

2022 Re-Organization and Regular Meeting
January 11, 2022
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Joe Santiago
Wayne Thiel
Clerk Loretta Smith
Supt. of Highways Joe Eldred
Enforcement Officer John Kampe

Absent: Council Member Timothy Jeffrey
Flag Salute

Mr. Proskine moved, Mr. Santiago seconded to approve the following 2022 Appointments and Designations, discussion, all eyes

2022 Annual Reorganization
APPOINTMENTS and DESIGNATIONS by Town Board:

Town Historian: Janet Decker

Enforcement Officer: John Kampe

Records Management Officer: Loretta Smith

Registrar of Vital Statistics: Loretta Smith

Dog Control Officer: Carol Lawrence

Official Bank: NBT

Official Newspaper: Evening Sun

Official Meeting Date and Time: 3rd Tuesday @ 6:30 pm

Attorney: Dylan Harris (Lewis & Greer)

Planning Board: Ann Campbell, Chairman exp. 12/31/2022

Scott Evans exp. 12/31/2023

Sally Chirlin exp. 12/31/2024

Susan Davidson, Secretary, exp. 12/31/2025

George Flanagan exp. 12/31/2026

Paul Read exp. 12/31/2027

Wayne Thiel exp. 12/31/2028 – checking on conflict

Board of Assessment Review: Kara Posson Reed exp. 9/30/22
Thomas Curtis exp. 9/30/23
Thomas Smith exp. 9/30/26
Secretary: Loretta Smith

APPOINTMENTS by Supervisor

Bookkeeper: Johanna Moses

Deputy Supervisor: Wayne Thiel

Liaison Town Board to Planning Board: Wayne Thiel

COMMITTEES: Buildings, Grounds & Parks – Timothy Jeffrey and Elton Proskine
Highway - Joe Santiago and Wayne Thiel

APPOINTMENTS by Town Clerk Smith

Deputy Town Clerks: 1 - Marisa Moyer
2- John Smith

Deputy Registrars: 1 - Marisa Moyer
2 – John Smith

APPOINTMENT by Highway Supt. Eldred

Deputy Highway Supt: Delbert Dewey

APPOINTMENT by Town Justice Matott

Clerk of Court: Loretta Smith
Deputy Clerk of Court: Marisa Moyer

SALARIES:

GENERAL FUND

	2022 Budget	Board Approved for 2022
Supervisor	\$ 7,000.00	\$ 7,000.00
Town Board (4 combined)	\$ 4,000.00	\$ 4,000.00
Justices / Clerk	\$ 12,881.00	Justice Matott \$ 7,793.00 Clerk Smith \$ 5,088.00
Bookkeeper	\$ 7,140.00	\$ 7,140.00
Assessor	\$ 23,500.00	\$ 23,500.00

Town Clerk	\$ 26,332.00	\$ 26,332.00
Dep. Town Clerk	\$ 13.20 / hour	\$ 13.20 / hour Minimum wage (paid contractually)
Supt. of Highways	\$ 53,040.00	\$ 53,040.00
Dog Control Officer	\$ 2,000.00	\$ 2,000.00
Enforcement Officer	\$ 2,250.00	\$ 2,250.00
Board of Assessment Review & Secretary	\$ 800.00	\$ 216.66 /BAR \$ 150.00
Registrar of Vital Statistics	\$ 360.00	\$ 360.00
IRS Mileage Rate	\$.585 for 2022	

HIGHWAY FUND

Highway Position # 1	- Kirchbaum	\$ 19.00	(2021 18.25 /hour)
Highway Position # 2	- Dewey	\$ 19.00	(2021 18.25 /hour)
Highway Position # 3	- Romanowski	\$ 19.00	(2021 17.25 / /hour)
Extra Hire:	Laborer	\$ 13.20 /hour no benefits	
	Truck Driver	\$ 19.00 /hour no benefits	

Minutes

Mr. Proskine moved, Mr. Santiago seconded, to approve the minutes from the December 14, 2021 meeting, discussion, all ayes.

Reports

Mr. Santiago moved, Mr. Proskine seconded to accept the following reports and budget modifications, discussion, all ayes.

DCO- Mrs. Lawrence reported to Supervisor Wansor that there has not been much activity other than a NYS Ag & Mkts. Municipal Shelter report.

Clerk – December Town Clerk report

Supervisor – no report at this time. There are some 2021 budget modifications to balance the accounts for year end as follows:

BUDGET MODIFICATIONS:

- The 2021 budget will be modified according to the changes detailed in the following chart(s):

FUND: GENERAL

Code	Description	From:	To:	Difference:
90308	(General) Social Security	10,500	11,459	959
A11101	Justice Personal Services - Other	7,640	12,628	4,988
A13154	Comptroller Expenses	900	1,326	426
A1320.4	Independent Auditing & Acctng	1,200	2,675	1,475
A1910.4	Insurance (NYMIR)	8,200	9,660	1,460

A35104	Animal Control Expenses	400	499	99
A5132.4	Garage Expenses	9,500	10,451	951
A73104	Youth Program Expenses	2,000	2,520	520
90108	(General) NYS Retirement	17,500	15,610	(1,890)
A1110.1	(Justice) Personal Services, Clerk	4,988	0	(4,988)
A19904	Contingency Account	4,000	0	(4,000)

FUND: HIGHWAY

Code	Description	From:	To:	Difference:
DA19104	Insurance (NYMIR)	12,000	15,065	3,065
DA51101	(General Repairs) Personal Services	57,803	61,598	3,795
DA51104	(General Repairs) Contractual Exp.	66,000	76,081	10,081
DA51122	Improvements (CHIPS)	89,000	154,000	65,000
DA51302	(Machinery) Equipment	10,000	100,425	90,425
DA51304	(Machinery) Contractual Exp.	41,500	123,352	81,852
DA51424	(Snow Removal) Contractual Exp.	15,000	26,898	11,898
DA97856	Installment Purchase	39,185	40,056	871
DA97857	Installment Purchase Interest	7,139	6,268	(871)
DA1120	Hwy Sales Tax	96,000	130,909	34,909
DA2650	Sale of Excess Materials	0	1,529	1,529
DA2665	Sale of Surplus Equipment	0	77,918	77,918
DA2680	Insurance Recoveries	0	90,185	90,185
DA2701	Refunds of prior Years Expenses	0	289	289
DA3501	State Aid - CHIPS	89,000	150,286	61,286

Enforcement Officer – Mr. Kampe has a draft letter to send out to property owners about the Town commencing enforcement of its local laws. The Town is seeking to address junk cars and junk. Mr. Kampe stated that some others that have previously been addressed will receive letters with a time line notice for compliance. He will add a letterhead and contact info to the property owner letters before sending out. The Board thought the letter was well written.

Also, discussed the Town septic permit fee of \$20. The County charges \$75. Discussion ensued on the possibility of the Town turning over septic permits over to the County. The Town has issued an average of 5 for past 4 years.

Correspondence

***Excellus BC/BS**

Health care premium going up from \$916.17 to \$998.38 effective March 1, 2022. Town pays 90% and employee pays 10%. There are currently 2 employees in the group.

Old Business

***AGNL property**

Supervisor Wansor reported he hasn't sent any letter of interest on this property to the owner AGNL RX, LLC.

***ARPA Funds – 5% bonus**

The Town of Sherburne did not do a 5% bonus and everyone has worked through the pandemic. The Clerk pointed out that the Clerk in Sherburne was by appointment only for quite sometime and even now only maintains office hours for 2 hours 2 days a week. Mr. Wansor informed the Board about an online seminar on Jan. 25 & 27 for 1 hour each day about spending of the ARPA funds. The Board discussed the possibility of using some of the funds for the land owned by AGNL RX next to North Norwich Motors. Following discussion, Mr. Santiago moved, Mr. Thiel seconded, to authorize Supervisor Wansor to send a letter to AGNL RX to inquire about the availability of purchasing the property tax map # 84.-1.67, discussion, all ayes.

***Speed Indicator Signs**

Supt. Eldred has 2 estimates: \$7660 with data collection and \$6330 without data collection. These are permanent solar units. Mr. Santiago thinks they are a waste of time and money. There was much discussion on their effectiveness. Mr. Wansor will contact Assemblyman Angelino about any possible funding.

New Business

***Streetlighting**

The new lights put up at intersection of Route 12 and Bryant, Parks and north end Tracy Rd. have been installed by Sherburne Electric. Many positive comments from local residents. Supt. Eldred said he would like to see NYSEG put lights at intersection of CR 32 / NYS 12 and CR 32 / Whaupanaucou Rd. as well. Supervisor Wansor will contact NYSEG.

Public Concern or Input

*none

Buildings and Grounds

***Gutters for Highway Garage**

Supt. Eldred had a couple estimates for gutters for the Highway Garage:

Quality Seamless 6" \$3441.

Gutter Experts 7" \$6820.

He will ask Gutter Experts for a price for 6". This would be paid out of Building Reserves.

***Town Hall Roof**

The material for the roof project was delivered. Dean Edwards will put together the Scope of Work so that we can seek bids for the labor.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his January 11, 2021 report to all the Board members.

Agreement for the Expenditure of Highway Moneys

AGREEMENT between the Town Superintendent of the Town of North Norwich, Chenango County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of **\$163,555.00** shall be set aside to be expended for primary work and general repairs upon **33.5 miles** of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) **On the road commencing at Aurora Dr and leading to Pineway Dr, Serenity Dr, Tannset Dr 1.09 miles, there shall be expended not over the sum of \$75,000.00**

Type	Pave and Seal
Width of traveled surface	20ft
Thickness	3in.
Subbase	Gravel with Double Shot Chip Seal


(b) **On the road commencing at Byrant Rd and Ripple Rd leading to Post Rd, .87 miles, there shall be expended not over the sum of \$40,000.00**

Type	Pave and Seal
Width of traveled surface	20ft
Thickness	3in.
Subbase	Gravel with Double Shot Chip Seal

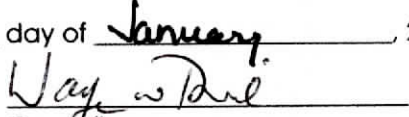
(c) **On the road commencing at Byrant Rd and leading to NYS Hwy 12, .87 miles, there shall be expended not over the sum of \$48,000.00**

Type	Pave and Seal
Width of traveled surface	20ft
Thickness	3in.
Subbase	Gravel with Double Shot Chip Seal

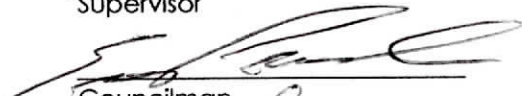
Executed in duplicate this 11th day of January, 2022



Supervisor




Councilman



Councilman

Councilman



Councilman

Councilman

County Superintendent of Highways



Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

Planning Board

***Wayne Thiel, Liason, reported on the following:**

- Canasawacta Country Club is going to be splitting off a couple parcels
- Cell tower will be going up on West Cayuga. Supt. Eldred asked about the Planning Board making stipulation with approval of cell towers to allow for the Town to have a repeater placement.
- Garage addition on Parks Rd. for an undercoating business

Payment of Bills

Mr. Proskine moved, Mr. Santiago seconded, to authorize payment of the bills, discussion, all ayes.

Year End 2021

General Fund # 188 - # 195	Total	\$ 12,087.87
Special Districts # 25- #	Total	\$ 604.19
Highway Fund # 266- # 280	Total	\$ 16,187.94

January 2022

General Fund # 1 # 9	Total	\$ 3,202.90
Special Districts # 1- # 2	Total	\$ 96,327.56
Highway Fund # 1- # 10	Total	\$ 15,482.70

Adjourn

Mr. Jeffrey moved, Mr. Proskine seconded to adjourn at 8:26 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

**Regular Meeting
February 15, 2022
North Norwich Town Hall
6:30 pm**

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Joe Santiago
Wayne Thiel
Timothy Jeffrey
Clerk Loretta Smith
Supt. of Highways Joe Eldred
Enforcement Officer John Kampe

Flag Salute

Minutes

Mr. Proskine moved, Mr. Santiago seconded, to approve the minutes from the January 11, 2022 meeting as corrected to show Mr. Jeffrey's absence, discussion, all ayes.

Reports

Mr. Jeffrey moved, Mr. Thiel seconded to accept the following reports, discussion, all ayes.

DCO- Mrs. Lawrence reported to Supervisor Wansor that she had picked up 2 dogs.

Clerk – January Town Clerk report

Supervisor – Mr. Wansor reported having to tap into the fund balance about \$23,000 to adjust the 2022 Budget. There was also a type error made on page 22 of the budget. Mr. Thiel moved, Mr. Jeffrey seconded, to amend the 2022 budget on page 22 reducing line DA3501 to 93,555 and increasing line DA1120 to \$108,000. discussion, all ayes. Mr. Wansor also reported that he is still looking for a municipal accountant to assist him on occasion when there are issues he is not familiar with.

Enforcement Officer – Mr. Kampe reported the cost of the mailer he is planning will be around \$500. He will also check with the County on costs as well. He plans to meet with Assessor Harris for address labels.

Correspondence

***2021 4th qtr Sales Tax**

Received the 4th qtr 2021 sales tax distribution of \$51,625.13

Old Business

***AGNL property**

Supervisor Wansor reported he sent a letter to Luke Murphy @ Alvogen asking him to pass it on to the proper dept. He hasn't had any response yet.

***ARPA Funds**

The Board discussed possible uses for the ARPA funds. The Board agreed that securing land for new Town facilities is at the top of the list. Mr. Wansor stated the State has funding that may be available because the current Highway facility is in a flood zone. He is looking into this as a possible source of funding to assist in the acquisition of the AGNL RX property. He is also researching this for Mead Pond Trailer park. Park maintenance is an approved expenditure with these funds as well as a bonus for those employees working through the pandemic. Mr. Wansor would like to see the Town help out the North Norwich Fire Dept. as they lost revenues from not being able to hold their pancake breakfasts during that time. The Town can also use these funds to offset the Town's own losses in revenue.

***W. Smith property**

Supervisor Wansor reported they are NOT interested in selling the land on the north side of the Town Park.

***Softball Field**

Sarah Fisher has indicated her group is still interested in the softball field project. Hwy Supt. Eldred suggested getting some quotes to improve the existing field and maybe put up an outfield fence.

***Gym use**

Clerk Smith reported there is a group interested in using the gym for practicing basketball week nights. The rules are to charge them \$10/night. Mrs. Smith added these are kids 5-7 grade are mostly residents of North Norwich. She suggests the fees be waived. Mr. Thiel moved, Mr. Proskine seconded, to waive the gym use fees to the youth groups, discussion, all ayes.

New Business

***Youth Program Agreements – Norwich & Sherburne**

A letter has been received from Anthony Testani, Norwich Youth Bureau Director, concerning the participation of youth from the different municipalities with percentage figures these municipalities pay of the Youth Bureau budget. Based on this information the City will be raising their agreement contract with the Town of North Norwich so that by 2025 the amount will be \$1,570. The Town currently pays \$460. In 2023 it will be 75% of the new amount then 85% in 2024. The Town has also received a copy of the 2021 Sherburne pool report. The report shows there were 4 participants from the Town of North Norwich in the 2021 Sherburne pool program. Annual youth agreement cost in Sherburne has been \$ 2,040. There was much discussion among the Board members.

***ATV Local Law**

Highway Supt. Eldred had been contacted by a member of the Smyrna Town Board recently about an ATV law allowing use on Town Roads. Mr. Eldred had brought this up at a meeting a year or two ago. There is group, growing in numbers, trying to get municipalities to pass local laws to allow ATV use similar to what they have done up in the northern and western parts of the State. Mr. Eldred pointed out the Town still has a local law on the books allowing snowmobile use from 40+ years ago. He has a sample law he obtained from the Town of Friendship that would suit what North Norwich would be looking to do. Supervisor Wansor instructed Mr. Eldred to redo this law to read North Norwich and he will have the Town Attorney look it over.

Public Concern or Input

***Timothy Jeffrey, North Norwich Fire Dept.**

Mr. Jeffrey thanked the North Norwich Highway Dept. for their assistance in the early morning hours of January 13 during the fire at Carpetmaster on Route 12.

Buildings and Grounds

***Gutters for Highway Garage**

Supervisor Wansor has asked that the gutters be tabled for now pending the outcome of possible funds for relocating the Highway.

***Town Hall Roof**

Former Town Councilman Dean Edwards was in attendance and presented the “scope of work” for the Town Hall roof project for review. The Clerk is instructed to add that prevailing wage applies, completion of project by May 9, 2022 and the contractor is responsible for obtaining any applicable permits. Mr. Thiel moved, Mr. Proskine seconded to authorize the Clerk to advertise seeking sealed bids to be opened at 7:00 pm on March 15, 2022, discussion, all ayes. The Clerk will place in Evening Sun and Sherburne News.

***Head Start Office Ceiling**

Supt. Eldred has received 3 bids:	Rogers Contracting	\$ 4,500.00	price will be higher for thicker panels
	Brainard Contracting	\$ 5,630.00	
	Clint Mikalunas	\$ 5,5875.00	

Head Start is willing to put \$1,000 toward the cost of the lowering of this ceiling. Mr. Santiago moved, Mr. Jeffrey seconded, to approve Rogers Contracting to lower the ceiling in the Head Start Office the week of April 11-15, 2022, discussion, all ayes.

***Price Quotes**

Mr. Santiago moved, Mr. Thiel seconded, to allow Supt. Eldred to obtain price quotes for the following:

walking path resurface

sidewalk paving

*get quotes with and without basketball court and parking lot

Highway

***Highway Supt. Report**

Supt. Eldred emailed his February 15, 2022 report to all the Board members.

***Surplus**

Mr. Proskine moved, Mr. Thiel seconded, to authorize Hwy Supt. Eldred to advertise to sell misc. surplus including signage, etc. on Auctions International., discussion, all ayes.

***Employee Retirement**

Supt. Eldred reported Delbert Dewey has set his retirement date for May 1, 2022. His last official day of work will be March 28 as he has vacation and personal time to use. He also has unused sick time that must be decided upon.

Mr. Thiel moved, Mr. Jeffrey seconded, to go into Executive session at 8:10 pm to discuss personnel benefits, discussion, all ayes.

Mr. Santiago moved, Mr. Proskine seconded, to exit Executive session at 8:18 pm, discussion, all ayes.

Supt. Eldred stated he has listed the position available on social media. He will also place a public notice in the Evening Sun. No interest so far. He is hoping to hire by April 4.

Payment of Bills

Mr. Santiago moved, Mr. Jeffrey seconded, to authorize payment of the bills, discussion, all ayes.

February 2022

General Fund # 7- # 22	Total	\$ 6,510.50
Special Districts # 3 -# 4	Total	\$ 12,181.24
Highway Fund # 10A- # 31	Total	\$ 54,181.85

Adjourn

Mr. Jeffrey moved, Mr. Proskine seconded to adjourn at 8:26 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

**Regular Meeting
March 15, 2022
North Norwich Town Hall
6:30 pm**

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Joe Santiago
Wayne Thiel
Timothy Jeffrey
Clerk Loretta Smith
Supt. of Highways Joe Eldred

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Thiel seconded, to approve the minutes from the February 15, 2022 meeting , discussion, all ayes.

Reports

Mr. Proskine moved, Mr. Santiago seconded to accept the following reports, discussion, all ayes.

DCO- There will be Rabies clinic again in November at the Highway garage.

Clerk – February Town Clerk / Tax Collecting report

Supervisor – Mr. Wansor apologized, he doesn't have a report as he forgot to print it off. He will email everyone the report tomorrow. Thanks to Hwy Supt. Eldred the Town is receiving \$50,000 + from FEMA.

Enforcement Officer – Mr. Kampe is not in attendance tonight

Correspondence

***Charter Communications**

Possible programming changes

***Traffic Diversion Program**

Received a check from the County for 2021 Traffic Diversion Program for \$1,097.00

Old Business

***AGNL property**

Supervisor Wansor spoke with Luke Murphy who provided a contact with AGNL. Megan with AGNL will be calling tomorrow to speak with him about the property. He will attempt to negotiate acquiring the property for the Town. The Board agreed that the Town should acquire the whole 46.13 acre parcel. Mitigation funds may be available to assist with acquiring the property. Much discussion followed. Mr. Proskine stated he had been contacted by a couple people about the Town trying to take prime farmland.

***ARPA Funds**

Supervisor Wansor participated in the webinar on reporting for the ARPA funds. We have until 2027 to spend the funds. Supt. Eldred asked if it can be used to pay off the Volvo truck and the loader. Mr. Wansor doesn't think so but will look into it. Mr. Wansor would like to use for premium pay, park walkway, loss of revenues and maybe a few other things.

***Open Bid Town Hall Roof Project 7 pm**

The Clerk reported receiving only 1 bid.

TDP Construction \$17,200.

Mr. Thiel moved, Mr. Jeffrey seconded, to accept the bid from TDP Construction for \$ 17,200.00 and to pay out of the Building Reserve fund, discussion, all ayes.

***Youth Contract Agreement with Village of Sherburne**

Mr. Proskine moved, Mr. Santiago seconded, to NOT enter into the Youth Program Agreement with the Village of Sherburne, discussion, all ayes.

New Business

***ATV / LUV Local Law**

Supervisor Wansor said he is not against it but hadn't heard from David Craine or NYMIR. NYMIR suggested he talk with the Association of Towns.

***Head Start Lease**

The proposed lease has been reviewed by the Town Attorney. Mr. Jeffrey moved, Mr. Thiel seconded, to authorize Supervisor Wansor to sign the one year lease with Greater Opportunities for \$12,000., discussion, all ayes.

Public Concern or Input

***Joe Eldred**

He asked about the Code Enforcement Officer and whether he has mailed out the letter that had been approved a couple months ago. There were several properties identified to the Enforcement Officer when he first started over a year ago. Nothing has been addressed so far. Supervisor Wansor is disappointed he isn't here tonight....he thought he would be here. Mr. Wansor will follow up with him.

Buildings and Grounds

***Meeting Room changes**

The platform in the meeting room has been removed. There are 2 openings taped off to get the Board's approval. An opening into the Historian room and also a door opening into the Court conference room. Mr. Proskine moved, Mr. Jeffrey seconded, to approve both openings and to store misc. items from the Historian room in the storage room as well as offer free of charge leftover 150th anniversary items to the public, discussion, all ayes.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his March 15, 2022 report to all the Board members.

***Summer Help ARC Grant**

Town will be receiving a \$2,000 grant for summer help.

***New Hire**

New hire to replace the retiring employee is Ryan Reisenforf who starts April 4, 2022

***Walking Path**

Supt. Eldred is getting 3 estimates for next meeting

***Highway Employee Agreement**

Supt. Eldred wants to meet with the Highway Committee to revise the Highway Employee Agreement. Perhaps make the agreement good for 5 years and include raises, health insurance, etc.

***Equipment Replacement Program**

Supt. Eldred would like to get a Highway Equipment Replacement program set up that the Board will stick to in the future. The Clerk thinks that at least 2 replacement policies have been set up over the years but Town Boards change and the policies haven't been followed.

***Tree cutting bucket truck**

Supt. Eldred discussed the purchase of a used bucket truck to use with cutting trees. They could cut trees themselves in the winter months when weather permits. There is a pretty good used one on Auctions International right now. Most of them are bringing under \$15,000 on there. Mr Thiel moved, Mr. Proskine seconded, to allow the Highway Supt. to spend up to \$10,000 on a used bucket truck, discussion, all ayes.

Payment of Bills

Mr. Santiago moved, Mr. Jeffrey seconded, to authorize payment of the bills, discussion, all ayes.

March 2022

General Fund # 23- # 41	Total	\$ 4,953.35
Special Districts # 5 -# 6	Total	\$ 12,013.91
Highway Fund # 39- # 58	Total	\$ 10,690.79

Audit / Review Town Clerk and Town Justice 2022 records

The Board reviewed the Town Clerk and Town Justice 2022 records and found them acceptable

**Resolution Of The Town Board of The Town Of North Norwich
Confirming Required Examination Or Audit
Of Town Justice Records**

Council Member Joseph Santiago moved the following Resolution for adoption:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires the Town and Village Justices annually provide their Court record and dockets to their respective Town and Village auditing Boards, and

WHEREAS, such records be examined or audited and that fact be entered into the minutes of the Board's proceedings;

NOW, THEREFORE BE IT RESOLVED that the North Norwich Town Board is in compliance with said Section 2019-a of the Uniform Justice Court Act, and

BE IT FURTHER RESOLVED that the Town Board did in fact conduct an examination of the Court records and dockets of Town Justice James E. Matott ID # 0835990487M on March 15, 2022 and found said records to be properly maintained and acceptable, and

BE IT FURTHER RESOLVED that the Town Clerk is directed to provide a copy of this resolution to the State of New York Unified Court System.

Seconded by Council Member Timothy Jeffrey, discussion, all ayes.

Supervisor Robert Wansor declared the resolution adopted.

Adjourn

Mr. Jeffrey moved, Mr. Proskine seconded to adjourn at 8:48 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk
Town of North Norwich**

Regular Meeting
April 19, 2022
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Wayne Thiel
Timothy Jeffrey
Clerk Loretta Smith
Supt. of Highways Joe Eldred
Enforcement Officer John Kampe

Absent: Councilman Joe Santiago....our thoughts and prayers to Joe and family

Flag Salute

Minutes

Mr. Proskine moved, Mr. Jeffrey seconded, to approve the minutes from the March 15, 2022 meeting , discussion, all ayes.

Reports

Mr. Proskine moved, Mr. Thiel seconded to accept the following reports, discussion, all ayes.

DCO- not in attendance

Clerk – March Town Clerk / Tax Collecting report

Supervisor – Jan – Mar 19, 2022 and Jan – April 18, 2022 Mr. Wansor reported he was finally able to get into the reporting side of the ARPA funding. A tentative plan for spending must be submitted by April 30, 2022. Mr. Wansor would like to see funds used for the premium pay, park walkway and North Norwich Fire Dept.

Enforcement Officer – Mr. Kampe reported the letters are ready to be mailed to property owners. He has already sent out 4 letters to property owners who had previously been contacted that they are in violation. These properties are located on Ripple, Wilcox and State Hwy 12. Discussion on burning old burned out/falling down buildings on propertyies. The State doesn't allow it. They must be demolished but first be tested for asbestos.

Correspondence

***Charter Communications**

Possible programming changes

***Board of Elections**

Notice of Primary, June 28, 2022 and General Election is November 8, 2022

***NYMIR claim**

received 2 checks totaling \$5,354.23 for the damages to the '18 International that suffered damages from going in the ditch

***Auctions International**

Received first check for selling surplus \$400. Should be getting another \$1,788.

Old Business

***AGNL property**

Supervisor Wansor spoke with Megan @ AGNL. He thinks they are reluctant to selling more than 10 acres of the 46 acre parcel. 10 acres would not be enough space for the Town's needs. Mr. Jeffrey thinks the Town needs at least half of it. The consensus among the Board would be to acquire the whole parcel. Clerk Smith suggested the Board appoint a committee to assess the space the Town would need and to negotiate the acquisition. The Clerk also suggested the Board may want to discuss this matter in executive session in the future. Mr. Proskine moved, Mr. Thiel seconded, to form a committee that would report back to the Town Board on acquisition of property for future municipal offices and highway, discussion, all ayes. The Clerk will place a legal notice asking for any public interest in serving on this committee. The Board discussed some possible people for this committee.

***ATV / LUV Local Law**

Supervisor Wansor said he has not had opportunity to contact the Association of Towns Counsel on this yet.

***ARPA Funds**

The Board discussed using some of the ARPA funds for the Galena Park walking path as well as the sidewalk and parking lot here at Town Hall. The latter expenditure is acceptable use of funds due to providing access to the park. Hwy Supt. has estimates as follows:

walking path

Suit-Kote \$28,005 with Town Highway assistance with equipment

Kelly walking path \$22,800 plus asphalt

Yacano walking path \$74,960

Sidewalk – Kelly \$6,600

Parking lot and sidewalk

Yacano \$ 31,400 but wouldn't get to it until probably September

Following discussion, Mr. Jeffrey moved, Mr. Thiel seconded, to spend ARPA funds by accepting Suit-Kote estimate for the walking path of \$28,005.12 and Yacano's estimate of \$31,400 for the sidewalk and parking lot, discussion, all ayes.

New Business

***Greivance Day**

Clerk reported Greivance day will be Wednesday, May 25, 2022 from 4-8 pm

***Supt. of Highways term from 2 yr to 4 yr**

Supt. Eldred requested the Board move forward with the process to change the term of office for the Supt. of Highways from 2 years to 4 years. Mr. Thiel moved, Mr. Proskine seconded, to commence the process of changing the term of office for the Supt. of Highways from 2 years to 4 years, discussion, all ayes.

Public Concern or Input

***David Parker**

He said he had never been to a Town meeting before and thinks the Board is doing a good job.

Buildings and Grounds

***Town Hall roof project**

Turns out the roof has been in much worse shape than was expected. There has had to be more materials purchased and the part of the roof that was not going to be replaced is in dire need of replacing. Mr. Prisco reported his cost is over \$3,972.72 from the original estimate due to materials and labor. Mr. Prisco reports to do the entire roof his total will be \$33,672.72 adding the figure may have to be adjusted if more sheathing is needed. There will also be additional costs for materials. Mr. Jeffrey moved, Mr. Thiel seconded, to authorize finishing the entire roof of the Town Hall and to transfer funds from the building reserve fund to the TH building fund A1620.2 for the entire cost of the roof, discussion, all ayes.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his April 25, 2022 report to all the Board members.

***Dodge pick up**

The morning of April 19th snowstorm that took out 2/3 of electric in the County one of his men was in the new Dodge heading to assist with tree removal when a tree uprooted on CR 32 landing on the pickup. Thankfully, no one was hurt. The pickup has suffered severe damage. Supt. Eldred has not heard back from the insurance at this time. The truck is insured for \$70,000. There would have to be about \$49,000 in damage for it to be totaled. There is no rental coverage with this truck as it was listed as private use and not under equipment rider. Mr. Elderd reviewed the options with the Board. His recommendation would be to sell the truck after it is fixed unless it is totaled. There was excessive water down into the electronics area of the dashboard of the truck. Mr. Eldred added he can order a Chevrolet for \$63,610 that will take an estimated 8 mo to come in. In the interim he could make an emergency purchase through auctions international of a good used pickup which when the new truck comes in can be sold with the proceeds applied to the new pickup purchase.

Mr. Thiel moved, Mr. Proskine seconded, to authorize Supt. Eldred to make an emergency purchase of a used pickup truck up to \$30,000.00 using insurance claim funds and in the event the insurance totals the Dodge to order the new Chevrolet pickup truck, discussion, all ayes.

Executive Session

Mr. Jeffrey moved, Mr. Thiel seconded, to enter into executive session at 8:24 pm to discuss ARPA Expenditures for premium pay, discussion, all ayes.

Mr. Thiel moved, Mr. Jeffrey seconded, to exit executive session at 8:35 pm

Mr. Thiel moved, Mr. Jeffrey seconded, to authorize a 2% premium pay from ARPA funds to the 3 Highway Employees, Supt. of Highways, Town Clerk, Town Justice, Court Clerk and Assessor, discussion all ayes.

Payment of Bills

Mr. Proskine moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

April 2022

General Fund	# 42- # 64	Total	\$ 10,122.47
Special Districts	# 7 -# 8	Total	\$ 12,163.56
Highway Fund	# 59- # 80	Total	\$ 20,478.67

Adjourn

Mr. Jeffrey moved, Mr. Proskine seconded to adjourn at 8:53 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Meeting
May 17, 2022
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Wayne Thiel
Timothy Jeffrey
Clerk Loretta Smith
Supt. of Highways Joe Eldred
DCO Carol Lawrence

Absent: Councilman Joe Santiago

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Thiel seconded, to approve the minutes from the April 19, 2022 meeting as amended to use ARPA funds for the Town Hall roof instead of Building Reserve funds, discussion, all ayes.

Reports

Mr. Proskine moved, Mr. Thiel seconded to accept the following reports, discussion, all ayes.

DCO- Carol will begin following up on delinquent licenses. Discussed the need for another dog enumeration. Carol has also mentioned that Kelly Small is her deputy in a couple other Towns and fills in when she isn't available. The other Towns pay her \$100./mo, Following discussion, Mr. Thiel moved, Mr. Jeffrey seconded, to appoint Kelly Small as Deputy DCO with a salary of \$100./mo beginning June 1, 2022, discussion, all ayes.

Clerk – April Town Clerk / Tax Collecting report

Supervisor – Jan – May 16, 2022 Mr. Wansor pointed out the significant savings in the lighting district since the change to LED lights.

Enforcement Officer – Mr. Kampe was not in attendance....Supervisor Wansor hasn't heard from him on the letters that he was sending.

Correspondence

***NYMIR**

NYMIR sent a check for repairs for the Dodge pickup totaling \$27,075.06. VonBanks says 6-8 weeks before it is repaired depending on parts availability. Supt. Eldred said there will be an additional claim as well as they begin working on it.

***Thank You**

Thank you for flowers sent at the loss of Santiago Family's son

***Board of Elections**

Notice of additional Primary in some Towns, August 23, 2022

Old Business

***ATV / LUV Local Law**

Supervisor Wansor said he has not heard back from Association of Towns Attorney for a liability opinion. Mr. Wansor contacted Attorney Dylan Harris to start working on the ATV/LUV local law. Mr. Proskine moved, Mr. Jeffrey seconded, to direct Supervisor Wansor to work with Attorney Dylan Harris in developing an ATV/LUV local law, discussion, all ayes.,

***Override Tax Cap local law**

Supervisor Wansor will also begin working with Attorney Dylan Harris on a local law to override the 2% tax cap for the 2023 Town Budget. He doesn't have a firm figure yet but is thinking the budget will be going up \$50,000. - \$75,000 which will exceed the 2% cap.

***Land Acquisition**

Supervisor Wansor stated Luke Murphy, is working on it. Mr. Thiel said Scott Evans would be willing to be on the committee. The Clerk reminded the Board that if more than 2 Board members are on the committee then it constitutes a quorum. In discussion, Mr. Wansor stated they are reluctant to part with more than 10 acres. Some Board members question if 10 acres probably is enough to suit the Town's needs.

New Business

***Local Law increasing term of office for Town Highway Supt. from 2 years to 4 years.**

Mr. Jeffrey moved, Mr. Proskine seconded, to hold a hearing on a Local Law entitled, "A Local Law Providing for the Change of Term for the Elective Office of Town Superintendent of Highways of the Town of North Norwich from Two Years to Four Years" on Tuesday, June 21, 2022 at 7:00 pm, discussion, all ayes..

.Public Concern or Input

***John Scheuerman recognition years of service**

There had been discussion about a bench with a plaque recognizing John Scheuerman's years of service to the Town. The Board discussed having a plaque that names can be added to recognizing years of service to the Town. Discussed whether to start with 10 / 15/20 total years for elected and appointed officials. Supervisor Wansor will contact the Trophy Guy for a price.

Buildings and Grounds

***Town Hall roof project**

Roof is near completion

***Request from Baillie Lumber**

The Clerk has received a request from Baillie Lumber for use of the Pavilion for their company picnic on August 13, 2022 where they would have beer available. They would have to supply the Town with a Certificate of Liability Insurance. The Clerk will discuss this with them and email the Board for an approval.

***Graffiti at Pavilion**

The entry door at the large pavilion had been spray painted with "607 Mafia". Supt. Eldred turned over 3 names to the Sheriff Dept. but says it is unlikely anything will come of it. The Sheriff Deputy asked for any camera footage but the Town does not have any cameras at that location.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his May 17, 2022 report to all the Board members.

***Dodge pick up**

The Board discussed whether they want to keep the Dodge after it is repaired or try to sell it. A new 2023 Chevy can be ordered on May 26 for \$63,378 with delivery Dec '22 – Jan '23. Glass and possible water damage in the dash may not present a problem until cold freezing temperatures. Mr. Thiel moved, Mr. Proskine seconded, to authorize Supt. Eldred to order a 2023 Chevy at a cost of \$63,378 contingent on selling/trading the Dodge pickup and as long as there is NOT a penalty for the Town to decline the purchase when the 2023 Chevy comes in for delivery, discussion, all ayes.

***Employee Agreement and Equipment / Truck Replacement Schedule**

Supt. Eldred wants to meet with the Highway Committee to review and update the Employee Agreement as well as look at a truck/equipment replacement schedule that can be budgeted for in the future. Right now a new 10 wheeler has an expected delivery of 1st qtr 2024.

***Snow & Ice Contract with Chenango County**

Supt. Eldred informed the Board the County Highway is finding themselves in dire circumstances when it comes to number of employees. He has heard they have lost 20+ employees in the past 6 mo. Supervisor Wansor confirmed this. Supt. Eldred has done research on the snow and ice contract rate and Chenango County is paying much less than other Counties throughout the State. Mr. Eldred told the Board the only way it is worth while for the Town to participate in the Snow and Ice Contract is if the County raises the payment per lane mile and give the Town CR 32 and CR 23. He would like to meet with the County Highway Committee to discuss this.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

May 2022

General Fund # 62 - # 81	Total	\$ 17,588.48
Special Districts # 9 -# 10	Total	\$ 12,164.10
Highway Fund # 80 - # 79	Total	\$ 19,883.70

Adjourn

Mr. Jeffrey moved, Mr. Proskine seconded to adjourn at 8:50 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Meeting
June 21, 2022
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Joseph Santiago
Wayne Thiel
Timothy Jeffrey
Clerk Loretta Smith
Supt. of Highways Joe Eldred
Enforcement Officer John Kampe

Absent: Councilman Elton Proskine

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Thiel seconded, to approve the minutes from the May 17, 2022 as presented, discussion, all ayes.

Reports

Mr. Thiel moved, Mr. Santiago seconded to accept the following reports, discussion, all ayes.

DCO- not in attendance

Clerk – May Town Clerk / Tax Collecting report

Supervisor – Jan – Jun 21, 2022 Supervisor Wansor reported transferring ARPA funds today. Also, Supt. Eldred stated CHIPS work is completed and request for funds will be made when canceled checks are available with funds coming in September.

Enforcement Officer – Mr. Kampe sent letters out to property owners. He said he has received many calls. Asked if anyone had been in for a new septic permit. No one has. Discussed how a new septic cost is \$20,000 - \$30,000 now.

Correspondence

***NYMIR**

NYMIR sent a check for reimbursement of truck rental \$1,899.98

***Charter Communications**

Franchise quarterly check \$1,343.56

Possible programming changes

***Auctions International**

check for surplus signs \$188.50

***IRS mielage rate change**

Effective July 1, 2022 the IRS mileage rate is \$.62/mile

***Excellus BC/BS premium**

Effective March 1, 2023 the premium is expected to go up 14.93% from \$998.38 to \$1,147.43 an increase of \$149.05/mo

7:00 pm Public Hearing Local Law # 3 of 2022

“Providing for the change of term for the elective office of Town Highway Superintendent of the Town of North Norwich from two years to four years”

Supervisor Wansor declared the hearing open and asked for any comments. This law is subject to mandatory referendum. If approved it would become effective with the term commencing January 1, 2024.

Hearing closed at 7:05 pm

#22-2 RESOLUTION ADOPTING LOCAL LAW NO. 3 OF 2022

“PROVIDING FOR THE CHANGE OF TERM FOR THE ELECTIVE OFFICE OF TOWN
HIGHWAY SUPERINTENDENT OF -THE TOWN OF NORTH NORWICH
FROM TWO YEARS TO FOUR YEARS”

At a regular meeting of the Town Board of the Town of North Norwich held on the 21st of June, 2022 at 6:30 pm, at the Town Hall, and due and proper public notice of said meeting having been given and said meeting been publicly held, and there being a quorum present and participating thereat throughout , there were:

PRESENT: Supervisor Robert Wansor
Council Member Timothy Jeffrey
Council Member Joseph Santiago
Council Member Wayne Thiel
ABSENT: Council Member Elton Proskine

Mr. Jeffrey moved the following resolution for adoption:

WHEREAS, on May 17, 2022, the Town Board did adopt a motion authorizing the holding of a public hearing on the adoption of proposed Local Law No. 3 of 2022 entitled “Providing for the change of term for the elective office of Town Highway Superintendent of the Town of North Norwich from two years to four years”, and

WHEREAS, public notice of said hearing was published once in the Evening Sun, the Town's official newspaper on the 14th day of June 2022, at least five days prior to said public hearing; and

WHEREAS, on the 21st day of June 2022, the Town Board did hold a public hearing on the adoption of proposed Local Law No. 3 of 2022 and at said hearing the Town Board heard all parties interested both for and against the adoption of said local law; and

WHEREAS, the Town Board has duly considered all of the public comment and input received at said hearing,

NOW, THEREFORE, BE IT RESOLVED, the North Norwich Town Board has hereby adopted Local Law No. 3 of 2022 entitled “Providing for the change of term for the elective office of Town Highway Superintendent of the Town of North Norwich from two years to four years” subject to mandatory referendum; and

BE IT FURTHER RESOLVED, that said local law shall be submitted to the voters of the Town of North Norwich for majority approval or disapproval at the next scheduled general election to be held in the Town of North Norwich on November 8, 2022; and

BE IT FURTHER RESOLVED, that the proposition to be voted upon by the voters at said general election shall read as follows:

“Shall Local Law No. 3 of 2022 entitled “Providing for the change of term for the elective office of the Town Highway Superintendent of the Town of North Norwich from two years to four years” effective January 1, 2024, be approved ?”

AND BE IT FURTHER RESOLVED that the Town Clerk shall provide the Chenango County Board of Elections a copy of said proposition to be voted upon for purposes of placing same on the ballot at said general election; and

BE IT FURTHER RESOLVED that said local law shall not be effective unless nor until approved by the majority affirmative vote of the voters of the Town of North Norwich voting upon said proposition at said general election.

Seconded by Mr. Thiel and put to a vote with the following results:

AYES: Mr. Jeffrey
Mr. Santiago
Mr. Thiel
Mr. Wansor

NOES: none

ABSTENTIONS: none

The above resolution having received at least a majority affirmative vote, was declared by the Supervisor to be adopted.

Old Business

***ATV / LUV Local Law # 1 of 2022**

Supervisor Wnasor has had discussion on this with AOT Counsel, Insurance Agent David Craine, NYMIR, Town Attorney Dylan Harris, Judge Matott and New Berlin Supervisor Starr. Supervisor Starr, a retired NYS Trooper, told him that UTV's would never be legal as they can't be registered. Dylan Harris informed him that LUV and ATV's have to be registered. Following much discussion, Mr. Thiel moved, Mr. Santiago seconded, to hold a public hearing on August 16, 2022 at 6:35 pm on proposed Local Law # 1 of 2022 entitled, "Regulating Use of Limited Use Vehicles and All terrain Vehicles on Town Highways", discussion, all ayes.

***Land Acquisition**

Supervisor Wansor spoke with them last month but hasn't heard back from the landowner.

***Sherburne Youth Agreement**

Supervisor Wansor told the Board that the Mayor is displeased that North Norwich is not participating.

New Business

***Deputy Court Clerk**

Judge Matott would like to appoint his wife, Maria Matott, to be a Deputy Court Clerk. Supervisor Wansor pointed out that she is a retired Court Clerk for Judge Sullivan. The first step is to get approval from the 6th Judicial District due to her relation to the Judge.

***July Meeting (?)**

In the past the Board has sometimes skipped the July regular meeting. Mr. Thiel moved, Mr. Santiago seconded, to cancel the regular July monthly meeting and to pay the regular July bills, discussion, all ayes. Next regular meeting will be August 16, 2022.

***Tax Cap Override Local Law #2 of 2022**

Supervisor Wansor has been communicating with Attorney Harris about the local law to override the tax cap for the 2023 budget. Mr. Thiel moved, Mr. Jeffrey seconded, to hold a public hearing on August 16, 2022 at 6:50 pm on proposed Local Law # 2 of 2022 "Override the Tax Levy Limit for 2023 Town Budget", discussion, all ayes.

Public Concern or Input

***Tracy Road erosion**

Council Member Joe Santiago wanted to bring the erosion occurring along the river to the attention of Hwy Supt. Eldred. You don't notice it unless you are in the river but it is eroding along the bank on that curve near his place. Supt. Eldred thanked him and will be looking into reinforcing the riverbank. He will bring a cost estimate to the Board.

Buildings and Grounds

***Request from Baillie Lumber**

The Clerk has notified Baillie's that a certificate of liability is required for their use of the park on August 13.

***WiFi in Park**

Hwy Supt. Eldred has an estimate of \$2,261 to provide wifi throughout Galena Park

***Pavilion Use**

Supt. Eldred reported a broken bathroom door and that people move picnic tables outside then don't move them back. There was some damage done to the new blacktop due to picnic tables being moved. Discussion followed on fees including deposit. Mr. Santiago moved, Mr. Jeffrey seconded, to charge a \$50 fee for the large pavilion as well as a \$50 deposit for use of any of the facilities effective January 1, 2023. The \$50 deposit will be refunded within 7 days of use once inspection of facility is completed, discussion, all ayes. The \$50 fee will not be refunded if there is damage or if not cleaned properly. Supt. Eldred will put up signs "Do Not Move Picnic Tables", if this doesn't work the next step would be to chain them into the concrete.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his June 21, 2022 report to all the Board members.

***CHIPS**

CHIPS will be \$155,682.26 this year. Once all the canceled checks are available application for reimbursement will be sent.

***Employees**

One employee will be out until mid-September on medical. Ashton Jenkins has been hired @\$16./hour for the summer

***Dodge pick up**

Looks like it still will be August before the Dodge is done. The pickup rental right now is covered under insurance due to one of the big trucks that suffered damage when it went off the road last winter.

***Lights on trucks**

Council Member Jeffrey asked about the green flashing lights on the newer truck. Supt. Eldred responded that they are legal.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

June 2022

General Fund # 82 - # 108	Total	\$ 55,001.95
Special Districts # 11-# 12	Total	\$ 11,727.22
Highway Fund # 80 - # 104	Total	\$ 189,219.90

Adjourn

Mr. Jeffrey moved, Mr. Thiel seconded to adjourn at 8:10 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Meeting
August 16, 2022
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Joseph Santiago
Wayne Thiel
Timothy Jeffrey
Clerk Loretta Smith
Supt. of Highways Joe Eldred
Enforcement Officer John Kampe
4 Residents
Aerial photographer Greg Cromer

Absent: Councilman Elton Proskine

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Santiago seconded, to approve the minutes from the June 21, 2022 as presented, discussion, all ayes.

6:35 pm Public Hearing Local Law # 1 of 2022 Regulating Use of Limited Use Vehicles and All-Terrain Vehicles on Town Highways

Supervisor Wansor opened the public hearing and asked for any comments.

Louisa Hofmann asked about the disruption the ATV/LUV have on the roads.

Carlton Jaquay asked who they would call if the ATV/UTV are not following the law.

Supervisor Wansor said that the Chenango County Sheriff Dept. or NYS Police would be who to call

Christopher Hofmann asked about what the regs are.

Hwy Supt. Eldred stated the speed limit would be 40 pmh, must be insured and registered if registerable. Essentially the Town Roads would be trail heads

Audra Mikalunas confirmed that even though one may not be able to be registered would still need insurance – YES

Hearing closed at 6:45 pm

RESOLUTION ADOPTING LOCAL LAW NO. 1A OF 2022,
A LOCAL LAW REGULATING USE OF LIMITED USE VEHICLES AND ALL-TERRAIN VEHICLES ON
TOWN HIGHWAYS

At a regular meeting of the Town Board of the Town of North Norwich held on the 16th day of August, 2022 at 6:30 p.m. at the Town Hall and due and proper prior public notice of said meeting having been given and said meeting having been publicly held at which a quorum was present in attendance and participating thereat throughout, there were:

Present: Supervisor Robert Wnasor
Council Members: Timothy Jeffrey
Joseph Santiago
Wayne Thiel

Absent: Council Member Elton Proskine

Mr. Thiel moved the following resolution for adoption:

WHEREAS, the Town of North Norwich has allowed and regulated the use of Snowmobiles on Town highways for 50+ years; and

WHEREAS, the Town Board sees use of limited use vehicles (UTV) and all-terrain vehicles (ATV) on Town Highways; and

WHEREAS, the Town Board has determined a need for regulating the use of UTV's and ATV's on Town highways; and

WHEREAS, the Town Board has heretofore authorized the scheduling and holding of a public hearing on said proposed Local Law No. 1 of 2022 and directing the Town Clerk to cause publication of a notice of said public hearing in the Town's official newspaper; and

WHEREAS, following publication of notice in the Town's official newspaper the Town Board on August 16, 2022 did hold a public hearing on said proposed Local Law No. 1 of 2022 at which public hearing all interested persons were afforded the opportunity to voice their view and express their opinion regarding whether the Town Board should enact proposed Local Law No. 1 of 2022; and

WHEREAS, the Town Board has duly considered all input received by it at said public hearing and has discussed and deliberated whether it is in the best interests of the taxpayers and residents of the Town of North Norwich to enact proposed Local Law No. 1 of 2022; and

WHEREAS, the enactment of proposed Local law No. 1 of 2022 is authorized by General Municipal Law Section 3-C, subsection 5 but only upon the approving vote of at least sixty (60%) of the total voting power of the members of the Town Board.

NOW THEREFORE BE IT RESOLVED

Local Law No. 1 of 2022 entitled a local law "Regulating Use of Limited Use Vehicles and All-Terrain Vehicles on Town Highways " is hereby adopted and enacted.

Mr. Jeffrey seconded the resolution and after discussion same was put to a vote with the following results:

AYES: Mr. Jeffrey
 Mr. Santiago
 Mr. Thiel
 Mr. Wansor

NOES: none
Abstentions: none

The foregoing resolution having received at least a sixty percent (60%) approving vote of the total voting power of the Town Board was declared by the Supervisor to be adopted and and Local Law No. 1 of 2022 enacted.

The Town Clerk is hereby directed to certify and immediately file said Local Law with the New York State Department of State. After confirmed filing with NYS the Clerk will forward copies to CCSO, NYS Police and NYSDEC

Reports

Mr. Jeffrey moved, Mr. Thiel seconded, to accept the following reports, discussion, all ayes.

-DCO – Not in attendance

-Town Clerk – June and July 2022 reports

-Bookkeeper – through August 15, 2022. Supervisor Wansor reported everything is tracking well. CHIPS re-imbusement is expected next month.

-Enforcement Officer –

*Mr Kampe asked if a septic permit had been issued. The Clerk said yes, one had been just recently.

*Mr. Kampe reported Little John's Trailer Park has been all cleaned up.

*Storm Drain - He also reported on the storm drain near the intersection of County Rd. 23A and County Road 23C. He stated he has tested septics of 2 properties and they were clear. He will also be conducting water tests. The storm drain is completely full. The County pumped it once. It took an hour to pump it out. There are 3 outlets/inlets in that drain. He will be testing it tomorrow to get a determination on what actually is in the drain. He will keep everyone posted on this.

*Letters sent_ There will have to be some certified letters sent out

*Hasn't seen reimbursement for postage of sending out letters and also hasn't had a paycheck for May. Supervisor Wansor will follow up on this.

6:50 pm Public Hearing Local Law #2 of 2022 Overriding Tax Levy Limit for Budgetary Year 2023

Supervisor Wansor declared the hearing open and asked for any comments

Mr. Wansor explained to those in attendance that the Town would like to keep below the 2% tax cap but with all the costs up it is difficult to do that. Passing this local law allows the Town some flexibility with the 2023 budget.

Louisa Hofmann asked if everything has been cut that can be. Mr. Wansor said the Town has a “no frills” budget.

Mrs. Hofmann asked if the Town can ride it out for another year. Mr. Wansor stated the Board does their best to keep any increase as low as possible.

The hearing closed at 7:15 pm

RESOLUTION ADOPTING LOCAL LAW NO. 2 OF 2022, A LOCAL LAW OVERRIDING REAL PROPERTY TAX LEVY LIMIT FOR BUDGETARY YEAR 2023

At a regular meeting of the Town Board of the Town of North Norwich held on the 16th day of August, 2022 at 6:30 p.m. at the Town Hall and due and proper prior public notice of said meeting having been given and said meeting having been publicly held at which a quorum was present in attendance and participating thereat throughout, there were:

Present: Supervisor Robert Wansor
Council Members: Timothy Jeffrey
Joseph Santiago
Wayne Thiel

Absent: Council Member Elton Proskine

Mr. Thiel moved the following resolution for adoption:

WHEREAS, the Town Board is preparing a proposed annual budget for the year 2023; and

WHEREAS, the proposed budget for the year 2023 will exceed the real property tax levy cap imposed by General Municipal Law section 3-c; and

WHEREAS, as a consequence of exceeding the real property tax levy limit imposed by General Municipal Law section 3-c the Town Board has caused to be drafted and introduced for legislative action proposed Local Law

No. 2 of 2022, entitled a local law " Override Tax Levy Limit Established in General Municipal Law Section 3-C for Fiscal Year 2023" which local law if enacted would allow the amount of real property taxes levied by or on behalf of the Town for budgetary year 2023 to exceed the real property tax levy cap imposed by General Municipal Law Section 3-C; and

WHEREAS, the Town Board has heretofore authorized the scheduling and holding of a public hearing on said proposed Local Law No. 2 of 2022 and directing the Town Clerk to cause publication of a notice of said public hearing in the Town's official newspaper; and

WHEREAS, following publication of notice in the Town's official newspaper the Town Board on August 16, 2022 did hold a public hearing on said proposed Local Law No. 2 of 2022 at which public hearing all interested persons were afforded the opportunity to voice their view and express their opinion regarding whether the Town Board should enact proposed Local Law No. 2 of 2022; and

WHEREAS, the Town Board has duly considered all input received by it at said public hearing and has discussed and deliberated whether it is in the best interests of the taxpayers and residents of the Town of North Norwich to enact proposed Local Law No. 2 of 2022; and

WHEREAS, the enactment of proposed Local law No. 2 of 2022 is authorized by General Municipal Law Section 3-C, subsection 5 but only upon the approving vote of at least sixty (60%) of the total voting power of the members of the Town Board.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Local Law No. 2 of 2022 entitled a local law " Override Tax Levy Limit Established in General Municipal Law Section 3-C for Fiscal Year 2023" is hereby adopted and enacted.

Mr. Santiago seconded the resolution and after discussion same was put to a vote with the following results:

AYES: Mr. Jeffrey
Mr. Santiago
Mr. Thiel
Mr. Wansor

NOES: none

Abstentions: none

The foregoing resolution having received at least a sixty percent (60%) approving vote of the total voting power of the Town Board was declared by the Supervisor to be adopted and Local Law No. 2 of 2022 enacted.

The Town Clerk is hereby directed to certify and immediately file said Local Law with the New York State Department of State.

Correspondence

-Greg Cromer, Aerial Photograph

Mr. Cromer presented a photograph the Town could purchase. The one he had with him is framed and the cost of the 20x28" photo is

\$195.00. Mr. Wansor thanked him for coming and told him the Board will discuss it and contact him if they decide to purchase it.

-Charter Communications

Notice of possible programming changes

-NYMIR

Check from NYMIR for reimbursement of rental pickup \$1,990.29

-2nd Quarter Sales Tax

Sales tax for 2nd qtr 2022 \$68,762.81

Old Business

***Land Acquisition**

Supervisor Wansor reported no word from Luke Murphy.

New Business

***Budget Work Session**

Budget Work Session will be on August 29 at 6 pm. The Clerk will publish this. If a second one is needed it will likely be around September 12.

***ARPA Funds**

Have received the 2nd ARPA check \$87,000. Will need to decide on how to use these funds. Supervisor Wansor would still like to make a donation to the North Norwich Fire Dept. as they were not able to have their fundraising breakfasts. He was thinking \$10,000.

Public Concern or Input

***Carlton Jaquay**

Mr. Jaquay asked how many junk cars a person is allowed to have. The Clerk thinks the law reads none but it certainly is no more than one.

Buildings and Grounds

***Playground**

Head Start had asked if they would be allowed to add an additional 30 feet onto the playground area so that they can donate and place a couple pieces of playground equipment. There would be no cost to the Town.

***Propane**

Hwy Supt. Eldred has a quote from Reese-Marshall for propane from 9-1-22 through 6-1-23 of \$1,999. The tank belongs to Reese Marshall. At this point it would be more costly to switch vendors. Mr. Jeffrey moved, Mr. Thiel seconded, to accept Reese-Marshall's quote of \$1,999, discussion, all ayes.

***Alvogen Day**

Once again the employees at Alvogen will be donating their time (approx. 3 hours on 9/16/2022) to assist the Town in some projects that could be completed in 1 morning. In the past they have done painting, landscaping, etc. Supt. Eldred is thinking they can do some trimming some bushes and landscaping as well as staining this year.

***Ramp on Church side of Town Hall**

The Clerk thinks the Board should be looking at either removing or replacing the ramp on the east side of the building. Half of the existing ramp is on the Church property. It currently does not meet the specs for handicap accessibility. Supt. Eldred will take a look at it.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his August 16, 2022 report to all the Board members.

***Follett Hill Rd.**

Councilman Thiel has received complaints about holes on Follett Hill Rd. Mr. Eldred said they just picked up more patch and plan to take care of it. There has been some very heavy loads of logs as well as construction equipment up there recently and it has torn the road up a little.

***Mowing**

Supervisor Wansor noticed there are bills for 2 mowers. Mr. Eldred explained that they rented the 2nd one from Yacano to use up a credit they had with them. Next year will mow everything hopefully in a week. Mr. Jaquay said it didn't get mowed by Macedonios on Ripple. Mr. Eldred will check into it. Also Mr. Jaquay asked about a mirror at intersection of Ripple and CR 32. Visibility is very poor there. A mirror poses too much liability. The County tried that on CR 29 didn't have any improvement.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

July 2022

General Fund	# 109 - # 127	Total	\$ 3,560.23
Special Districts	# 13 - # 14	Total	\$ 12,157.22
Highway Fund	# 105 - # 121	Total	\$ 44,647.67

August 2022

General Fund	# 127A - # 142	Total	\$ 4,456.46
Special Districts	# 15 - # 16	Total	\$ 12,207.26
Highway Fund	# 122 - # 136	Total	\$ 20,025.38

Executive Session - Personnel

Mr. Thiel moved, Mr. Santiago seconded to enter into executive session to discuss a personnel matter at 7:55 pm, discussion, all ayes.

Mr. Santiago moved, Mr. Thiel seconded to exit executive session at 8:50 pm, discussion, all ayes.

Mr. Thiel moved, Mr. Santiago seconded, to discontinue health insurance to employee Barry Kirchbaum and offer COBRA effective October 1, 2022, discussion, all ayes. He is currently on disability. He may want to go on FMLA when his disability runs out. There is questions on the FMLA. Supervisor Wansor will do some research on this.

Adjourn

Mr. Jeffrey moved, Mr. Thiel seconded to adjourn at 8:55 pm.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk
Town of North Norwich**

**Regular Meeting
September 20, 2022
North Norwich Town Hall
6:00 pm**

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Dep. Clerk Marisa Moyer
Enforcement Officer John Kampe
1 Resident

Absent: Council Members Joseph Santiago, Wayne Thiel
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Proskine seconded, to approve the minutes from the August 16, 2022 as presented, discussion, all ayes.

Reports

Mr. Jeffrey moved, Mr. Proskine seconded, to accept the following reports, discussion, all ayes.

-DCO – Working with Deputy DCO chasing after 3 dogs. Looking to get the newest 911 list for the Town. She would like to purchase 2 sizes of crates. All her Town's would share in the cost.

-Town Clerk – August 2022 reports

-Bookkeeper – through September 19, 2022. Supervisor Wansor reported everything is tracking well. Interest earnings are down, fines moneys are not doing well, received a CHIPs check for \$133,000 with remaining coming soon, will also get another sales tax check this fall. Everything looking good.

-Enforcement Officer –

*Storm Drain – The County did a septic dye test. They also pumped the storm drain and Adsit ran a tracer. It went straight to 228 County Rd. 23A. The owners will have 30 days to fix it. The County will let it stay until then. If they dig up the lawn the tenants couldn't live there. There isn't room for anything to be done. Has to be a special septic unit. He will do his best to work with the property owner. He will be sending a registered letter to them. May have to fine them per day if they don't do anything. Dave Gorman, Chenango County Environmental Health, is helping him out with this. 114 CR 23C has had their water tested and was good. This could have ben done in the past 5 years. He is not sure how long this has been going on. If it is a pvc pipe then he blames them he thinks they may have even hid it by planting grass on top of the storm drain. The letter will notify them of violation of Town, County and State regs. 30 days is more than enough time to do something. The owner has known since 9/14/2022.

Judy Dean asked how long this has been there, where has it been going ? Mr. Kampe thinks the owner should have looked harder at the property. When Mr. Proskine asked Mr. Kampe if this was an accident he replied “this was not an accident”.

Mr. Kampe said he has until the end of the month to get the FOIL info to them. He may not send it at all. He emailed the Town Attorney and copy fees may apply. Supervisor Wansor read a letter from Dave Gorman concerning the septic issue.

*Junk Issue – a letter was sent to 6446 CR 32, the illegal campground. They have cleaned it up.

*Computer – The laptop has died and he would like a new one. He has a quote of \$429. Mr. Kampe was advised to make sure it has an up to date Windows software. Mr. Proskine moved, Mr. Jeffrey seconded, to approve the purchase of a new laptop for the Enforcement Officer for \$429, discussion, all ayes.

Correspondence

-Plant Your Roots Gardening Club

Letter from Savannah Walling asking permission to place a 4X8 wooden garden box in Galena Park. The bulbs would be planted this fall and seeds in the spring. The Club would keep it weeded and watered if dry. Mr. Proskine moved, Mr. Jeffrey seconded, to allow the garden box to be placed, discussion, all ayes.

-Charter Communications

Received a quarterly franchise fee check #1,341.81. Supervisor Wansor read a letter about renewal. He will forward a copy to the Town attorney.

Old Business

***Land Acquisition**

Supervisor Wansor reported receiving notice that AGNL is not interested in selling the land. The Town will continue to look at other plots of land.

*** Aerial Photograph**

Mr. Jeffrey moved, Mr. Proskine seconded, to use money from Historian contractual to purchase the aerial photo from Greg Cromer for \$195.00, discussion, all ayes.

New Business

***2023 Preliminary Budget**

Supervisor Wansor presented the 2023 Tentative Budget to the Board. Mr. Proskine moved, Mrs. Jeffrey seconded, to adopt the budget presented as the 2023 Preliminary Town Budget and to hold a public hearing on same on Tuesday, October 18, 2022 at 7:00 pm, discussion all ayes.

***Proposed Solar Project – Northland Power**

Northland Power wants to use the gym for an informational meeting. Mr. Proskine moved, Mr. Jeffrey seconded, to allow Northland Power to hold an informational meeting on Tuesday evening, October 25, 2022, discussion all ayes.

***2023 Youth Agreement with City of Norwich**

Mr. Jeffrey moved, Mr. Proskine seconded, to decline the Norwich City Youth Program Agreement for 2023 at a cost of \$2,474.00 and instead opt to offer Supt. Eldred's idea of Enchanted Forest tickets to youth in the Town, discussion, all ayes.

***North Norwich Fire Dept.**

The North Norwich Fire Dept. will be holding a Pancake Breakfast on Sunday, October 9, 2022 from 7-11 am.

Public Concern or Input

***Judy Dean**

Mrs. Dean said the Town Meetings are still listed in the Evening Sun as being Monday nights. There was also discussion the tax rate will be increasing by 38 cents for 2023.

Buildings and Grounds

***Generators**

The Board is in favor of a generator for the Highway Garage but to hold off on one for the Town Hall. Discussed using ARPA funds for this expenditure. Mr. Jeffrey moved, Mr. Proskine seconded, to purchase and hookup a generator at an approx cost of \$12,000 using ARPA funds, discussion, all ayes.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his September 20, 2022 report to all the Board members.

***Highway Employee Agreement**

* There are several points that need to possibly be modified. Mr. Proskine asked for time to look it over. Supervisor Wansor asked the Board to approve the pay increases effective October 1, 2022. Mr. Jeffrey moved, Mr. Proskine seconded, to approve the following pay increases effective October 1, 2022:

Full Time: \$21.50/hour

Dep. Supt.: \$22.00 / hour

Highway Supt.: \$27.50/ hour

Discussion, all ayes.

Mr. Proskine moved, Mr. Jeffrey seconded, to table the Highway Employee Agreement until next month, discussion, ayes.

Payment of Bills

Mr. Jeffrey moved, Mr. Proskine seconded, to authorize payment of the bills, discussion, all ayes.

September 2022

General Fund # 140 - # 154	Total	\$ 2,565.87
Special Districts # 17 - # 18	Total	\$ 11,880.41
Highway Fund # 136 - # 160	Total	\$ 16,131.16

Adjourn

Mr. Jeffrey moved, Mr. Proskine seconded to adjourn at 8:30 pm.

Notes prepared by Dep. Clerk Marisa Moyer
Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Budget Work Session
August 29, 2022
North Norwich Town Hall
6:00 pm

Present: Supervisor Robert Wansor
Council Members: Joseph Santiago / Wayne Thiel / Timothy Jeffrey/ Elton Proskine
Clerk Loretta Smith
Supt. of Highways Joe Eldred
Paul Read, North Norwich Planning Board
Assessor Rochelle Harris
Annie McQuillan, Northlan Power

Flag Salute

Northland Power

Annie McQuillan, Northland Power, was present to make the Town Board aware of Northland Power's intentions of the development of a 25 mega watt Solar Farm in the Town of North Norwich. This would involve leasing a potential 3,000 acres of land. Northland Power currently has 1,000+ acres under lease in North Norwich. Due to the size of the project it will be permitted through NYS. She would like to set up an Informational Meeting for the Community in October here at the Town Hall. This project is in very early stages presently. NYS will hold the hearings. Mr. Thiel thinks that if the State has the final say that our Town Residents won't like it. Mr. Wansor asked about PILOTs. Ms. McQuillan said that they will work with the IDA on any PILOT. The Clerk thinks a PILOT should be negotiated directly with The Town. Mr. Read asked how this benefits the landowners, Town and County. Ms. McQuillan stated the landowners benefit through the leasing of the land, Town and County would be through any PILOT that is negotiated. Ms. McQuillan will keep in contact with the Town and get a date set up for the Informational Meeting.

2023 Budget Workshop

Supervisor Wansor sent a request for info on taxable values / exemptions to the County but hasn't heard back with the figures yet. He is prepared to work on Highway salaries tonight but will need to go into Executive Session for this.

Mr. Santiago moved, Mr. Jeffrey seconded, to enter into Executive Session at 6:50 pm to discuss Highway Salaries and a potential vacancy, discussion, all ayes.

Mr. Jeffrey moved, Mr. Santaigo seconded, to exit Executive Session at 7:40 pm, discussion, all ayes.

Mr. Santiago moved, Mr. Jeffrey seconded, to approve advertising to hire a highway employee with a CDLB license at a start rate of \$21.50/hr effective October 1, 2022, discussion, all ayes.

Mr. Thiel moved, Mr. Santiago seconded, to modify the pay rate of the highway employees to \$21.50/ hour effective October 1, 2022 there will also be \$.50/hour differential for the Deputy Highway Supt., discussion, all ayes.

Mr. Santiago moved, Mr. Proskine seconded, to approve an increase in salary for the Supt. of Highways to \$57,200 effective October 1, 2022, discussion, all ayes. This increase is to continue the salary for the Supt. to be 25% more than the highest paid highway employee.

Snow and Ice Contract with Chenango County

Supt. Eldred has forwarded information to all the Towns that the County currently contracts with. Wayne Ouwater, Lincklaen Supervisor, will represent the Towns in negotiating with Chenango County on this. The break even is \$35.+ per lane mile. The County is paying about half that amount. Supt. Eldred would like to see North Norwich get back CR 23 and CR 32 in the contract. Hopefully, this can be negotiated with them.

Adjourn

The meeting adjourned at 7:58 pm

Respectfully Submitted, Loretta L. Smith, Town Clerk

Budget Work Session
September 14, 2022
North Norwich Town Hall
6:00 pm

Present: Supervisor Robert Wansor
Council Members: Wayne Thiel / Timothy Jeffrey/ Elton Proskine
Clerk Loretta Smith
Supt. of Highways Joe Eldred
Absent: Council Member Joseph Santiago

Flag Salute

Supervisor Wansor and the Board reviewed the tax cap calculation. The 2023 General and Highway budget will see an overall increase of \$.38 / thousand assessed valuation. For a home assessed at \$100,000 the increase would be \$38. This budget will also include \$20,000 into Highway Equipment Reserve. Supt. Eldred would like to bump that figure up each year.

Supt. Eldred asked if a generator would be an appropriate expenditure for ARPA funds. Mr. Wansor think it would be but will check into this.

The Board reviewed each line in the proposed 2023 budget. The Enforcement Officer salary may need to be modified if he has to bring many people into Court in an effort to clean up the Town. Youth program was discussed. Mr. Eldred presented an idea that the Town do something on their own as an example; Water Safari tickets. He also suggested the Town use Historian funds to purchase the aerial photo that was shown to the Board at the August meeting. Highway salaries are increased for 2023 to update wages to be more competitive. Highway contractals are up 20% to reflect higher costs.

Supervisor Wansor will make changes as discussed and present the 2023 budget at next weeks Town Board meeting.

Adjourn

The meeting adjourned at 8:00 pm

Respectfully Submitted,

Loretta L. Smith, Town Clerk

Regular Meeting
November 15, 2022
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Joseph Santiago
Wayne Thiel
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
Enforcement Officer John Kampe
DCO Carol Lawrence
3 Residents

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Thiel seconded, to approve the minutes from the 10/18/2022 meeting as presented, discussion, all ayes.

Reports

Mr. Thiel moved, Mr. Proskine seconded, to accept the following reports, discussion, all ayes.

-DCO – Working with Deputy DCO doing enumeration. They spent about 2 hours doing Valley View Park where they have found many unlicensed dogs. She is contacting the park owner for names of the people at the different lot numbers. Picked up 2 dogs since last month. Rabies Clinic will be at Highway Garage on Thursday night.

-Town Clerk – October 2022 report

-Bookkeeper – through November 12, 2022. The accounts are tracking well with the budget. We did end up with about \$58,000. more than what was estimated for sales tax revenues this year. After putting what was due in General and Highway, Supervisor Wansor will place \$10,000 in the Building Reserve fund and the remainder in Highway Equipment Reserve.

-Enforcement Officer –

*Mr. Kampe reported the County has notified him the re-designed septic at 228 CR 23A has been completed.

*He received a list of properties with Junk Cars from a complainant and he has begun addressing them. Oliver's campers has filed for a salvage license and has hired a contractor to begin cleaning up.

*Restore NY

The Town could be eligible for up to a \$2,000,000 grant to clean up properties within the Town. The Town would have to put forth 10% matching funds. The intent to apply filing deadline is November 30 with a final application due January 27, 2023. Much discussion and questions about this program. Perhaps contact Assemblyman Angelino's office for assistance/guidance. Mr. Thiel moved, Mr. Proskine seconded, to file the Intent to Apply for the Restore NY grant by the deadline, November 30, 2022, discussion, all ayes.

Correspondence

-3rd Qtr Sales Tax

3rd qtr sales tax check was \$78,304.48 which gives the Town \$56,399 more than was anticipated in the sales tax revenue. Mr. Thiel moved, Mr. Proskine seconded, to authorize Supervisor Wansor to place \$10,000 in the Building Reserve and \$40,000 in Highway Equipment Reserve, discussion, all ayes.

-Bridge NY

Supt. Eldred stated the Bridge NY program has been out for years. Sherburne Supt. Chase Winton is on the committee. He will be working with Mr. Winton and will determine if North Norwich has any culverts or bridges that would qualify for the program.

***Guardian Insurance**

Bill Acee has stated we have an approx \$500 over payment. The Clerk stated we pay 1 month ahead on the insurance and she will hold onto this month's payment until next month. This should take care of it.

Old Business

*2023 Town Budget

Much discussion on whether to leave the \$20,000 in the Highway Equipment Reserve line in the 2023 budget or remove it. Joe Santiago is against keeping it in citing the extra \$40,000 the Board just approved to put in that reserve from extra sales tax. Mr. Proskine is against having taxes go up. The difference is approx. 29 cents, on a \$100,000 assessment it would be approx. \$29.00. Mr. Jeffrey trusts that Mr. Santiago is a good businessman and agrees with him. Wayne Thiel stated the need to build up reserves as we are looking at having to replace a big truck in a couple years. Highway Supt. Eldred told the Board that a new truck ordered now is looking at a delivery date about 2 years out. Following discussion, Mr. Santiago moved, Mr. Proskine seconded, to remove the \$20,000 out of the 2023 proposed budget to keep the tax rate under the 2% tax rate increase, discussion, all ayes.

TOWN OF NORTH NORWICH

Summary of Town Budget 2023

General Fund

Appropriations	\$ 280,324.	
Estimated Revenues	175,420.	
Less Unexpended Balance	20,000.	
Amount To Be Raised By Tax	84,904.	est tax rate \$ 1.55 (actual 2022 \$ 1.41 / 2021 \$ 1.42 / 2020 \$1.57 / 2019 \$1.573)

Highway Fund

Appropriations	\$ 518,439.	
Estimated Revenues	309,145.	
Less Unexpended Balance	20,000.	
Amount To Be Raised By Tax	189,294.	est tax rate \$ 3.45 (actual 2022 \$ 3.48 / 2021 \$ 3.39 / 2020 \$3.11 / 2019 \$3.115)

Special Districts

North Norwich Lighting

Appropriations	\$ 3,500.
Less Unexpended Balance	2,316.
Amount To Be Raised By Tax	\$ 1,184.

Campbell Development Lighting

Appropriations	\$ 450.
Less Unexpended Balance	292.
Amount To Be Raised By Tax	\$ 158.

North Park Estates Lighting

Appropriations	\$ 875.
Less Unexpended Balance	530.
Amount To Be Raised By Tax	\$ 345.

Aurora Bluffs Lighting

Appropriations	\$ 213.
Less Unexpended Balance	131.
Amount To Be Raised By Tax	\$ 82.

Norwich Fire Contract

Appropriations	\$ 141,626.
Less Estimated Revenues	-0-
Less Unexpended Balance	-0-
Amount To Be Raised By Tax	\$ 141,626.

North Norwich Contract		
Appropriations		\$ 8,784.66
Amount To Be Raised By Tax		\$ 8,784.66

North Norwich Fire District		
Appropriations		\$ 86,134.71
Less Revenues PILOT & contracts		37,762.58
Amount To Be Raised By Tax		\$ 48,372.13

Town of North Norwich Budget for 2023

GENERAL FUND

GENERAL FUND APPROPRIATIONS

Town Board

Personal Services	A1010.1	\$ 4,000.
Contractual	A1010.4	100.
TOTAL		\$ 4,100.

Justices

Personal Services	A1110.1	\$ 8,105.
Personal Services Clerk	A1110.1.1	5,292.
Contractual	A1110.4	4,000.
TOTAL		\$ 17,397.

Supervisor

Personal Services	A1220.1	\$ 7,000.
Contractual	A1220.4	400.
TOTAL		\$ 7,400.

Comptroller

Personal Services	A1315.1	\$ 7,426.
Equipment	A1315.2	1,000.
Contractual	A1315.4	500.
TOTAL		\$ 8,926.

Independent Auditing & Accounting

Contractual	A1320.4	\$ 1,200.
TOTAL		\$ 1,200.

Assessors

Personal Services	A1355.1	\$ 23,500.
Equipment	A1355.2	200.
Contractual	A1355.4	800.
TOTAL		\$ 24,500.

Town Clerk		
Personal Services	A1410.1	\$ 27,650.
Equipment	A1410.2	500.
Contractual	A1410.4	5,700.
	TOTAL	\$ 33,850.

Attorney		
Contractual	A1420.4	\$ 2,000.
	TOTAL	\$ 2,000.

Buildings		
Equipment/Improvements	A1620.2	\$ 2,500.
Contractual	A1620.4	31,000.
	TOTAL	\$ 33,500.

Special Items		
Unallocated Ins.	A1910.1	\$ 10,484.
Munic. Assoc. Dues	A1920.2	600.
Contingent	A1990.4	3,000.
	TOTAL	\$ 14,084.

TOTAL GENERAL		
GOVERNMENT SUPPORT		\$ 146,957.

Police and Constable		
Personal Services	A3120.1	\$ 2,500.
Contractual	A3120.4	500.
	TOTAL	\$ 3,000.

Control of Dogs		
Personal Services	A3510.1	\$ 3,700.
Equipment	A3510.4	-0-
Contractual	A3510.4	1,000.
	TOTAL	\$ 4,700.

Examining Boards		
Contractual	A3610.4	\$ 800.
	TOTAL	\$ 800.

TOTAL PUBLIC SAFETY		\$ 8,500.
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Registrar of Vital Statistics		
Personal Services	A4020.1	\$ 400.
	TOTAL	\$ 400.

TOTAL HEALTH		\$ 400.
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Supt. Of Highways

Personal Services	A5010.1	\$ 60,050.
Equipment	A5010.2	-0-
Contractual	A5010.4	1,800.

TOTAL		\$ 61,850.
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GARAGE

Equipment/Improve	A5132.2	\$ -0-
Contractual	A5132.4	12,000.

TOTAL		\$ 12,000.
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Street Lighting

Contractual	A5182.4	\$ 900.
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TOTAL		\$ 900.
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TOTAL TRANSPORTATION		\$ 74,750.
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Economic Development Zone

Contractual	A6989.4	\$ -0-.
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TOTAL		\$ -0-.
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Total Economic Assistance and Opportunity		\$ -0-.
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Joint Recreation Project

Contractual	A7310.4	\$ 3,900.
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TOTAL		\$ 3,900.
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Historian

Contractual	A7510.4	\$ 200.
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TOTAL		\$ 200 .
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Total Cultural Recreation		\$ 4,100.
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Planning

Contractual	A8020.4	\$ 100.
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TOTAL		\$ 100.
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Total Home and Community Services		\$ 100.
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Employee Benefits

State Retirement	A9010.8	\$ 12,912.
Social Security	A9030.8	11,305.
Disability Insurance	A9055.8	200.
Hosp. & Medical Ins.	A9060.8	20,100.
	TOTAL	\$ 44,517.

Interfund Transfers

Transfer To:

Contri to Other Fds	A9661.9	\$ 1,000.
	TOTAL	\$ 1,000.

TOTAL APPROPRIATIONS	\$ 280,324.
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GENERAL FUND ESTIMATED REVENUES

Other Tax Items

Franchise Fees	A1080	\$ 4,082.
Pay't in Lieu of Taxes	A1080	9,947.
Int. & Penalties on Taxes	A1090	4,500.
Sales Tax Distribution	A1120	96,000.
	TOTAL	\$ 114,529.

Departmental Income

Clerk Fees	A1255	\$ 2,400.
	TOTAL	\$ 2,400.

Use of Money and Property

Interest & Earnings	A2401	\$ 100.
Rental Real Property	A2410	-0-
Rental of Real Property	A2412	12,000.
	TOTAL	\$ 12,100.

Licenses & Permits

Dog Licenses	A2544	\$ 2,000.
	TOTAL	\$ 2,000.

Fines & Forfeitures

Fines & Forfeit Bail	A2610	\$ 5,738.
TOTAL		\$ 5,738.

Interfund Revenues

Interfund Revenues		\$ 7,034.
TOTAL		\$ 7,034.

State Aid

Per Capita	A3001	\$ 11,000.
Mortgage Tax	A3005	20,000.
Youth Program	A3820	619.
TOTAL		\$ 31,619.

INTERFUND TRNF \$ -0-

TOTAL GENERAL FUNDS ESTIMATED REVENUES \$ 175,420.
GENERAL FUND - ESTIMATED UNEXPENDED BALANCE 20,000.

Amount to be raised by tax \$ 84,904.

HIGHWAY FUND**HIGHWAY APPROPRIATIONS****General Repairs**

Personal Services	DA5110.1	\$ 75,748.
Contractual	DA5510.4	83,000.
TOTAL		\$ 158,748.

Improvements

Capitol Outlay	DA5112.2	\$ 93,555.
TOTAL		\$ 93,555.

Machinery

Equipment	DA5130.2	\$ 10,500.
Contractual	DA5130.4	49,500.
TOTAL		\$ 60,000.

Snow Removal

Personal Services	DA5142.1	\$ 75,747.
Contractual	DA5142.4	20,400.
TOTAL		\$ 96,147.

Employee Benefits

State Retirement	DA9010.8	\$ 12,913.
Social Security	DA9030.8	11,589.
Unemployment Ins.	DA9050.8	-0-.
Disability Ins.	DA9055.8	100.
Hosp & Medical Ins	DA9060.8	20,000.
	TOTAL	\$ 44,602.

Debt Service Principal

Installement Purchase	DA9785.6	\$ 47,113.
	TOTAL	\$ 47,113.

Interest

Installment Purchase	DA9785.7	\$ 2,548.
	TOTAL	\$ 2,548.

Transfer To:

Capitol Project Fund	DA9950.9	\$ -0-.
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TOTAL INTERFUND TRANSFER \$ -0-.

Budgetary Provision For Other Use / Insurance

Liability Insurance	DA962	\$ 15,726.
	TOTAL	\$ 15,726.

TOTAL HIGHWAY APPROPRIATIONS \$ 518,439.

HIGHWAY ESTIMATED REVENUES**Local Sources**

Sales Tax	DA1120	\$ 96,000..
Services for Other Gov't.	DA2300	7,500.
Highway Services	DA2300	-0-
Interest & Earnings	DA2401	100.
PILOT and Other	DA1080	20,884.

State Aid

Consolidated Highway	DA3501	\$ 135,000.
Interfund Transfers	DA5031	\$ 49,661.

TOTAL HIGHWAY FUND ESTIMATED REVENUES \$ 309,145.

HIGHWAY FUND - UNEXPENDED BALANCE \$ 20,000.

Amount to be raised by tax \$ 220,294.

SPECIAL DISTRICTS

AURORA BLUFFS LIGHTING DISTRICT

Lighting District

Streetlighting	SL-4	\$ 213.
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TOTAL	\$ 213.
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Unexpended Balance	\$ 131.
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TOTAL	\$ 131.
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Amount to be raised by tax	\$ 82.
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NORTH NORWICH LIGHTING DISTRICT

Lighting District

Street Lighting	SL-1	\$ 3,500.
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TOTAL	\$ 3,500.
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Unexpended Balance	\$ 2,316.
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TOTAL	\$ -0-.
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Amount to be raised by tax	\$ 1,184.
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CAMPBELL DEVELOPMENT LIGHTING DISTRICT

Lighting District

Street Lighting	SL-2	\$ 450.
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TOTAL	\$ 450.
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Unexpended Balance	\$ 292.
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TOTAL	\$ 292.
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Amount to be raised by tax	\$ 158.
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NORTH PARK LIGHTING DISTRICT

Lighting District

Street Lighting	SL-3	\$ 875.
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TOTAL	\$ 875.
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Unexpended Balance	\$ 530.
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TOTAL	\$ 530.
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Amount to be raised by tax	\$ 345.
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NORWICH FIRE PROTECTION CONTRACT

Fire Protection Contract Districts

Fire Contract	SF-1	\$ 141,626.
	TOTAL	\$ 141,626.
Estimated Revenues		\$ -0-
Unexpended Balance		-0-
	TOTAL	\$ -0-
Amount to be raised by tax		\$ 141,626.

NORTH NORWICH CONTRACT

Fire Protection Contract Districts

Fire Contract	SF-2	\$ 8,784.66
	TOTAL	\$ 8,784.66
Amount to be raised by tax		\$ 8,784.66

NORTH NORWICH FIRE DISTRICT

Appropriations	\$ 86,134.71
Estimated Revenues and Contracts & IDA	
Pay't in Lieu of Tax P & G	37,762.58
Amount to be Raised by Tax	48,372.13

*** Sherburne and Norwich Youth Program Agreements**

Supervisor Wansor told the Board that both the Sherburne and Norwich programs are established programs. He would like to see the Town continue with both. He thinks Supt. Eldred's idea of a Water Safari trip is a good idea and perhaps this could be worked out through the Sherburne program. Mr. Jeffrey moved, Mr. Thiel seconded, to modify the 2023 Town Budget to include both the Sherburne and Norwich Youth Programs for 2023, discussion, all ayes.

***CCSPCA Contract**

Supervisor Wansor had Attorney Harris review the contract and found no issue with it. Mr. Proskine moved, Mr. Santiago seconded, to authorize Supervisor Wansor to sign the 2023 CCSPCA contract, discussion, all ayes.

***Streetlight Corner of Route 12 / CR 32**

Mr. Wansor reported a workorder is in for installation of a stretlight at corner of Route 12 and CR 32.

New Business

***NYMIR Playground Inspection Reccomendations**

NYMIR letter cited the following:

- Playground base material – pending – want stone replaced with rubber or wood chips
- Highway door – completed
- Gym wall protection – pending, will check out with Head Start

***December meeting**

The Board generally moves the December meeting when it would fall close to Christmas. The Board will move the meeting to December 13, 2022. The Clerk will advertise it in the Evening Sun.

Public Concern or Input

***Jeremy Collins**

Mr. Collins asked the Board to consider placing lights around the walking path at the park. The Board liked the idea. Supt. Eldred will check into cost of lighting the half mile walking path. Perhaps Assemblyman Angelino knows of some grant money available for a project like this.

***David Parker**

Mr. Parker asked about obtaining a reflective house number. The NNFD has had them for sale in the past. He was referred to Jeremy Collins, NNFD.

Buildings and Grounds

Supt. Eldred – Surplus

Mr. Eldred asked the Board to declare some items as surplus and allow him to list on Auctions International. Any electronics with any information would be destroyed. Mr. Thiel moved, Mr/ Jeffrey seconded, to declare as surplus the garage door opener, old phones, electronics and signs and allow Supt. Eldred to list to sell on Auctions International, discussion, all ayes.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his November 15, 2022 report to all the Board members. Supt. Eldred reviewed several items in the report with the Board including the rotted out sander box in the 2013 truck. Estimated repair cost is \$4,500.

***Barry Kirchbaum Retirement**

Barry is officially retired. Supt. Eldred will be having a get together for Barry sometime in December.

***Equipment/Truck Replacement Plan**

Supt. Eldred would like to see a replacement policy in place and stick to it. Right now, we need to look at replacing the 2013 truck. It is estimated the cab & chassis would be about \$160,000 and \$140,000 - \$145,000 for the equipment. Mr. Thiel moved, Mr. Santiago seconded, to approve Supt. Eldred to work with vendors and put in a purchase offer on a truck to replace the 2013 truck at an estimated cost of \$305,000. discussion, all ayes. Estimated delivery will be 4th qtr 2024 or 1st qtr. 2025.

***Highway Employee Agreement**

*The Clerk will email the final draft to the Board to review so that it can be adopted at the December meeting.

***Wheeled Excavator**

Supt. Eldred asked the Board to consider a future purchase of a wheeled excavator with a mulcher head. CHIPS money could be used to make the annual payment. He has learned that a principal payment can be made with CHIPS funds but interest cannot. Estimated cost is \$170,000

Other

Recognition Plaque

Supervisor Wansor checked for pricing on a recognition wall plaque. An 18" X 24" runs about \$321. with each name \$10 each.

Payment of Bills

Mr. Santiago moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

November 2022

General Fund # 171- # 189	Total	\$ 9,806.14
Special Districts # 21 - # 22	Total	\$ 12,215.71
Highway Fund # 185- # 202	Total	\$ 22,511.03

Adjourn

Mr. Santiago moved, Mr. Thiel seconded to adjourn at 8:30 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

**Regular Meeting
December 13, 2022
North Norwich Town Hall
6:30 pm**

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Joseph Santiago
Wayne Thiel
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
David Craine, NBT Insurance
1 Resident

Absent: Council Member Timothy Jeffrey

Flag Salute

Minutes

Mr. Proskine moved, Mr. Thiel seconded, to approve the minutes from the 11/15/2022 meeting as presented, discussion, all ayes.

Reports

Mr. Proskine moved, Mr. Santiago seconded, to accept the following reports, discussion, all ayes.

-DCO – Supervisor Wansor reported Carol picked up 1 dog. She has been working on the enumeration as well.

-Town Clerk – November 2022 report

-Bookkeeper – through December 12, 2022. The accounts are tracking well with the budget. Mr. Wansor reported he has hired Dan Farrow, CPA to assist with the annual update.

-Enforcement Officer –

*Not in attendance

David Craine, NBT Insurance

Mr. Craine reviewed the NBT Insurance proposal for 2023 for the Town. Several insurance topics of discussion included: liability with lead pipes, salt storage leaching, adding 5 miles of County Roads the Town contracts Snow and Ice control on, what determines if a pickup truck is a truck or passenger vehicle?, umbrella liability coverage and flood insurance. Mr. Craine was asked to get back to the Board on a quote to increase the umbrella liability coverage. Supt. Eldred asked if plowing the walking path in the park increases the liability. Mr. Craine said it does not. The premium total for 2023 is \$26,521.89

Mr. Thiel moved, Mr. Santiago seconded, to renew the 2023 NBT Insurance proposal with NYMIR for \$26,521.89 and authorize Supervisor Wansor to sign acceptance of the proposal and add payment of the premium to the bills to be paid tonight, discussion, all ayes.

Correspondence

-Mortgage Tax

Received a mortgage tax check for 4/1/22 thru 9/30/22 for \$11,047.79

-Charter Communications

Received a 3rd quarter franchise check for \$1,305.78

Old Business

Local Law # 3 of 2022 – Change of Term of Town Supt. of Highways from Two Years to Four Years

Election results : Yes – 252 No – 248 Blank 49

The Clerk has sent the adopted Local Law into the State for filing.

City of Norwich Youth Program

There was some confusion about the cost for 2023. The letter confirms the Town will be billed \$1,856.

New Business

***Transfer ARPA Funds to checking**

Mr. Thiel moved, Mr. Santiago seconded, to approve transfer of funds from ARPA account to regular checking to cover bills in November and December that are eligible for reimbursement under ARPA criteria, discussion, all ayes.

***2023 Re-Organization Meeting**

The Board agreed to hold the 2023 Re-Organization meeting on Tuesday, January 3, 2023 at 6:00 pm. The Clerk will advertise it.

***Longevity Schedule**

The longevity schedule in the Highway Employee Agreement is changing effective January 1, 2023. That agreement covers the 3 employees paid through the Highway Fund. The Highway Supt. and Town Clerk are paid through the General Fund. The Clerk and Supt. positions receive longevity as well and are paid through the General fund. The change in the longevity schedule is a sizable increase for the Clerk. The Clerk asks they adopt the same schedule for the two General fund positions. The Clerk in turn for 2023 will not seek to update her health insurance buyout as the health insurance costs have seen sizable increases for the 2 years since the Town Health insurance required she sign up for Medicare and take on a supplemental health policy. The Town will continue to save approx \$400 month on this alone. Following discussion, Mr. Thiel moved Mr. Santiago seconded to adopt the following longevity schedule for the Clerk and Highway Supt., discussion, all ayes.

*\$ 150.00 at the end of 3 years service. +\$25.00 at end of each year for years 4-9. Longevity will move up to \$500 after 10 years service. An additional \$25.00 per year for years 11-15. Beginning with 16 years of service and every year thereafter an additional \$50.00 :

Year 3	\$75	Year 12	\$550
Year 4	\$100	Year 13	\$575
Year 5	\$125	Year 14	\$600
Year 6	\$150	Year 15	\$625
Year 7	\$175	Year 16	\$675
Year 8	\$200	Year 17	\$725
Year 9	\$225	Year 18	\$775
Year 10	\$500	Year 19	\$825
Year 11	\$525	Year 20	\$875
Year 21 and thereafter an additional \$50 / year			

***Weight Limit on Town Roads**

There is a heavy truck using Bryant road as a through road and causing damage. Supt. Eldred would like to have the Town Attorney advise us about weight limit on the Town Roads. Mr. Proskine suggested the Highway Supt. speak to the owner of the tractor trailer and ask that he refrain from using Bryant Rd. Supt. Eldred will do that.

Public Concern or Input

*none

Buildings and Grounds

***Land**

Discussion of land. The land just north of the Highway garage is for sale but still in floodplain. The Board also discussed the possibility of Grandview Estates. Would need about 10 acres.

***Galena Park Walking Path**

The Board discussed lights for the walking path and clearing of snow.

***Northland Power Holiday Donation**

Supervisor Wansor reported Northland Power would like to make a donation of \$2,000 to the community this holiday season. He was thinking the Park and the Fire Dept. Mr. Proskine would rather see it split between the Park and Youth. We just gave \$10,000 to the Fire Dept. Mr. Wansor will suggest to Northland Power that the Park and Youth would accept their generous donation.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his December 13, 2022 report to all the Board members. Supt. Eldred reviewed several items in the report.

***Skid-Steer**

Supt. Eldred reported it looks like a skid steer won't be available to rent this year. The Town typically rents one at a cost of \$10,000 - \$15,000 annually. If one was purchased, the annual payment is looking like about \$20,000 and CHIPS funds would pay the annual payment. Mr. Santiago said he will check with his guy he deals with and get back to Supt. Eldred.

***Highway Employee Agreement**

Mr. Thiel moved, Mr. Proskine seconded, to adopt the revised Highway Employee Agreement effective January 1, 2023, discussion, all ayes.

Payment of Bills

Mr. Santiago moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

December 2022

General Fund # 188 - # 202	Total	\$ 16,930.80 + NYMIR Insurance
Special Districts # 23 - # 24	Total	\$ 12,241.77
Highway Fund # 203- # 224	Total	\$ 29,717.96 + NYMIR Insurance

Adjourn

Mr. Santiago moved, Mr. Thiel seconded to adjourn at 8:07 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk

Town of North Norwich