 929.81
Highway Fund	# 201 - # 217	Total	\$ 8,417.76

### **January 2021**

General Fund	# 1 - # 11	Total	\$ 3,246.26
Special Districts	# 1- # 1	Total	\$ 93,756.34
Highway Fund	# 1 - # 5	Total	\$ 5,444.62

## **Adjourn**

Meeting adjourned at 7:33 pm

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**

**Regular Meeting  
February 16, 2021  
North Norwich Town Hall  
6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Dean Edwards  
Elton Proskine  
Timothy Jeffrey  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
NYS Assemblyman Joseph Angelino  
2 Residents

**Flag Salute**

**Assemblyman Joseph Angelino**

Supervisor Wansor introduced Assemblyman Angelino to those in attendance. Mr. Angelino first thanked the Board for allowing him to attend the meeting adding that he is trying to visit all the municipalities in his district. He told everyone to feel free to contact his offices at anytime for any concerns or questions. He says he has been very busy since taking office in January. He serves on the Banks, Parks and Tourism, Corporations and Investigation, Oversight and Analysis Committees. Unfortunately, he didn't get on the Agriculture committee. Supt. Eldred asked him about CHIPS funding. He said that the 20% is supposed to be made whole. Mr. Wansor asked if there was any grant money available to help with funding resurfacing our Park walkway. He responded that he would look into it. Mr. Angelino did say that there is a program to name bridges on state highways after a prominent deceased citizen from the municipality Adding that the Town may want to consider naming the bridge over the Chenango River on State Highway 12. The Board thanked Mr. Angelino for attending.

**Minutes**

Mr. Jeffrey moved, Mr. Edwards seconded, to approve the minutes from the January 12, 2021 meeting, discussion, all ayes.

**Reports**

Mr. Edwards moved, Mr. Jeffrey seconded to accept the following reports, discussion, all ayes.

**DCO** – not in attendance – Supervisor Wansor spoke with her she had rec'd 1 complaint of stray dog

**Clerk** – January Town Clerk/ Tax Collecctor report

**Supervisor** – Supervisor Wansor has hired Gary Clark, Consultant to get all the financial records into the Quickbooks program. He will have monthly reports available by the next meeting.

**Enforcement Officer** – Mr. Kampe was not in attendance

**Correspondence**

**\*Charter Communications**

possible programming changes

**Old Business**

**\*Youth Programs**

Bob Mason, City of Norwich Youth Bureau sent an accounting for their program from last year. The program expended in excess of \$47,700 for salaries, program expenses, facility rental, supplies and admissions last year. The Town of North Norwich currently pays \$480./year. Mr. Mason reported that he has enrollment forms for 30 Town of North Norwich Youth for the summer and winter programs. Mr. Mason added that they are hoping that 2021 will be a more normal program year than 2020. Supervisor Wansor has contacted Sherburne Mayor Bill Acee for information on the Sherburne program. The Town paid \$ 2040. last year but due to Covid the pool was not open. Mr. Acee had indicated they banked the 2020 money paid. Hopefully, we will have information by the next Board meeting from Sherburne.



## **New Business**

### **\*Sales Tax**

2020 4<sup>th</sup> quarter distribution was up 7.68% over 4<sup>th</sup> qtr. 2019. Overall sales tax receipts were up 1.40% in 2020 over 2019. 4<sup>th</sup> quarter check recently received was \$52,391.97

### **\*Board of Assessment Review**

BAR member Tom Smith appointment expires 9-30-2021. Supervisor Wansor will talk with him to see if he is still interested in serving.

### **\*NYMIR Cyber Security**

NYMIR has sent their Cyber Security recommendations for the Town to responded with action taken. Supt. Eldred said that his, the Clerk, Supervisor and a couple Board members emails were compromised last year. He suggested the Town consider official email addresses for the all the Town Officials. There would be about 10 users. Supervisor Wansor will review the recommendations.

### **\*Health Insurance**

The current health insurance plan is up 2.72% or \$24.22 over last year. Insurance Agent Bill Acee apologized for not having more options. The Board discussed setting up the policy year to run with the calendar Jan 1 to Dec 31. Mr. Edwards moved, Mr. Proskine seconded, to renew the current Excellus Health Insurance and to get the policy year changed to Jan 1 to Dec 31, discussion, all ayes.

### **\*Streetlighting**

NYSEG had been in contact with the Town last year on converting the streetlights in the five lighting accounts to LED. The Board voted in May 2020 to move forward with the conversion but nothing was done. The Town can opt to have NYSEG do the conversion or contract with someone to do it. The cost for NYSEG to do the conversion is \$2081.87. The savings will be \$5064. annually or approx. a 5 month payback. Mr. Wansor has drafted a letter to send for opinion of those in the lighting district to choose either white or amber lights. Mr. Wansor asks if the Board is OK with sending the letters for input from those in the lighting district. The Board agrees.

## **Public Concern or Input**

### **\*Tom Curtis**

Mr. Curtis asked about the town hall roof. Mr. Edwards that we haven't made any firm decisions yet. Mr. Curtis asked if the Board has considered steel. Mr. Edwards said it would be difficult to use steel.

### **\*Cell Tower**

Supt. Eldred said that Bart Matteson has inquired if the Town has heard anything on the proposed cell tower on his property. No one has heard anything. Mr. Wansor will ask Ann Campbell, Planning Board Chairman if she has heard anything.

## **Buildings and Grounds**

### **\*Town Hall Roof**

Nothing new to report at this time.

### **\*Town Hall Parking lot**

Supt. Eldred said an abandoned vehicle had been in the parking lot here for over a week. They had plowed around it several times and he feared it was just a matter of time before something happened to it. He contacted the Clerk who reported no one had contacted her about it being disabled and leaving it there. Mr. Eldred had it towed. Next morning someone from head start reported that it was theirs. Mr. Eldred would like to see the Town adopt a local law for no parking on the Town roads or overnight parking in the parking lots from Nov. 1 to May 1 each year. Mr. Wansor will talk with Attorney Dean about this.

## **Highway**

### **\*Highway Supt. Report**

Supt. Eldred emailed his January report to all the Board members. The report is on file in the Town Clerk office.

\*Mr. Eldred has received bids for the 2 piles of wood from the trees that were recently cut as well as 2 old gradall buckets and the 2000 Gradall. He recommends the Board declare them as surplus and accept the bids to sell them. Mr. Jeffrey moved, Mr. Edwards seconded, to declare as surplus and accept the bids to sell the following:

North wood pile \$310

South wood pile \$360

2 gradall buckets \$1,425

2000 Gradall \$9,100

Discussion, all ayes.

\*Mr. Eldred told the Board that he wants to make tree removal an annual expense. There are several located on the Town roads that need to be removed. He would like to do a few each year starting with the worst. Mr. Edwards said it was a nice job to think to sell some of this wood for firewood.

\*Supervisor Wansor questioned the bill on the sweeper. Mr. Eldred said it is for the garage floor, it is a walk behind and picks up everything. Much more than a conventional broom gets. Also, the tool boxes purchased. Mr. Eldred said that this purchase has been talked about for over a year. The tool boxes they had were broken. He has also replaced the work bench.

\*The damage to the guiderail on Ripple Rd. is around \$4,000. They know who the person was that was ticketed and have contacted the insurance. Waiting on an accident report.

### **Payment of Bills**

Mr. Jeffrey moved, Mr. Edwards seconded, to authorize payment of the bills, discussion, all ayes.

### **February 2021**

General Fund # 12 - # 32	Total	\$ 12,247.73
Special Districts # 3- # 4	Total	\$ 12,542.78
Highway Fund # 7 - # 41	Total	\$ 64,112.38

### **Adjourn / Audit & Review of Town Clerk and Town Justice 2020 Records**

Meeting adjourned at 8:15 pm to audit and review Town Clerk Smith and Town Justice Matott 2020 records.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk  
Town of North Norwich**

**Regular Meeting  
March 16, 2021  
North Norwich Town Hall  
6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Joseph Santiago  
Elton Proskine  
Timothy Jeffrey  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
Enforcement Officer John Kampe  
Sarah Fisher  
2 Residents  
Absent: Councilman Dean Edwards

**Flag Salute**

**Sarah Fisher**

Ms. Fisher addressed the Board about use of the softball field for a USA sanction softball team that she and another Coach are forming in the area for youth ages 13-19. They are looking for a field that they can call a home field. They are fully insured and would supply that information to the Town. They would be looking to upgrade the field at their own expense as well. Ms. Fisher added that they would bring plans for upgrading the field to the Town for approval before they begin any upgrade. Following discussion, Mr. Jeffrey moved, Mr. Santiago seconded, to allow Sarah Fisher use of the Softball Field at Galena Park for the forming USA sanctioned softball team, discussion, all ayes.

**Minutes**

Mr. Santiago moved, Mr. Proskine seconded, to approve the minutes from the February 16, 2021 meeting, discussion, all ayes.

**Reports**

Mr. Proskine moved, Mr. Jeffrey seconded to accept the following reports, discussion, all ayes.

**DCO** – not in attendance – Supervisor Wansor spoke with her she reported nothing new in past month. She did express concern over living conditions at a home on Pleasant St. There really is nothing that the Town can do.....people can live any way they choose in their own home. There are agencies available if someone does need assistance.

**Clerk** – February Town Clerk/ Tax Collector report

**Supervisor** – January 1 through March 14, 2021. Gary Clark has been assisting with getting everything back into quickbooks and helping with the Annual Update Document

**Enforcement Officer** – Mr. Kampe has not had any complaints. He has divided the Town into 4 quadrants and will be viewing properties and visiting with any owners in violation.

**Correspondence**

**\*Charter Communications**

possible programming changes

**\*NYS Office of Real Property Services**

Tentative telecommunications ceiling for Citizens Telecom \$ 169,547

**\*Federal Stimulus**

County treasurer Bill Craine has received information on estimated federal stimulus distribution to local municipalities. North Norwich may receive \$316,000 to \$380,000

**\*Traffic Diversion Programs**

2020 TDP to North Norwich is \$1,879.25

**\*Spectrum**

Spectrum is placing fibre optic line up Jones Peck and Sherburne Four Roads

## **Old Business**

### **\* NYMIR Cyber Security**

Supervisor Wansor reported he hasn't done anything with these recommendations. Mr. Wansor added that all the computers are independent. There is not a common network that they all are tied into.

### **\* NYSEG Streetlighting Update**

Supervisor Wansor reported on the results of the letter he sent out to those in the lighting districts asking for input. There were 21 preferring white and 8 preferring amber. The Board also favored having NYSEG do the work as opposed to an independent contractor. Mr. Jeffrey moved, Mr. Santiago seconded, to go with white LED lights and to have NYSEG make the changes, discussion, all ayes. Mr. Wansor will contact NYSEG Rep, Tad Palmer.

## **New Business**

### **\*Board of Assessment Review**

BAR member Tom Smith appointment expires 9-30-2021. Supervisor Wansor spoke with him about continuing for another 5 year term. He has indicated he is willing to but thought the Board should consider a pay increase for this position. The pay is currently \$216.66 for the position which is typically 4 hours (Grievance Day), the pay increased in 2020 by \$50. Tom Curtis, BAR Chairman, spoke up and expressed his opinion that these positions as well as the Town Board should be donated community service. Mr. Proskine moved, Mr. Jeffrey seconded to re-appoint Thomas Smith to the Board of Assessment Review for another 5 years from October 1, 2021 through September 30, 2026, discussion, all ayes.

### **\*Sherburne Youth Program Agreement**

We have received the agreement with the 2021 bill for \$2,040. The Town paid \$2,040 last year then the pandemic hit and everything was canceled. Sherburne Mayor Bill Acee stated that they have banked the money to help offset rising minimum wage cost. Supervisor Wansor had asked that they consider a 50% reduction in the 2021 fee. Mr. Wansor would like to meet with Mayor Acee and the other leaders that participate in the program. The Board discussed putting the money into our own park. Mr. Santiago moved, Mr. Jeffrey seconded, to table approving participation in the Sherburne Youth Program until the Town receives more information, discussion, all ayes.

### **\*Resolution – Review Justice Matott 2020 Records**

## **Resolution Of The Town Board of The Town Of North Norwich Confirming Required Examination Or Audit Of Town Justice Records**

Council Member Timothy Jeffrey moved the following Resolution for adoption:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires the Town and Village Justices annually provide their Court record and dockets to their respective Town and Village auditing Boards, and

WHEREAS, such records be examined or audited and that fact be entered into the minutes of the Board's proceedings;

NOW, THEREFORE BE IT RESOLVED that the North Norwich Town Board is in compliance with said Section 2019-a of the Uniform Justice Court Act, and

BE IT FURTHER RESOLVED that the Town Board did in fact conduct an examination of the Court records and dockets of Town Justice James E. Matott ID # 0835990487M on February 16, 2021 and found said records to be properly maintained and acceptable, and

BE IT FURTHER RESOLVED that the Town Clerk is directed to provide a copy of this resolution to the State of New York Unified Court System.

Seconded by Council Member Elton Proskine, discussion, all ayes.

Supervisor Robert Wansor declared the resolution adopted.

\*Health Insurance Buyout for Town Clerk

**RESOLUTION**  
**Authorizing Health Insurance Buyout for Town Clerk Loretta Smith**

At a regular meeting of the Town Board of the Town of North Norwich held on the 16<sup>th</sup> day of March, 2021 at 6:30 p.m., at the Town Hall, and due and proper public notice of said meeting having been given and said meeting been publicly held, and there being a quorum present and participating thereat throughout, there were:

**PRESENT:**      Supervisor Robert Wansor                      Council Member Timothy Jeffrey  
                         Council Member Elton Proskine      Council Member Joseph Santiago

**ABSENT:**      Council Member Dean Edwards

Mr. Santiago moved the following resolution for adoption:

Whereas, the Town of North Norwich provides health insurance for Loretta L. Smith, Town Clerk; and

Whereas, Excellus Blue Cross / Blue Shield requires a subscriber to have Medicare as their PRIMARY health insurance upon reaching age 65; and

Whereas, Town health insurance subscriber Loretta L. Smith reached the age of 65 on April 19, 2020 and has signed up for Medicare, Excellus Medigap and Rx Wellcare to replace the Excellus Blue Cross / Blue Shield health insurance that the Town provided as a benefit effective March 1, 2021.

Whereas, Loretta L. Smith is requesting a health insurance buyout in the amount of \$600 month NET ( approx. \$649.70 gross before deduction of social security/medicare ) beginning March 1, 2021.

NOW, THEREFORE, BE IT RESOLVED, the Town of North Norwich will provide a \$600 Net per month health insurance buyout for Loretta L. Smith, Town Clerk. Cost savings for the Town is approx. \$2,100 year.

Seconded by Mr. Proskine and put to a vote with the following results:

**AYES:** Jeffrey, Proskine, Santiago, Wansor

**NOES:** none

**ABSTENTIONS:** none

The above resolution having received at least a majority affirmative vote , was declared by the Supervisor to be adopted.

**Public Concern or Input**

**\*Tom Curtis**

Mr. Curtis asked several questions about the Town trucks and weight limitations, etc. Highway Supt. Eldred and Mr., Curtis talked about the loaded truck when plowing/sanding. Mr. Eldred said that when hauling stone they won't load them more than the GVW. It takes both trucks about a month to haul the needed stone at 5 loads a day each truck. Mr. Curtis would be curious to know just how much it would cost the Town to hire the stone hauled in.

**Hwy. Supt. Eldred**

Mr. Eldred has had some inquiries about the Town allowing ATV on the Town roads. The Town has had a snowmobile use law on the books since 1970. Perhaps the law could be amended to include ATV or a new law to allow ATV use. There are many municipalities in the North Country that have these laws. He will try to acquire a sample law. This could be a good tourist draw for the County.

**Buildings and Grounds**

**\*Town Hall Roof**

Nothing new to report at this time.

**\*Galena Park / Town Property 2021 Mowing**

Hwy. Supt. Eldred reported Brandon Briggs has submitted a 2021 season price of \$3,400 for mowing with a surcharge if gas prices should go over \$3.50/gal. Mr. Jeffrey moved, Mr. Santiago seconded, to hire Brandon Briggs, B&L Lawncare to mow Galena Park/ Town properties for \$3,400 for the 2021 season, discussion, all ayes.

**Highway**

**\*Highway Supt. Report**

Supt. Eldred emailed his February report to all the Board members. The report is on file in the Town Clerk office.

**\*Shared Equipment Agreement**

Mr. Proskine moved, Mr. Jeffrey seconded, to authorize Supervisor Wansor to enter into the Shared Equipment Agreement with Chenango County at a cost of \$300., discussion, all ayes.

**\*Agreement for Expenditure of Highway Moneys**

**Agreement for the Expenditure of Highway Moneys**

AGREEMENT between the Town Superintendent of the Town of North Norwich,  
Chenango County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 155,000.00 shall be set aside to be expended for primary work and general repairs upon 33.3 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at PARKS RD and leading to CHURCH HILL, a distance of 1.44 miles, there shall be expended not over the sum of \$ 88,615.

Type	<u>REPROFILE, 2 CHIP SEAL</u>
Width of traveled surface	<u>20FT</u>
Thickness	<u>6"</u>
Subbase	<u>ADD 3" OF CRUSHER RUN THEN GRIND OLD ROAD AND</u>
<u>ADD CALCIUM THEN FINSH WITH 2 LAYER OF CHIP SEAL</u>	

(b) On the road commencing at CHURCH HILL/PARKS and leading to CHURCH HILL NORTH, a distance of .87 miles, there shall be expended not over the sum of \$ 58,354.

Type	<u>REPROFILE, 2 CHIP SEAL</u>
Width of traveled surface	<u>20FT</u>
Thickness	<u>6"</u>
Subbase	<u>ADD 3" OF CRUSHER RUN THEN GRIND OLD ROAD AND</u>
<u>ADD CALCIUM THEN FINSH WITH 2 LAYER OF CHIP SEAL</u>	

**\*BOCES**

BOCES is requesting the Town store their salt next winter season. Supt. Eldred says they have enough room and he has no problem working out an agreement to store their salt. He will check with the Town insurance on this.

**Replacement of FORD F550**

Supt. Eldred reported the Town's insurance will be forwarding 2 checks totaling \$75,805. plus he expects there could be an additional check for contents in the truck of around \$3,000. He added that we bought the truck back and plan to salvage as much as possible to use on the replacement. Right now trucks are in limited supply. He has found a 2020 F600 gas for \$46,000 and a 2021 F600 diesel for \$53,500. Palmer Truck thinks it will be about \$10,000 to put the salvaged equipment on the new truck. Much discussion of whether to go with a gas truck or diesel. The consensus is that the Town is better off paying \$7,500 more and purchasing the diesel. Mr. Santiago moved, Mr. Proskine seconded, to purchase the Ford F600 diesel truck for \$53,500 from Friendly Ford, discussion, all ayes.

**Payment of Bills**

Mr. Jeffrey moved, Mr. Proskine seconded, to authorize payment of the bills, discussion, all ayes.

**March 2021**

General Fund # 33 - # 44	Total	\$ 3,328.81
Special Districts # 5- # 6	Total	\$ 12,462.25
Highway Fund # 42 - # 66	Total	\$ 16,090.49

**Adjourn**

Meeting adjourned at 8:40 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**

**Regular Meeting**  
**April 20, 2021**  
**North Norwich Town Hall**  
**6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Joseph Santiago  
Elton Proskine  
Timothy Jeffrey  
Dean Edwards  
  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
Enforcement Officer John Kampe  
Sherburne mayor Bill Acee  
Sarah Fisher & Ray Miller @ballfield  
2 Residents

**Flag Salute**

**Sherburne Mayor Bill Acee – Youth Program**

Mayor Acee addressed the Board concerning the 2021 Sherburne Youth Program. The Town of North Norwich paid the \$2,040 last year but due to Covid-19 all programs were canceled. At the time, Mayor Acee said they decided to “bank” the funds to help cover costs of minimum wage increases for lifeguards. The Town was expecting either a discount for this year or what was paid last year credited to this year. Mr. Acee said that they are not sure what the guidelines will be for the pool. It is possible that they may not be able to open the pool again this year. Mr. Acee added that the committee was thinking that if they are going to be unable to open the pool this summer then they would refund the money for this year. Mr. Proskine asked how families find out about the programs...he has 2 children and never knew about any programs. They typically put something out in the School and in the Sherburne News. Clerk Smith suggested a facebook page. Hwy Supt. asked if they had any figures to compare with any other municipalities that have a pool. Mr. Acee was also asked what the actual fund balance is for the youth program. It was also discussed putting the money into our own park. Mr. Acee will get back to us on whether the pool will open this year and also will provide the fund balance as well. He added that the Town should hold off on paying this year until they know if the pool will open because if it doesn't they are refunding to those already paid anyway. The Board thanked him for coming.

**Sarah Fisher – Softball Field**

Members of the Town Board and Highway Supt. walked out to the Park ballfield to discuss development of the field for regulation softball. Coach Sarah Fisher and Ray Miller are looking to use the Town field as a home field for their USA Sanction team. There will be no cost to the Town in the plans they have proposed. Jesse Magrath is going to design a plan for the Town Board to approve. Mr. Jeffrey moved, Mr. Edwards seconded, to support development of Galena Park for softball fields at no cost to the Town, discussion, all ayes.

**Audra Mikalunas – Dog/Park Issue**

The Mikalunas property is located on the south side of the very back part of the park. The Mikalunas property goes right up to the walkway around the park. She states that someone from Pleasant St. walks the park with their dog and taunts one of her German Shepards that are on an underground fence on her property. She has a privacy fence along most of the back of her property but where there is not a section of fence her dogs see people walking and they bark. If people continue walking the dogs stop barking. This man stops and antagonizes her dogs and then complains to her and her family members that her dogs are dangerous and attack his dog. He has threatened that he will be packing when he walks the park. She just wants this issue on the record. She doesn't feel she should have to go to the expense of putting up more privacy fencing.



## **Minutes**

Mr. Proskine moved, Mr. Santiago seconded, to approve the minutes from the March 16, 2021 meeting, discussion, all ayes.

## **Reports**

Mr. Edwards moved, Mr. Jeffrey seconded to accept the following reports, discussion, all ayes.

**DCO** – not in attendance

**Clerk** – March Town Clerk/ Tax Collector report

**Supervisor** – through April 18, 2021. Also, Profit and Loss Report for 2020. Gary Clark has been assisting Supervisor Wansor. They came across accounts receivable that has been carried over from FEMA and the SEMA that was never received from work on Tracy Rd. They are going to remove it. Supt. Eldred said he will look into it with FEMA. He also reported that he just received the invoice from BCI for the lease payment that is in with the bills for payment tonight. It was due on April 9. They told him it had been emailed to the former Supervisor in February. Supervisor Wansor said that the stimulus money will be going through the State. There has been no word on this yet.

**Enforcement Officer** – Mr. Kampe said the Clerk has issued a septic permit but he wasn't sure how that could be done because he has all the information on if a system will work there. After discussion with the Clerk, he wants to meet with Ann Campbell, Planning Board Chairman, to revise the Town's Sanitary Ordinance and raise the fee from \$20 to \$100. The ordinance has not been updated/revised since its adoption in 1977. Supt. Eldred asked Mr. Kampe to take a look at a property on Deiss Rd.

## **Correspondence**

**\*Charter Communications**

possible programming changes

**\*Rabies Clinic**

Rabies Clinic on May 1, 2021 from 9-11 am

**\*2021 Elections**

Notice from Chenango County Board of Elections that Primary is June 22 and General Election is November 2

## **Old Business**

**\* NYSEG Streetlighting Upgrade**

Supervisor Wansor reported he has had the contract for the streetlighting upgrade with NYSEG reviewed by Town Attorney Aaron Dean who found it in order. There is not a completion date other than it is anticipated it will likely be 4<sup>th</sup> qtr. 2021. Mr. Edwards moved, Mr. Proskine seconded to authorize Supervisor Wansor to sign the contract agreement with NYSEG for upgrading the streetlights, discussion, all ayes.

## **New Business**

**\*Transfer of Funds**

Mr. Jeffrey moved, Mr. Santiago seconded, to approve the transfer of \$46,500 from Highway Reserves to checking (per 2021 budget) to cover the loader and truck lease payments, discussion, all ayes

## **Public Concern or Input**

**\*none**

## **Buildings and Grounds**

**\*Town Hall Roof**

Nothing new to report at this time.

**\*Rental of Town Hall and Pavilions**

The Clerk asked about renting out the Town Hall after the Head Start school year ? Also, will park pavilions be available to rent this summer. Supervisor Wansor will check on what the newest guidelines are.

**\*Town Hall Front Door**

The front door at the Town Hall is something what will need to be updated at some point. Norwich Glass has submitted an estimate of \$13,000 to change out the door and frame up the area and install touch locks. When the Board decides to move forward we will obtain at least 2 more estimates.

## **Highway**

### **\*Highway Supt. Report**

Supt. Eldred emailed his March report to all the Board members. The report is on file in the Town Clerk office.

### **\*CHIPS**

CHIPS funding has increased from \$103,000 to \$128,000 which will allow the addition of doing Morgan Acres and Campbell Roads.

### **\*Pick-up Truck Replacement**

Supt. Eldred reported that he has had discussion with the Highway Committee members about the replacement of the passenger pickup. When purchased it was considered keeping it for a couple years then getting a new one. Sherburne has practiced this for a while and recently made a \$6,900 profit. Municipalities purchase at State bid price but resale is market price. Mr. Edwards thinks that Joe should get it cleaned up and put it on Auctions International and see what it brings. Supt. Eldred will look at availability of new trucks to purchase.

### **\*Gradall incident on Parks Rd.**

Supt. Eldred reported on the incident involving the Gradall on Parks Rd. No one was injured, no tickets issued to either party and all insurance information has been exchanged. Supt. Eldred reported the incident to the insurance carrier.

## **Payment of Bills**

Mr. Jeffrey moved, Mr. Edwards seconded, to authorize payment of the bills, discussion, all ayes.

### **April 2021**

General Fund # 45 - # 56	Total	\$ 7,868.78
Special Districts # 7 - # 8	Total	\$ 12,465.45
Highway Fund # 67 - # 95	Total	\$ 96,016.85

## **Adjourn**

Meeting adjourned at 8:30 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**

**Regular Meeting**  
**May 18, 2021**  
**North Norwich Town Hall**  
**6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Joseph Santiago  
Elton Proskine  
Timothy Jeffrey  
Dean Edwards  
  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
Enforcement Officer John Kampe  
DCO Carol Lawrence  
2 Residents

**Flag Salute**

**DCO Carol Lawrence**

The DCO reported on the following:

- Answered a complaint that a resident at 145 Galena Manor Rd. had concerning a neighbor dog. The dog has been on an underground fence for 5 years and has never left the property. They will try to keep the dog away from the neighbor property.
- Picked up dog and turned into SPCA. Owner wanted to get dog back but was off hours of Clerk. Supervisor Wansor contacted the Clerk and the money \$85 was given to him. Carol indicated she will start collecting the money to make it easier for people. Clerk Smith told the Board they should check with the Town Attorney to make sure that she can collect money and if she does the Town will have to bond her. Supervisor Wansor will look into this.
- Complaint of dog peeing on someone's porch on Pleasant St. She will knock on a couple doors and try to determine where the dog lives.
- Worked with New Berlin DCO to catch a stray on Dilly Hill Rd.
- Wants to purchase a couple shirts from someone in Earlville that have Town /DCO info on them. Highway Supt. Eldred told her Holden's have the digital logo in their system already.

**Minutes**

Mr. Jeffrey moved, Mr. Edwards seconded, to approve the minutes from the April 20, 2021 meeting, discussion, all ayes.

**Reports**

Mr. Edwards moved, Mr. Santiago seconded to accept the following reports, discussion, all ayes.

**Clerk** – April Town Clerk/ Tax Collector report

**Supervisor** – through May 17, 2021. Also, Profit and Loss Report for 2020. Gary Clark has been assisting Supervisor Wansor with the AUD. Stimulus plan money will be distributed through the State over 2 years. No word on when this will start.

**Enforcement Officer** – Mr. Kampe reported on the following:

- CR 23 failing septic system. Clerk thinks they had it pumped
- Deiss Rd. owner has taken out 2 loads of junk
- Met w/ Town Attorney Aaron Dean about septic ordinance
- Met with new owner of Little John's trailer park
- Property on CR 32 changing ownership and possibly land use – may have to go before Planning Board
- noise issue on Campbell Rd. brought up by Tom Curtis. The Town does not have a noise law. Not really anything the Town can do about the noise from a dirt bike on the owners property.

**Correspondence**

**\*Charter Communications**

possible programming changes

### **\*1st Qtr Sales Tax**

Received 1<sup>st</sup> qtr sales tax check \$52,548.27 The financial relief for “distressed hospitals” for 1<sup>st</sup> qtr. Was \$144,000. For the remaining 3 qtrs and possibly 1<sup>st</sup> qtr in 2022 will be \$37,000. This is divided up and deducted from all municipalities in the County. Clerk Smith asked what North Norwich percentage was. County Treasurer Bill Craine's letter didn't indicate this but Supervisor Wansor will ask. (1<sup>st</sup> qtr 2020 sales tax was \$52,437)

### **\*Letter from Mark Golden**

Mr. Golden's letter concerns the vulgar signs on Route 12 north toward Sherburne. Nothing the Town can do, the only law we have is Site Plan review for signs greater than 50 sq ft.

## **Old Business**

### **\*Sherburne Youth Program**

Clerk Smith asked if Mayor Acee had contacted Supervisor Wansor with the figure that they have in the Youth Program Fund balance. Supervisor Wansor said that they have \$68,000 in the fund.

### **\*Galena Park Field Development/Upgrade**

Dean Edwards was in Congresswoman Tenney's office for an unrelated matter and was discussing what we are planning with the Park for development of softball fields. Mr. Edwards added he is going to be working on a package to put together to send to all the State and Federal Representatives in the hope that there may be some grant money available. Supervisor Wansor said that Shane Butler at the County writes grants and may be of assistance. Mr. Edwards and Supt. Eldred worked together to see if 3 fields will fit and they will. Mr. Edwards wants to include a 10' walking path, parking lot, workout stations and possibly another pavilion with bathrooms. Mr. Edwards told the Board about the 6 acres on the north side of park that is owned by an elderly gentleman. He thinks the Town should try to acquire it to add to the park. Supervisor Wansor will work with Mr. Edwards to draft a letter to William Smith, owner of the 6 acres. There was discussion about an agreement for use of the softball fields once completed. This is something that would have to be discussed with the Town Attorney.

## **New Business**

### **\*Grievance Day**

Grievance Day is Wednesday, May 26, 2021 from 4-8 pm

### **\*Speed Study on CR 23A**

Supervisor Wansor had inquired about speed signs on CR 23A. The County advised to submit request for lower speed limit. The area speed limit is currently 30 mph. We actually need to just have more signs up for the 30 mph not reduce it lower than 30. Highway Supt. Eldred will look into this.

## **Public Concern or Input**

### **\*Wayne Thiel**

Mr. Thiel asked permission to put a memorial stone for his mother in the King Cemetery which is an inactive cemetery maintained by the Town. Mr. Edwards moved, Mr. Jeffrey seconded, to allow the memorial stone to be placed in King Cemetery, discussion, all ayes.

## **Buildings and Grounds**

### **\*Town Hall Roof**

Mr. Edwards said that Tom Prisco told him he dropped his estimate in the mailbox. Clerk Smith said she has not received anything. Mr. Edwards also checked with the Building trades class at BOCES. He is thinking the Town may want to spec out the job and put out for bid. Discussion on using steel vs. shingle. Mr. Edwards said he could spec it out. Supervisor Wansor suggested Tom Brightman could spec it out as well.

### **\*Rental of Town Hall and Pavilions**

Clerk has started renting out pavilions for summer dates. She asked the Board if she can start renting out Town Hall after Head Start school year is over, say July 1 ? The Board said yes to start renting it out. Supervisor Wansor said he will talk with Karen Randall at Head Start. Supt. Eldred said that the bathroom doors at the big pavilion need replacement. He will look into a price.

### **\*Upgrade Security Cameras at Highway Garage**

Supt. Eldred would like to upgrade the security camera system at highway garage to purchase a couple cameras for inside the building. He currently keeps them on the computer drive for 30 days. Mr. Edwards said he thinks it is a good idea and others agreed. Mr. Edwards moved, Mr. Proskine seconded, to upgrade the security camera system at the highway garage not to exceed \$700, discussion all ayes.

## **Highway**

### **\*Highway Supt. Report**

Supt. Eldred emailed his March report to all the Board members. The report is on file in the Town Clerk office.

### **\*Current work**

They have been hauling millings from Route 12 south project. Stockpiling in Oxford so they have a quick turn around time then will haul back to North Norwich at later date. Plan is to oil & stone Parks Rd. tomorrow. Next week D. Dewey will be back from knee surgery.

### **\*Pick-up Truck Replacement**

Discussed replacement of the red pickup truck with a ¾ ton crew cab. Final rebuild cost for F600 is unknown at this time. The F600 should be done this week or next. Mr. Edwards, Supervisor Wansor and the Board told Supt. Eldred to move forward with ordering a new truck. Supt. Eldred will spec it out for the next meeting.

### **\*Radios / Agreement with DCMO BOCES**

Supt. Eldred has the License Equipment Cooperative Agreement with BOCES for use of their tower. When the Town is ready the cost for the radios, base and equipment at the tower total approx. \$10,500. Mr. Santiago thinks we should hold off on this and see how much new truck is going to cost. Mr. Edwards agreed. Supt. Eldred said the Town can still go ahead with signing the agreement so that is in place when we are ready. Mr. Edwards moved, Mr. Jeffrey seconded, to authorize Supervisor Wansor to sign the License Equipment Cooperative Agreement with DCMO BOCES, discussion, all ayes.

## **Payment of Bills**

Mr. Jeffrey moved, Mr. Santiago seconded, to authorize payment of the bills, discussion, all ayes.

### **May 2021**

General Fund # 57 - #71	Total	\$ 2,303.29
Special Districts # 9 - # 10	Total	\$ 12,441.78
Highway Fund # 96 - # 120	Total	\$ 101,953.55

## **Adjourn**

Meeting adjourned at 8:10 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**

**Regular Meeting**  
**June 15, 2021**  
**North Norwich Town Hall**  
**6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Joseph Santiago  
Elton Proskine  
Timothy Jeffrey  
Dean Edwards  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
2 Residents

**Flag Salute**

**Minutes**

Mr. Jeffrey moved, Mr. Edwards seconded, to approve the minutes from the May 18, 2021 meeting, discussion, all ayes.

**Reports**

Mr. Edwards moved, Mr. Proskine seconded to accept the following reports, discussion, all ayes.

**DCO-** not in attendance. Supervisor Wansor reported she had a complaint on a dog bite and a complaint of dogs killing chickens. It is not clear who the owner of the chickens makes a claim to for the loss. They are valued at \$20 each and 10 were lost. Perhaps Supervisor Wansor will check with the Town Attorney on this. The Clerk stated in the past a claim for the loss was made to the Town then the DCO would issue an appearance ticket for Court to the dog owner. Restitution for the loss was always order through the Court and paid to the Town. This person has a total of 4 unlicensed dogs.

**Clerk** – May Town Clerk/ Tax Collector report

**Supervisor** – through June 14, 2021. Supervisor Wansor said everything is tracking well

**Enforcement Officer** – Mr. Kampe was not in attendance

**Correspondence**

**\*Charter Communications**

possible programming changes

**\*Equalization Rate**

Supervisor Wansor stated the equalization rate determination is 58.75%

**\*County Local Law**

The County recently passed a local law allowing 12 & 13 year olds to use a crossbow while hunting with an adult parent/guardian.

**Old Business**

**\*CR 23A Speed limit**

The current hamlet area speed limit is 30 mph. Highway Supt. Eldred checked and there is signage at each entrance into the hamlet indicating the 30 mph. The Board agreed no need for any further action.

**New Business**

**\*July meeting ?**

Supervisor Wansor explained, when he previously held the Superviosr position, that because July was a slow month they canceled the meeting but paid the regular bills. Mr. Wansor added that if there was an issue or concern that came up that they could hold a special meeting at anytime. Mr. Edwards moved, Mr. Jeffrey seconded, to cancel the regular July meeting and to pay the July bills as due, discussion, all ayes. Next regular meeting will be Tuesday, August 17, 2021.

## **Public Concern or Input**

### **\*Tom Curtis**

Mr. Curtis expressed his concern over the recent headlines with the former Pharsalia Supervisor embezzling \$225,000 without the Town Board knowing any funds were misappropriated. It really bothers him that it all slipped by the Town Board. His concern is how we audit the bills at the meeting every month with only 1 board member reviewing and signing off on them. The Supervisor or the Highway Supt. also sign them. He says years ago when he was on the Board they passed every bill around the whole Board at the meeting and every Board member signed them. The Board members each have a copy of the warrant for what is to be paid. If there is any question on any particular bill it is pulled and reviewed by the entire Board.

## **Buildings and Grounds**

### **\*Town Hall Roof**

Mr. Edwards reviewed specs he is working on. He expects the materials to be around \$10,000. He added Erie has indicated they will be increasing their materials by 15% on July 1. The north side of the gym roof needs to be done as well. Mr. Wansor said we can call for a special meeting to address the roof once we have all the information together.

### **\*6 acre acquisition letter**

Mr. Wansor and Mr. Edwards have worked on drafting a letter to William Smith to attempt to purchase the 6 acre parcel on the north side of the park for future development of the park. Mr. Wansor will send a final draft to the Board members to review before it is sent.

### **\*large pavilion bathroom doors**

Supt. Eldred reported the new bathroom doors have been ordered for the large pavilion. The water runs right under the door. The door jams are rotted as well.

### **\*Propane cost 2021-2022 heating season**

Quote from Reese-Marshall for propane for the '21-'22 season is \$1.339/gal. This past season was \$1.259/gal.

### **\*Playground**

Mr. Wansor reported Head Start wants to add a couple pieces of playground equipment this summer including the swings. This will not cost the Town anything. Supt. Eldred reminded Mr. Wansor to let them know placement has to be 6' from any benches or other equipment.

## **Highway**

### **\*Highway Supt. Report**

Supt. Eldred emailed his May report to all the Board members. The report is on file in the Town Clerk office.

### **\*Plymouth Truck**

Agreement with Town of Plymouth with shared equipment is if something breaks while using we fix it and return as it was when we borrowed. The rear-end broke down while we were using one of their 10 wheeler trucks so there is a bill in with the bills tonight for repair on the rear-end of Plymouth's truck. Supt. Eldred told the Board that without sharing equipment from time to time it would be impossible to get as much done when hauling and paving, etc.

### **\*Pick-up Truck Replacement**

There will be approx \$10,000 leftover from the insurance money paid on the F550 truck replacement after building the F600. Supt. Eldred has information for replacement of the 2017 F350 truck. These quotes are for a diesel truck (1) Ford runs from \$52,351 to \$55,100 (2) Chevy ¾ ton \$48,900 (3) Dodge \$54,674. Dodge is the only one that can actually get him a vin #. The consensus was to go with the Dodge at \$54,674. They discussed how much we could get for the 2017 F350 we have. Supt. Eldred thought at least \$20,000 through Auctions International. Mr. Edwards thinks he can probably get \$30,000 right now. Mr. Wansor told the Board he doesn't have reserve figures with him but thinks the purchase is doable especially if we can get \$30,000 out of the 2017 truck. Mr. Edwards said we can't be penny wise and dollar foolish. The Board members thought that if he can get \$30,000 at Auction International or Trade for the current 2017 F350 that they were comfortable with moving forward with the ordering of the new Dodge. Supt. Eldred made it clear that he is just putting forth the figures it is entirely up to the Board what they decide and he is good with their decision. Following much discussion, Mr. Santiago moved, Mr. Edwards seconded, to authorize Highway Supt. Eldred to move forward with ordering the new 2021 ¾ ton diesel Dodge pickup with the stipulation that the 2017 F350 Ford pickup brings \$30,000 through auction or trade, discussion, all ayes.

## **Payment of Bills**

Mr. Jeffrey moved, Mr. Santiago seconded, to authorize payment of the bills, discussion, all ayes.

## **June 2021**

General Fund # 72 - #88	Total	\$ 5,230.87
Special Districts # 11 - # 12	Total	\$ 12,482.56
Highway Fund # 121 - # 143	Total	\$ 47,316.00

## **Adjourn**

Mr. Santiago moved, Mr. Proskine seconded to adjourn at 7:48 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**



**Regular Meeting**  
**August 17, 2021**  
**North Norwich Town Hall**  
**6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Joseph Santiago  
Elton Proskine  
Timothy Jeffrey  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
Enforcement Officer John Kampe  
3 Residents  
Absent: Councilman Dean Edwards

**Flag Salute**

**Minutes**

Mr. Jeffrey moved, Mr. Proskine seconded, to approve the minutes from the June 15, 2021 meeting, discussion, all ayes.

**Reports**

Mr. Proskine moved, Mr. Santiago seconded to accept the following reports, discussion, all ayes.

**DCO-** not in attendance. Supervisor Wansor reported she had recently picked up 2 dogs from the North Norwich Highway Garage.

**Clerk** – June and July Town Clerk/ Tax Collector report

**Supervisor** – through August 15, 2021. Supervisor Wansor said everything is tracking well. He informed the Board that the ARPA funds can be used for COVID related items or COVID related loss in revenues. He mentioned that the revenues for the Courts is was down and asked if that could be COVID related. The Clerk also explained the changes that NYS has made with scoffs has impacted revenues with the Court as well. Mr. Wansor also mentioned that the 2<sup>nd</sup> qtr. sales tax check was \$76,055.83 which is up \$20,000 from 2<sup>nd</sup> qtr 2020. Hwy Supt. Eldred reported that the CHIPS has all been filed and a check should be coming by end of September.

**Enforcement Officer** – Mr. Kampe reported inspecting another septic system. He has also received several complaints. He wants the Board to know that he is only paid for about 3 hours a week to devote to the job. The more complaints the more time it takes. He said that he is working with the County on a property on Route 12 that has had several neighbors complaining. The County is issuing a citation for the falling down swimming pool in the back yard. He has knocked on their door several times to address other issues but they never answer the door. Supervisor Wansor wants to meet with him to go over salary for next year. Mr. Kampe also asked about using a laptop that the Assessor recently replaced. Mr. Santiago moved, Mr. Jeffrey seconded to pass down the Assessors old laptop to Enforcement Officer John Kampe so that he can use it for a data base, discussion, all ayes.

**Public Concern**

**\* Carlton Jaquay, Ripple Road**

Mr. Jaquay has two issues: 1) neighbor is burning garbage frequently 2) ATV's on the road and statelands all the time. Mr. Jaquay has contacted the DEC several times but by the time they arrive the burning is done. He mentioned the people in the new camps that have the ATV's also are shooting all the time as well. Mr. Jaquay has horses that are bothered by the ATV and shooting activity. Highway Supt. Eldred and Enforcement Officer Kampe talked about amending the Town's snowmobile law to include ATV and UTV. If they were included in the Town's law which allows use on Town roadways then the Town could regulate the use. This could also be a source of revenue if permits were required for use on the side of the road. The shooting and open burning are DEC issues. The Clerk suggested a local law for ATV and UTV use on Town roads could be a project for the Planning Board to work on.

**Correspondence**

**\*Charter Communications**

possible programming changes

**\*2nd Qtr. Sales Tax**

2<sup>nd</sup> qtr sales tax check was \$ 76,055.82 This is up around \$20,000 from 2<sup>nd</sup> qtr last year

**\*NYS DOT letter**

Notice of Environmental Determination on Scour Protection Project in various townships in 5 Counties including Chenango. The notice indicates there is a “negative declaration”.

**\*6 acre acquisition**

Supervisor sent a letter to Mr. Smith concerning the acquisition of the 6 acre parcel adjacent to Galena Park. He received notice that it was received but has not had any response.

**Old Business**

**\*2021 Sherburne Youth Agreement**

Supervisor Wansor reported the Village of Sherburne has had the pool open all summer with lessons offered as well and they are looking for a signed agreement along with their check. The Board discussed paying it this year but looking at other options for next year. Mr. Wansor thinks there were 3 children signed up for participation this year. Mr. Proskine moved, Mr. Santiago seconded, to authorize Supervisor Wansor to sign the 2021 Sherburne Youth Agreement and approve the payment of \$2,040., discussion, all ayes.

**New Business**

**\*Hazard Mitigation Plan**

Mr. Jeffrey moved, Mr. Santiago seconded, to adopt the 2021 Chenango County NY Hazard Mitigation Plan Update, discussion, all ayes.

**\*Covid Guidelines**

Supervisor Wansor suggested that North Norwich follow the County Guidelines. County Employees must wear a mask regardless of vaccination status unless they are sitting at their desk.

**\*2022 Budget Work Session**

The Board will meet on Monday, September 20, 2021 at 6 pm for a 2022 budget work session.

**Public Concern or Input**

**\*Tom Curtis**

Mr. Curtis asked about the Town Hall roof project. He asked if the Board had purchased materials before the July 1<sup>st</sup> 15% increase in materials like was discussed at the June meeting. Mr. Curtis thinks the Board needs to put someone in charge of moving along with this. Supervisor Wansor will discuss this with Mr. Edwards.

**\*Joe Eldred**

Mr. Eldred read in the paper that the City of Norwich and Town of New Berlin have been awarded a big chunk of grant money to bring broadband into their area. He has also heard that Sherburne is looking to bring high speed internet to the town where internet is very poor or nonexistent. Is there any way the Town can be included in a grant? Mr. Wansor stated the grant was based on poverty level, Norwich and New Berlin are approx. 34% and we are 60+%. Mr. Eldred suggested maybe we could be included with Sherburne's plans.

**Buildings and Grounds**

**\*Spectrum phone/internet**

Hwy Supt. Eldred has had issues with his computer at the highway garage due to the extremely low internet speed. He contacted Spectrum for a quote. The Town can change the phones and internet at the highway garage and the town hall to spectrum and pay approx. \$465.92/ mo. There would be an install fee totaling \$1198. Mr. Wansor said that the Board could use the building reserve fund or contingency fund to pay for the upgrade. Mr. Santiago moved, Mr. Proskine seconded, to authorize Highway Supt. Eldred to move forward with changing the Town's phones and internet to Spectrum, discussion, all ayes.

**\*Blackboard**

It was brought to Mr. Wansor's attention Head Start had removed a blackboard in the classroom and that it is broken. The blackboard has historical value as it was part of the original North Norwich School classroom. He talked with Karen Randall of Head Start, she explained that it was removed in preparation of painting in that classroom. She apologized. Mr. Wansor recently met with the worker here at head start. They were able to replace/repair the original blackboard and place it back in place. They then were going to cover it with a new blackboard for the children to use.

**\*Gym rental**

The Clerk may allow residents and non residents to reserve use of the Town Hall even though Head Start will be back in session.

**\*Softball Field project**

Wayne Thiel asked if there was any progress on development of new softball fields. Nothing new. Supt. Eldred said the 2 new doors for the large pavilion bathrooms will be in soon. He added he can get 3 quotes for the roof replacement at the Town Hall if they want him to. Supervisor Wansor said he wanted to check with Mr. Edwards first.

**Highway**

**\*Highway Supt. Report**

Supt. Eldred emailed his July/August report to all the Board members. The report is on file in the Town Clerk office.

**\*Pick-up Truck Replacement**

Pick-up truck should be in within about a month.

**\*Mowing roadsides**

Supt. Eldred reported that they were unable to work with Norwich to rent a tractor and mower from a local vendor. The local vendor did not want to work with North Norwich because we bought the used Gradall from a different vendor. We ended up renting with Tracy Road Equipment.

**Payment of Bills**

Mr. Jeffrey moved, Mr. Santiago seconded, to authorize payment of the bills, discussion, all ayes.

**July 2021**

General Fund #89 - #104	Total	\$ 3,093.39
Special Districts #13 - #14	Total	\$ 12,421.93
Highway Fund #144 - #163	Total	\$ 29,108.17

**August 2021**

General Fund # 105 - # 122	Total	\$ 9,333.05
Special Districts # 15- # 16	Total	\$ 12,418.11
Highway Fund # 164 - # 179	Total	\$ 16,839.05

**Adjourn**

Mr. Santiago moved, Mr. Proskine seconded to adjourn at 8:30 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk  
Town of North Norwich**

**Regular Meeting  
September 21, 2021  
North Norwich Town Hall  
6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Joseph Santiago  
Elton Proskine  
Timothy Jeffrey  
Dean Edwards  
  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
Enforcement Officer John Kampe  
DCO Carol Lawrence  
1 Resident

**Flag Salute**

**Minutes**

Mr. Jeffrey moved, Mr. Proskine seconded, to approve the minutes from the August 17, 2021 and September 20, 2021 meetings, discussion, all ayes.

**Reports**

Mr. Edwards moved, Mr. Santiago seconded to accept the following reports, discussion, all ayes.

**DCO-** Picked up 2 dogs from Highway garage. 1 dog needed Vet attention. She will pick up owner info in the morning from Clerk to have them (owner) pay the Vet bill. Clerk is instructed to hold onto the check for the Vet at this time pending the owner paying the bill. Mrs. Lawrence said she has been notified that the Highway Garage will host a rabies clinic on November 18. She said it worked out very well last year.

**Clerk** – August Town Clerk report

**Supervisor** – through September 16, 2021. Supervisor Wansor said everything is tracking well.

**Enforcement Officer** – Mr. Kampe reported finishing up inspection of one septic system. He said Little John's Trailer Park is looking better. He didn't think the DEC had done anything on the Ripple Rd. property that Mr. Jaquay had a complaint about. Clerk Smith said that actually the DEC had issued 2 tickets on that property prior to Mr. Jaquay attending last month's meeting. The Court had not received the tickets at the time of last meeting. The tickets are pending in the Court. Mr. Kampe said the County has sent a couple letters to the Pardo property concerning the falling down pool in the backyard. Supervisor Wansor discussed the Code Enforcement position. Mr. Kampe would like to have 4 hours a week and maybe have some office hours. Mr. Wansor wasn't sure that having office hours would be necessary. Mr. Kampe said he would like to meet with the Planning Board to update the septic ordinance. Perhaps charge \$100 instead of \$20. Mr. Kampe added he has been very busy and 3 hours a week doesn't go far. He added he doesn't want to do unpaid things. Mr. Wansor assured him that the Town doesn't want him to do anything unpaid as well. Mr. Wansor told him the Board is looking to raise the salary by 25% to \$2,250 for 2022. Mr. Kampe said he will also start working on some old complaints.

**Correspondence**

**\*Charter Communications**

franchise fee check has been received \$ 1,357.71

**\*Hearing Officer Decision**

Assessment Small Claims Decision: Owner Liviu and Letitia Velea

Disqualified : Owner did not serve application on any parties pursuant to RPTL 730

**Old Business**

**\*Spectrum Phone/Internet**

Supt. Eldred reported the switch to Spectrum is moving along. Should be completed within 60 days.

## **New Business**

### **\*Plasterville Cemetery request for placement of Monument**

Mark Williams, Savurn Memorials, is making a request on behalf of Randy Haight, decendent of Capt. Samuel Haight 1738 – 1806, to place a monument in the Plasterville Cemetery. Mr. Williams has provided information on the Haight family as well. There would be no cost to the Town. Following discussion, Mr. Jeffrey moved, Mr. Edwards seconded, to allow placement of a monument in the Plasterville Cemetery, discussion, all ayes. The Clerk will email the Board members the information on Capt. Samuel Haight.

### **\*SPCA 2022 Contract Agreement**

Mr. Edwards moved, Mr. Proskine seconded, to authorize Supervisor Wansor to sign the 2022 SPCA Contract Agreement once it has been reviewed by the Town Attorney Mr. Dean, discussion, all ayes.

### **\*North Norwich Contract District Fire Protection Contract**

The contract is up for renewal with a new contract cost of \$8,736.95. Mr. Edwards moved, Mr. Jeffrey seconded, to hold a public hearing on October 19, 2021 at 7:00 pm, discussion, all ayes.

### **\*2022 Town Budget**

Supervisor Wansor reported he has made the changes to the 2022 budget which were discussed at the budget work session last night. He feels it is a good working budget and stays within the 2% tax cap as well. The Board discussed how the COVID funds can be spent. Mr. Edwards moved, seconded by Mr. Jeffrey, to adopt the 2022 Preliminary Budget as presented and to hold a public hearing on said budget on October 19, 2021 at 7:05 pm, discussion, all ayes.

## **Public Concern or Input**

**\*none**

## **Buildings and Grounds**

### **\*Town Hall Roof**

Mr. Edwards apologized saying he has dropped the ball on the roof project. He will try to get something to the Clerk so that a notice can get in the paper for quotes.

### **\*6 Acre Acquisition**

Supervisor Wansor reported he hasn't heard anything back from William Smith. Mr. Edwards said he hasn't heard anything from the Softball people either.

### **\*Profanity on Flag in Town**

The profanity on some political flags in the area have caused concern. Supervisor Wansor stated the County Attorney's opinion is that it falls under a person's right to freedom of speech.

### **\*Propane prices**

Reese- Marshall did not have a signed commitment with the Town for a 2021-2022 price for propane. Fuel prices have increased over the past few months. Reese-Marshall's quote is now \$1.769 up \$.43 from last year. Supt. Eldred will check and get prices from EV, Blueox, Broedel, etc. R-M quote is good for 15 days.

## **Highway**

### **\*Highway Supt. Report**

Supt. Eldred emailed his September 21, 2021 report to all the Board members. The report is on file in the Town Clerk office.

### **\*Auctions International**

The Town pickup brought \$31,000. Misc. surplus items \$858.50

### **\*CHIPS / EWR / PAVE NY**

The Town is scheduled to receive a total of \$ 150,286.03 through the 3 programs. Cheack should be coming soon.

### **\*Snow / Ice Contrat with Chenango County**

Mr. Edwards moved, Mr. Santiago seconded, to authorize Supervisor Wansor to sign the 2021 – 2022 Winter Season Snow and Ice contract with Chenango County, discussion, all ayes. Hwy Supt. Eldred would like the to this contract in place by May 1. He stated he has to have his salt contract in by May 1 each year. It woield also be beneficial to hve it be a 3 or 4 year contract. He pointed out

that he just received the contract on Sept. 13 and they want it back by Oct. 1. Much discussion followed about the County putting County Road 32 from Woods Corners to NYS 12 and also County Road 23 from NYS 12 to Blanding Road back into the contract. Especially CR 32, that is traveled by our Town trucks numerous times when they are out plowing/sanding. Supervisor Wansor will speak with Stan Foulds, Chair of County DPW Committee. Also, Mr. Edwards suggested a letter be drafted for Supervisor Wansor to present to the County committee.

### **Payment of Bills**

Mr. Jeffrey moved, Mr. Edwards seconded, to authorize payment of the bills, discussion, all ayes.

### **September 2021**

General Fund # 123 - # 137	Total	\$ 4,199.53
Special Districts # 17- # 18	Total	\$ 12,396.66
Highway Fund # 179 - # 195	Total	\$ 17,636.25

### **Adjourn**

Mr. Santiago moved, Mr. Proskine seconded to adjourn at 8:10 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**

**2022 Budget Work Session  
September 20, 2021  
North Norwich Town Hall  
6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Dean Edwards  
Timothy Jeffrey  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
1 Resident  
Absent: Councilman Joe Santiago  
Councilman Elton Proskine

Supervisor Wansor called the meeting to order. A copy of the 2022 tentative budget was provided to those present as well as 2 pages of details he prepared with explanation of tax levy and salaries from 2019 through what he is proposing for 2022. The Board reviewed each line item and agreed upon some minor changes.

Supervisor Wansor will make the changes and have the budget prepared to be adopted as a preliminary budget at tomorrow night's regular meeting. The hearing date will be the night of the October regular monthly meeting/

**Adjourn**

The work session adjourned at 8 pm

Respectfully Submitted,

**Loretta L. Smith, Town Clerk  
Town of North Norwich**

**Regular Meeting  
October 19, 2021  
North Norwich Town Hall  
6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Elton Proskine  
Timothy Jeffrey  
Dean Edwards  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
2 Resident  
Absent: Council Member Joseph Santiago

**Flag Salute**

**Minutes**

Mr. Jeffrey moved, Mr. Edwards seconded, to approve the minutes from the September 21, 2021 meeting, discussion, all ayes.

**Reports**

Mr. Edwards moved, Mr. Proskine seconded to accept the following reports, discussion, all ayes.

**DCO-** Clerk sent check to New Berlin Vet. DCO Lawrence will forward bill to owner of the 2 beagles.

**Clerk** – September Town Clerk report

**Supervisor** – through October 16, 2021. Clerk reported that there is a significant savings on the new updated streetlighting.

**Enforcement Officer** – Mr. Kampe was not in attendance

**Correspondence**

**\*Public Service Commission**

Letter with information to participate in broadband survey @ [www.empirestatebroadband.com](http://www.empirestatebroadband.com)

**\*NYS DOT**

Letter informing Town of work to be completed on bridge over Cold Brook on NYS Route 12 south of Posson Road

**Old Business**

**\*Sherburne Youth Program**

Mr. Jeffrey reported he had been told that Unadilla Valley School sent 2 buses every day to the Sherburne Pool for free swim. Mr. Wansor will look into this. Mr. Jeffrey questions whether Unadilla Valley School participates in the youth program.

**New Business**

**\*2022 Norwich Youth Bureau Agreement**

Mr. Jeffrey moved, Mr. Proskine seconded, to authorize Supervisor Wansor to sign the 2022 Youth Program agreement with the City of Norwich at an annual cost of \$480., discussion, all ayes.

**Public Concern or Input**

**\*Tom Curtis**

Mr. Curtis asked about the propane price for the upcoming heating season. The cost is up \$.43/gal. Accordingly, there is \$3,000 more in the budget for 2022.

**Buildings and Grounds**

**\*Town Hall Roof**

Mr. Edwards estimates the cost for materials to be about \$9,000. Erie is going to forward a materials quote then we can just put labor out to bid next spring.



**\*6 Acre Acquisition**

Supervisor Wansor reported he hasn't heard anything back from William Smith.

**\*Propane prices**

Propane quotes received : Reese-Marashall \$1.769  
EV \$1.839  
Valley Propane \$1.859  
Broedel / Ferguson \$ 1.849

Mr. Edwards moved, Mr. Jeffrey seconded, to lock in Reese-Marshall @ \$1.769 for the 2021-2022 heating season, discussion, all ayes.

**Highway**

**\*Highway Supt. Report**

Supt. Eldred emailed his October 19, 2021 report to all the Board members. The report is on file in the Town Clerk office. Delbert Dewey will be returning back to work from knee replacement next week. The new pickup is expectd in within the next week as well.

**\*Leased Loader replacement**

**RESOLUTION  
Authorizing Lease of John Deere 544 Wheel Loader**

At a regular meeting of the Town Board of the Town of North Norwich held on the 19<sup>th</sup> day of October, 2021 at 6:30 p.m., at the Town Hall, and due and proper public notice of said meeting having been given and said meeting been publicly held, and there being a quorum present and participating thereat throughout, there were:

PRESENT: Supervisor Robert Wansor                      Council Member Timothy Jeffrey  
                 Council Member Elton Proskine              Council Member Dean Edwards

ABSENT: Council Member Joseph Santiago

Mr. Edwards moved the following resolution for adoption:

Whereas, the Town of North Norwich has a leased bucket loader for the Highway Department; and

Whereas, the Town of North Norwich replaces the loader every 2 years; and

Whereas, the Town of North Norwich has received price quotes from CAT, Volvo and John Deere for replacement of the current loader; and

Whereas, the best price quote is from Five Star Equipment - John Deere \$177,734.96 less trade of 2020 Caterpillar 930M-CAT0930MTF5K00623 \$171,000.00 less \$46,628.38 John Deere payoff CAT lease leaving total trade in allowance \$124,371.62 making 24 month lease with John Deere a totalof \$53,403.34 including \$40 UCC filing; and

NOW, THEREFORE, BE IT RESOLVED, the Town of North Norwich approves the lease of a 2021 John Deere 544 wheel loader @ 3.25% interest with 2 annual payments, 1<sup>st</sup> payment of \$27,653.08 due May 15, 2022, 2<sup>nd</sup> payment of \$27,653.08 due May 15, 2023 and purchase option of \$1.00 due October 15, 2023.

Seconded by Mr. Proskine and put to a vote with the following results:

AYES: Jeffrey, Proskine, Edwards, Wansor

NOES: none

ABSTENTIONS: none

The above resolution having received at least a majority affirmative vote , was declared by the Supervisor to be adopted.

**7:00 p.m. Public Hearing North Norwich Contract District Fire Contract**

Supervisor Wansor declared the hearing open at 7:00 p.m. and asked for any comments. The new contract is \$8,736.95. No comments.

Mr. Jeffrey moved, Mr. Edwards seconded, to close the hearing at 7:04 p.m. discussion, all ayes.

Mr. Edwards moved, Mr. Jeffrey seconded, to authorize Supervisor Wansor to sign the North Norwich Contract District Fire Protection Contract, discussion, all ayes.

**7:05 p.m. Public Hearing 2022 Town Budget**

Supervisor Wansor declared the hearing open at 7:05 p.m. and asked for any comments. This budget is under the 2% tax cap. Tom Curtis stated that 2% doesn't even keep up with inflation. Hwy Supt. Eldred stated his vendors are predicting a 10-15 % increase in prices for next year. There was discussion about some minor changes due to personnel hourly rate for next year as well as the difference in cost of the JD loader lease payment that will be due next spring. Mr. Edwards moved, Mr. Jeffrey seconded, to close the hearing at 7:16 p.m., discussion, all ayes.

Mr. Edwards moved, Mr. Jeffrey seconded, to adopt the 2022 Town Budget with minor modifications as discussed with hourly rate for the 3 highway employees and the difference in lease payment with the John Deere loader lease that was approved, discussion, Ayes: Mr. Jeffrey, Mr. Edwards, Mr. Proskine, Mr. Wansor. Supervisor Wansor declared the 2022 Town Budget adopted.

**TOWN OF NORTH NORWICH  
Summary of Town Budget 2022**

**General Fund**

Appropriations	\$ 268,764.	
Estimated Revenues	172,946.	
Less Unexpended Balance	20,000.	
Amount To Be Raised By Tax	75,818.	est tax rate \$ 1.41 (actual 2021 \$ 1.42 / 2020 \$1.57 / 2019 \$1.573 )

**Highway Fund**

Appropriations	\$ 484,703.	
Estimated Revenues	277,216.	
Less Unexpended Balance	20,000.	
Amount To Be Raised By Tax	187,487.	est tax rate \$ 3.48 (actual 2021 \$ 3.39 / 2020 \$3.11 / 2019 \$3.115 )

**Special Districts**

**North Norwich Lighting**

Appropriations	\$ 7,000.
Less Unexpended Balance	-0-
Amount To Be Raised By Tax	\$ 7,000.

**Campbell Development Lighting**

Appropriations	\$ 900.
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Less Unexpended Balance	-0-
Amount To Be Raised By Tax	\$ 900.
<b>North Park Estates Lighting</b>	
Appropriations	\$ 1,750.
Less Unexpended Balance	-0-
Amount To Be Raised By Tax	\$ 1,750.
<b>Aurora Bluffs Lighting</b>	
Appropriations	\$ 450.
Less Unexpended Balance	-0-
Amount To Be Raised By Tax	\$ 450.
<b>Norwich Fire Contract</b>	
Appropriations	\$ 140,223.
Less Estimated Revenues	-0-
Less Unexpended Balance	-0-
Amount To Be Raised By Tax	\$ 140,223.
<b>North Norwich Contract</b>	
Appropriations	\$ 8,736.95
Amount To Be Raised By Tax	\$ 8,736.95
<b>North Norwich Fire District</b>	
Appropriations	\$ 84,339.62
Less Revenues PILOT & contracts	37,234.23
Amount To Be Raised By Tax	\$ 47,105.39

## Budget for 2022

### GENERAL FUND

#### GENERAL FUND APPROPRIATIONS

##### **Town Board**

Personal Services	A1010.1	\$ 4,000.
Contractual	A1010.4	100.
TOTAL		\$ 4,100.

##### **Justices**

Personal Services	A1110.1	\$ 7,793.
Personal Services Clerk	A1110.1.1	5,088.
Contractual	A1110.4	4,600.
TOTAL		\$ 17,481.

##### **Supervisor**

Personal Services	A1220.1	\$ 7,000.
Contractual	A1220.4	400.
TOTAL		\$ 7,400.

**Comptroller**

Personal Services	A1315.1	\$ 7,140.
Contractual	A1315.4	900.
TOTAL		\$ 8,040.

**Independent Auditing & Accounting**

Contractual	A1320.4	\$ 1,200.
TOTAL		\$ 1,200.

**Assessors**

Personal Services	A1355.1	\$ 23,500.
Equipment	A1355.2	200.
Contractual	A1355.4	990.
TOTAL		\$ 24,690.

**Town Clerk**

Personal Services	A1410.1	\$ 26,332.
Equipment	A1410.2	500.
Contractual	A1410.4	5,700.
TOTAL		\$ 32,532.

**Attorney**

Contractual	A1420.4	\$ 2,000.
TOTAL		\$ 2,000.

**Buildings**

Equipment/Improvements	A1620.2	\$ 5,000.
Contractual	A1620.4	30,000.
TOTAL		\$ 35,000.

**Special Items**

Unallocated Ins.	A1910.1	\$ 10,863.
Munic. Assoc. Dues	A1920.2	600.
Contingent	A1990.4	4,000.
TOTAL		\$ 15,463.

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**TOTAL GENERAL****GOVERNMENT SUPPORT** \$ 147,906.

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**Police and Constable**

Personal Services	A3120.1	\$ 2,250.
Contractual	A3120.4	300.
TOTAL		\$ 2,550.

**Control of Dogs**

Personal Services	A3510.1	\$ 2,000.
Equipment	A3510.4	-0-
Contractual	A3510.4	400.

TOTAL		\$ 2,400.
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**Examining Boards**

Contractual	A3610.4	\$ 800.
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TOTAL		\$ 800.
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<b>TOTAL PUBLIC SAFETY</b>		<b>\$ 5,750.</b>
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**Registrar of Vital Statistics**

Personal Services	A4020.1 \$	360.
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TOTAL		\$ 360.
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<b>TOTAL HEALTH</b>		<b>\$ 360.</b>
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**Supt. Of Highways**

Personal Services	A5010.1	\$ 53,040.
Equipment	A5010.2	-0-
Contractual	A5010.4	1,500.

TOTAL		\$ 54,540.
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**GARAGE**

Equipment/Improve	A5132.2	\$ -0-
Contractual	A5132.4	10,500.

TOTAL		\$ 10,500.
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**Street Lighting**

Contractual	A5182.4	\$ 700.
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TOTAL		\$ 700.
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<b>TOTAL TRANSPORTATION</b>		<b>\$ 65,740.</b>
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**Economic Development Zone**

Contractual	A6989.4	\$ 1,500.
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TOTAL		\$ 1,500.
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**Total Economic Assistance  
and Opportunity**

		\$ 1,500.
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**Joint Recreation Project**

Contractual	A7310.4	\$ 2,520.
TOTAL		\$ 2,520.

**Historian**

Contractual	A7510.4\$	200.
TOTAL		\$ 200 .

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<b>Total Cultural Recreation</b>	\$ 2,720.
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**Planning**

Contractual	A8020.4	\$ 100.
TOTAL		\$ 100.

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<b>Total Home and Community Services</b>	\$ 100.
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**Employee Benefits**

State Retirement	A9010.8	\$ 14,388.
Social Security	A9030.8	11,000.
Disability Insurance	A9055.8	200.
Hosp. & Medical Ins.	A9060.8	19,100.
TOTAL		\$ 44,688.

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<b>TOTAL APPROPRIATIONS</b>	\$ 268,764.
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**GENERAL FUND ESTIMATED REVENUES****Other Tax Items**

Franchise Fees		\$ 5,000.
Pay't in Lieu of Taxes	A1080	10,061.
Int. & Penalties on Taxes	A1090	4,500.
Sales Tax Distribution	A1120	95,000.
TOTAL		\$ 114,561.

**Departmental Income**

Clerk Fees	A1255	\$ 1,800.
<b>TOTAL</b>		<b>\$ 1,800.</b>

**Use of Money and Property**

Interest & Earnings	A2401	\$ 150.
Rental Real Property	A2410	600.
Rental of Real Property	A2412	12,000.
<b>TOTAL</b>		<b>\$ 12,750.</b>

**Licenses & Permits**

Dog Licenses	A2544	\$ 2,000.
<b>TOTAL</b>		<b>\$ 2,000.</b>

**Fines & Forfeitures**

Fines & Forfeit Bail	A2610	\$ 10,000.
<b>TOTAL</b>		<b>\$ 10,000.</b>

**State Aid**

Per Capita	A3001	\$ 11,000.
Mortgage Tax	A3005	20,000.
Youth Program	A3820	835.
<b>TOTAL</b>		<b>\$ 31,835.</b>

**INTERFUND TRNF \$ -0-**

**TOTAL GENERAL FUNDS ESTIMATED REVENUES \$ 172,946.**

**GENERAL FUND - ESTIMATED UNEXPENDED BALANCE 20,000.**

**Amount to be raised by tax \$ 75,818.**

**HIGHWAY FUND****HIGHWAY APPROPRIATIONS****General Repairs**

Personal Services	DA5110.1	\$ 60,500.
Contractual	DA5510.4	69,000.
<b>TOTAL</b>		<b>\$ 129,500.</b>

**Improvements**

Capitol Outlay	DA5112.2	\$ 93,555.
	TOTAL	\$ 93,555.

**Machinery**

Equipment	DA5130.2	\$ 10,500.
Contractual	DA5130.4	41,500.
	TOTAL	\$ 52,000.

**Snow Removal**

Personal Services	DA5142.1	\$ 65,140.
Contractual	DA5142.4	17,000.
	TOTAL	\$ 82,140.

**Employee Benefits**

State Retirement	DA9010.8	\$ 22,461.
Social Security	DA9030.8	10,000.
Unemployment Ins.	DA9050.8	-0-.
Disability Ins.	DA9055.8	100.
Hosp & Medical Ins	DA9060.8	31,660.
	TOTAL	\$ 64,221.

**Debt Service Principal**

Installement Purchase	DA9785.6	\$ 42,285.
	TOTAL	\$ 42,285.

**Interest**

Installment Purchase	DA9785.7	\$ 7,139.
	TOTAL	\$ 7,139.

**Budgetary Provision For Other Use / Insurance**

Liability Insurance	DA962	\$ 13,863.
	TOTAL	\$ 13,863.

**TOTAL HIGHWAY APPROPRIATIONS \$ 484,703.**

**HIGHWAY ESTIMATED REVENUES****Local Sources**

Sales Tax	DA1120	\$ 102,000.
Services for Other Gov't.	DA2300	7,500.
Highway Services	DA2300	-0-
Interest & Earnings	DA2401	100.
PILOT and Other	DA1080	20,361.



**State Aid**

Consolidated Highway DA3501 \$ 99,555.

Interfund Transfers DA5031 \$ 47,700.

**TOTAL HIGHWAY FUND ESTIMATED REVENUES \$ 277,216.**

**HIGHWAY FUND - UNEXPENDED BALANCE \$ 20,000.**

**Amount to be raised by tax \$ 187,487.**

**SPECIAL DISTRICTS**

**AURORA BLUFFS LIGHTING DISTRICT**

**Lighting District**

Streetlighting SL-4 \$ 450.

TOTAL \$ 450.

Unexpended Balance \$ -0-.

TOTAL \$ -0-.

Amount to be raised by tax \$ 450.

**NORTH NORWICH LIGHTING DISTRICT**

**Lighting District**

Street Lighting SL-1 \$ 7,000.

TOTAL \$ 7,000.

Unexpended Balance \$ -0-.

TOTAL \$ -0-.

Amount to be raised by tax \$ 7,000.

**CAMPBELL DEVELOPMENT LIGHTING DISTRICT**

**Lighting District**

Street Lighting SL-2 \$ 900.

TOTAL \$ 900.

Unexpended Balance \$ -0-.

TOTAL \$ -0-.

Amount to be raised by tax \$ 900.

**NORTH PARK LIGHTING DISTRICT**

**Lighting District**

Street Lighting SL-3 \$ 1,750.

TOTAL \$ 1,750.

Unexpended Balance \$ -0-.

TOTAL \$ -0-.

Amount to be raised by tax \$ 1,750.

**NORWICH FIRE PROTECTION CONTRACT**

**Fire Protection Contract Districts**

Fire Contract SF-1 \$ 140,223.

TOTAL \$ 140,223.

Estimated Revenues \$ -0-

Unexpended Balance -0-

TOTAL \$ -0-

Amount to be raised by tax \$ 140,223.

**NORTH NORWICH CONTRACT**

**Fire Protection Contract Districts**

Fire Contract SF-2 \$ 8,736.95

TOTAL \$ 8,736.95

Amount to be raised by tax \$ 8,736.95

**NORTH NORWICH FIRE DISTRICT**

Appropriations \$ 82,686.76

Estimated Revenues and  
Contracts & IDA

Pay't in Lieu of Tax P & G 36,963.13

Amount to be Raised by Tax 45,723.63

**Payment of Bills**

Mr. Jeffrey moved, Mr. Proskine seconded, to authorize payment of the bills, discussion, all ayes.

**October 2021**

General Fund # 138 - # 153 Total \$ 4,495.67

Special Districts # 19- # 20 Total \$ 12,129.05

Highway Fund # 196 - # 217 Total \$ 75,181.76

**Adjourn**

Mr. Edwards moved, Mr. Proskine seconded to adjourn at 7:25 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk  
Town of North Norwich

**Regular Meeting  
November 16, 2021  
North Norwich Town Hall  
6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Elton Proskine  
Timothy Jeffrey  
Dean Edwards  
Joe Santiago  
Clerk Loretta Smith  
Supt. of Highways Joseph Eldred  
Council Member Elect Wayne Thiel

**Flag Salute**

**Supervisor Wansor thanked all Veterans**

**Minutes**

Mr. Edwards moved, Mr. Proskine seconded, to approve the minutes from the October 19, 2021 meeting, discussion, all ayes.

**Reports**

Mr. Jeffrey moved, Mr. Edwards seconded to accept the following reports, discussion, all ayes.

**DCO-** DCO had picked up the beagles again. She gave them a break and just a warning this time

**Clerk** – October Town Clerk report

**Supervisor** – through November 13, 2021. Supervisor Wansor said accounts are tracking well. He would like to start adding Equipment Reserve to the budget for 2023.

**Enforcement Officer** – Mr. Kampe was not in attendance

**Correspondence**

**\*Charter Communications**

Upcoming changes.

**\*Greater Opportunities**

Pamphlet “Housing Stability Counseling Program

**\*3rd Qtr Sales Tax**

Received 3<sup>rd</sup> Qtr sales tax check \$65,410.88 Sales tax revenues have been much stronger than anticipated for 2021 We had budgeted \$188,000 for this year and have received \$245,000

**Old Business**

**\*none**

**New Business**

**\*NYMIR – Notice of Policy Conditional Renewal**

Conditional Renewal has to do with Cyber policy. David Craine will be here next month to review 2022 policy. This can be clarified and discussed then.

**\*Boiler – Inspection**

The relief valve does not have a suitable discharge pipe. Supt. Eldred will contact John Tracy.

**\*ARPA (Covid funds)**

Many Towns in the area are offering a 5% bonus to those employees who have worked through the pandemic. The Board discussed use of the money. Following much discussion, Supervisor Wansor will look into what the money can be used for.

**\*Light Up North Norwich**

The committee for the Holiday Home Decorating contest is looking for donations again this year to offer as prizes in 3 categories.

Mr. Edwards moved, Mr. Jeffrey seconded, to donate \$100 to “Light Up North Norwich”, discussion, all ayes.

**\*December meeting**

The Clerk has asked the December meeting be moved to Dec. 14 instead of Dec. 21. Mr. Edwards moved, Mr. Proskine seconded, to hold the December regular meeting on December 14, 2021 at 6:30 pm, discussion, all ayes.

## **Public Concern or Input**

### **\*Joe Eldred**

Mr. Eldred doesn't think that much is being done about enforcing the local laws the Town has. The properties that have been reported to the Enforcement Officer are still a mess with no compliance. The Enforcement Officer has had only 4 or 5 septic systems to do this year. Much discussion followed. Also, discussion on a local law to clean up burned / abandoned buildings on properties as well as a local law prohibiting parking on should of Town Roads from 11/15 to 4/15 each year.

## **Buildings and Grounds**

### **\*Town Hall Roof**

Mr. Edwards has 3 estimates for materials, everything but sheathing, for the roof:

Erie \$8810.

Curtis \$9222.

Cooleys \$9890.

Mr. Proskine moved, Mr. Santiago seconded, to purchase the materials from Erie, discussion, all ayes. Supt. Eldred said that there would be enough room in the old bus garage for the 2-3 pallets.

### **\*Town Hall**

Mr. Edwards thinks the Board should start to think of a new Town Hall / Highway Garage combination. The Board discussd this in depth. This would be a long term plan. First step would be to acquire the land. The land next to North Norwich Motors was suggested. Either the Pharmacy or IDA owns it and currently used for field crops. Everyone agreed that it would be a good location. This property will be researched so that the property owner could be contacted.

### **\*6 Acre Acquisition**

Supervisor Wansor reported he hasn't heard anything back from William Smith.

### **\*IT person**

The switch to Spectrum at the Town Hall has been frustrating with inability to print, fax, scan, email. The Clerk has had no ability to email for 2 weeks. The Clerk is asking that the Town hire someone with knowledge to clean up the mess of wiring from previous providers that is no longer in use and label what is in use to make it more manageable to resolve issues when they arise. Nobody could provide a name to contact.

### **\*2022 Mowing Galena Park**

Mr. Edwards moved, Mr. Santiago seconded, to accept the offer from Brandon Briggs of \$ 3400. plus possible gas surcharge for the 2022 season, discussion, all ayes. The Board feels Mr. Briggs has been doing a very good job each year.

## **Highway**

### **\*Highway Supt. Report**

Supt. Eldred emailed his November 16, 2021 report to all the Board members.

### **\*Health Insurance Buyout – Romanowski**

Mr. Jeffrey moved, Mr. Edwards seconded, to approve a health Insurance buyout for Richard Romanowski for \$183.86 /biweekly to reimburse the cost for him to be added to his wife's health insurance, discussion, all ayes. Mr. Romanowski will provide proof of insurance on his wife's policy.

## **Payment of Bills**

Mr. Edwards moved, Mr. Jeffrey seconded, to authorize payment of the bills, discussion, all ayes.

### **November 2021**

General Fund	# 154 - # 168	Total	\$ 3,933.34
Special Districts	# 21- # 22	Total	\$ 14,605.00
Highway Fund	# 218- # 241	Total	\$ 78,027.43

## **Adjourn**

Mr. Edwards moved, Mr. Jeffrey seconded to adjourn at 7:55 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**

**Addendum: Streetlight at Intersection Rte 12 / Bryant Rd. and Rte 12 /North End Tracy Rd. - Sherburne Electric**

Highway Supt. emailed Supervisor and Board members for any objection. No objection was received.

**Regular Meeting  
December 14, 2021  
North Norwich Town Hall  
6:30 pm**

**Present:** Supervisor Robert Wansor  
Council Members: Elton Proskine  
Dean Edwards  
Council Member Elect Wayne Thiel

Absent: Council Members Timothy Jeffrey, Joseph Santiago, Highway Supt. Joe Eldred

**Flag Salute**

**David Craine, NBT Insurance**

Mr. Craine reviewed the proposed NYMIR 2022 Town Insurance Policy. He had already updated the Highway equipment and machinery list with Supt. Eldred. The proposed policy for 2022 is \$24,150. Supervisor Wansor thanked Mr. Craine for attending. Mr. Edwards moved, Mr. Proskine seconded, to accept the NYMIR 2022 Insurance proposal and to add the premium to the bill list to be authorized for payment, discussion, all ayes.

**Minutes**

Mr. Proskine moved, Mr. Edwards seconded, to approve the minutes from the November 16, 2021 meeting, discussion, all ayes.

**Reports**

Mr. Edwards moved, Mr. Proskine seconded to accept the following reports, discussion, all ayes.

**DCO-** Mrs. Lawrence reported to Supervisor Wansor that she had delivered the Vet bill on the beagle to the owner. The Clerk says they have not paid.

**Clerk** – November Town Clerk report

**Supervisor** – through December 14, 2021. Supervisor Wansor thinks there should be about \$ 20,000 leftover to put in equipment reserves at end of year.

**Enforcement Officer** – Mr. Kampe was not in attendance. Supervisor Wansor had left a message for him and expected to see him here tonight.

**Correspondence**

**\*Charter Communications**

Upcoming changes.

**NYSDOH**

\*Notice of masks required from 12/13/2021 – 1/15/2022.

**\*NYSDOT**

Notice of project over Fly Creek

**Old Business**

**\*AGNL property**

Much discussion on this property and possibly being acquired for a future Town of North Norwich Town Offices/Highway facility. The Board also discussed whether the ARPA money could be used for this purpose.

**\*ARPA Funds – 5% bonus**

The Town has received about \$88,000 which is half the money expected. The Clerk told the Board what several area Towns in Madison County have done. She has also heard that several Towns hired an Attorney firm to determine how this funding can be spent. Supervisor Wansor will contact Sherburne Supervisor Mastro to see if they had anyone help them determine how the money can be spent.

**New Business**

**\*2022 Re-Organization meeting**

It was decided to re-organize and have the January meeting on same night, January 11, 2000 at 6:30 pm

**\*Appoint Town Attorney**

Supervisor Wansor has contacted Dylan Harris of Lewis & Greer Attorneys to discuss if he would be willing to represent the Town in municipal matters. The fees would be \$175 / hour plus costs and disbursements. Mr. Edwards and Mr. Proskine have no objection. Mr. Wansor completed and signed the Retainer Agreement with Dylan Harris, Lewis & Greer PC Attorneys at Law, effective immediately.

**Public Concern or Input**

**\*none**

**Buildings and Grounds**

**\*Town Hall Roof**

Mr. Edwards reported Erie Material delivered materials. There was a small ding on the roof when unloading, not enough to be concerned about. Mr. Edwards noted the shingles on the original part of the pavilion should be replaced. He suggested the Town put replacement of the shingles with a steel roof in the 2023 budget.

**Highway**

**\*Highway Supt. Report**

Supt. Eldred emailed his December 14, 2021 report to all the Board members.

**Payment of Bills**

Mr. Edwards moved, Mr. Proskine seconded, to authorize payment of the bills including the NYMIR and NYS and Local Retirement bills, discussion, all ayes.

**December 2021**

General Fund	# 169 - # 187	Total	\$ 22,213.36
Special Districts	# 23- # 24	Total	\$ 12,148.85
Highway Fund	# 242- # 265	Total	\$ 37,236.15

**Adjourn**

Mr. Edwards moved, Mr. Proskine seconded to adjourn at 7:40 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk**  
**Town of North Norwich**