

**Re-Organization Meeting
January 3, 2023
North Norwich Town Hall
6:30 pm**

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Wayne Thiel
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith

Absent: Council Member Timothy Jeffrey
Council Member Joseph Santiago

Mr. Thiel moved, Mr. Proskine seconded, to approve the following Appointments and Designations for 2023, discussion, all ayes.

APPOINTMENTS and DESIGNATIONS by Town Board:

Town Historian: Janet Decker

Enforcement Officer: John Kampe

Records Management Officer: Loretta Smith

Registrar of Vital Statistics: Loretta Smith

Dog Control Officer: Carol Lawrence

Deputy Dog Control Officer: Kelly Small

Official Bank: NBT

Official Newspaper: Evening Sun

Official Meeting Date and Time: 3rd Tuesday 6:30 pm

Attorney: Dylan Harris (Lewis & Greer)

Planning Board: Ann Campbell, Chairman exp. 12/31/2028

Scott Evans exp. 12/31/2023

Sally Chirlin exp. 12/31/2024

Susan Davidson, Secretary, exp. 12/31/2025

George Flanagan exp. 12/31/2026

Paul Read exp. 12/31/2027

Wayne Thiel exp. 12/31/2028

Board of Assessment Review: Kara Posson Reed exp. 9/30/2027
Thomas Curtis exp. 9/30/23
Thomas Smith exp. 9/30/26
Secretary: Loretta Smith

APPOINTMENTS by Supervisor

Bookkeeper: Johanna Moses-Wansor

Deputy Supervisor: Elton Proskine

Liaison Town Board to Planning Board:

COMMITTEES: Buildings, Grounds & Parks – Timothy Jeffrey and Elton Proskine

Highway - Joseph Santiago and Wayne Thiel

APPOINTMENTS by Town Clerk Smith

Deputy Town Clerks: 1 - Marisa Moyer
2- John Smith

Deputy Registrars: 1 - Marisa Moyer
2 – John Smith

APPOINTMENT by Highway Supt. Eldred

Deputy Highway Supt: Richard Romanowski

APPOINTMENT by Town Justice Matott

Clerk of Court: Loretta Smith
Deputy Clerk of Court: Marisa Moyer
Deputy Clerk of Court: Maria Matott

SALARIES:

GENERAL FUND

	2023 Budget	Board Approved for 2023
Supervisor	\$ 7,000.00	\$ 7,000.00
Town Board (4 combined)	\$ 4,000.00	\$ 4,000.00
Justices / Clerk	\$ 13,397.00	Justice Matott \$ 8,105.00 Clerk Smith \$ 5,292.00
Bookkeeper	\$ 7,426.00	\$ 7,426.00
Assessor	\$ 23,500.00	\$ 23,500.00
Town Clerk	\$ 27,650.00	\$ 27,650.00

Dep. Town Clerk	\$ 15.00 / hour	\$ 15.00 / hour (paid contractually)	
Supt. of Highways	\$ 60,050.00	\$ 60,050.00	
Dog Control Officer	\$ 3,700.00	\$ 2,500.00	DCO
Dep DCO		\$ 1,200.00	Dep. DCO
Enforcement Officer	\$ 2,500.00	\$ 2,500.00	
Board of Assessment Review & Secretary	\$ 800.00	\$ 216.66 /BAR \$ 150.00	
Registrar of Vital Statistics	\$ 400.00	\$ 400.00	
IRS Mileage Rate	\$.655 for 2023		

24 Hour on call HEAT FOR TOWN HALL – Reese Marshall 607-334-3633

HIGHWAY FUND

Highway Pos # 1- Romanowski (12/1/2018)	\$ 22.58 + Dep. \$.50	(2022	19.00	/hour)
Highway Pos # 2- Reisdorf (4/1/2022)	\$ 22.58	(2022	18.50	/hour)
Highway Pos # 3- Warren (9/26/2022)	\$ 22.58	(2022	21.50 /	/hour)
Extra Hire: Laborer	\$ 15.00 /hour no benefits			
Truck Driver	\$ 21.50 /hour no benefits			

Adjourn

Mr. Thiel moved, Mr. Proskine seconded, to Adjourn at 6:32 pm, discussion, all ayes

Respectfully Submitted,

**Loretta L. Smith, Town Clerk
Town of North Norwich**

**Regular Meeting
January 17, 2023
North Norwich Town Hall
6:30 pm**

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Joseph Santiago
Timothy Jeffrey
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
1 Resident

Absent: Council Member Wayne Thiel

Flag Salute

Minutes

Mr. Proskine moved, Mr. Santiago seconded, to approve the minutes from the 12/13/2022 and 1/3/23 meetings as presented, discussion, all ayes.

Reports

Mr. Jeffrey moved, Mr. Proskine seconded, to accept the following reports, discussion, all ayes.

-DCO – Supervisor Wansor reported Carol has been busy having picked up several dogs and working on enumeration. Also, Municipal Shelter report was satisfactory

-Town Clerk – December 2022 report

-Bookkeeper – will have year end report completed and 2023 up to date next month

-Enforcement Officer – not in attendance

Correspondence

-Surplus Check

Received a check from Auctions Int. for surplus items \$1,788.00

-Excellus BC/BS

Insurance premium effective March 1, 2023 is up from \$998.38 to \$1,111.94 month

-Northland Power Holiday Donation

Supervisor Wansor received notice the \$2,000 holiday donation is coming. This will be split between the Park and Youth.

-Wall Plaque

Supervisor Wansor reported purchasing the wall plaque recognizing and naming past Town Officials

Old Business

none

New Business

none

Public Concern or Input

***Mark Leigh**

Mr. Leigh explained he lives in North Park Estates and was walking with his granddaughter when 4 four-wheelers came racing past him around the loop. He would like to see Grayson and Cassie Drives removed from the list of Town roads that ATV and LUV can travel. Supt. Eldred suggested Mr. Leigh circulate a petition around to his neighbors getting written support for the request.

Supervisor Wansor said if he submitted a petition with majority property owner support from his neighborhood then the Board would consider amending the local law. Much general discussion on the new LUV/ATV law. The Board thanked Mr. Leigh for attending.

Buildings and Grounds

***Park mowing 2023 Season**

B & L Lawncare submitted an estimate of \$3,475.00 plus possible fuel surcharge for mowing in 2023. Mr. Jeffrey moved, Mr. Proskine seconded, to accept the B & L Lawncare proposal of \$3,475 for mowing in 2023, discussion, all ayes.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his January 17, 2023 report to all the Board members. Supt. Eldred reviewed several items in the report.

-Equipment Replacement

Supt. Eldred wants to get a replacement schedule in place in the near future so that moving forward the Board knows well in advance what trucks/equipment will be due to be replaced and can plan on future funding.

Payment of Bills

Mr. Santiago moved, Mr. Jeffrey seconded, to authorize payment of the bills, discussion, all ayes.

Year End 2022

General Fund # 204 - # 217	Total	\$ 5,783.75
Special Districts # 25	Total	\$ 544.76
Highway Fund # 226- # 241	Total	\$ 20,431.00

January 2023

General Fund # 1 - # 7	Total	\$ 1,808.98
Special Districts # 1 - # 2	Total	\$ 98,936.95
Highway Fund # 1- # 11	Total	\$ 46,959.78

Adjourn

Mr. Santiago moved, Mr. Jeffrey seconded to adjourn at 7:30 pm.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Meeting
February 21, 2023
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Joseph Santiago
Timothy Jeffrey
Wayne Thiel
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
Enforcement Officer John Kampe

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Proskine seconded, to approve the minutes from the 1/17/2023 meeting as presented, discussion, all ayes.

Reports

Mr. Proskine moved, Mr. Thiel seconded, to accept the following reports, discussion, all ayes.

-DCO – Not in attendance but Clerk reported that the DCO and Dep. DCO have been busy as there has been many stray dogs. They have also been working on the enumeration.

-Town Clerk – January 2023 reports. FYI – Norwich Pharma PILOT Town received \$30,046.60 which is \$1,568.68 more than the North Norwich Fire District's \$28,477.92 The County received \$115,846.26

-Bookkeeper – Year end 2022 report and 2023 through February 20, 2023 report. Currently working on 2022 Annual Update Report

-Enforcement Officer – The intent to file an application for the cleanup NY grant was filed but not enough time to fulfill all the requirements in filing the actual application. There may be another go round next year that we could apply for. Mr. Kampe encouraged Supervisor Wansor to bring it up at the County level as they could qualify for \$10,000,000. Letters to be mailed to property owners in violation of law were presented to be mailed out March 1. This 1st letter is a courtesy. The next will need to be sent certified mail. Mr. Kampe suggested the Board take their time with the Solar Project. Mr. Wansor invited him to attend the Planning Board meeting as Northland Power will be making a presentation to the Planning Board about the solar project. Mr. Wansor added the Town will negotiate a Host Community Agreement with Northland Power. We have confidence in our Town Attorney, Dylan Harris, in navigating us through the process. Mr. Harris is well informed of Solar projects.

Correspondence

-Sales Tax

Received a check for 4th qtr 2022 sales tax \$ 59,822.32 which is up \$8,000 from 4th qtr 2021. Mr. Wansor reported putting \$25,000 into General fund with the balance \$34,822.32 into Highway fund.

Old Business

none

New Business

-ARPA fund transfer

Mr. Thiel moved, Mr. Proskine seconded, to authorize Supervisor Wansor to transfer \$ 12,905.28 from ARPA funds to General Fund and \$23,262.55 from ARPA funds to Highway Fund, discussion, all ayes. Supervisor Wansor stated he had not, yet, sent the previously approved \$10,000 donation to the North Norwich Fire Dept. for their loss of revenue. With this transfer into General Fund he will do so.

Public Concern or Input

***Jim Merchant**

Mr. Merchant represents the Quad ATV Club. He asked several questions about the Town's new ATV/LU Local Law. He is visting several Towns in an attempt to have them adopt similar local laws. Much general discussion about liability, enforcement, etc. followed.

***Councilman Tim Jeffrey**

Mr. Jeffrey wanted to make the Board aware of the North Norwich Fire Dept. Pancake Breakfast coming up on March 19. He also brought up the new NYS tax exemption for volunteer firemen. The new exemption is 10% of their assessed valuation. The Clerk pointed out the unfairness of the 10%. She suggested a flat exemption is a fairer way to implement the exemption. Just because someone has a higher assessment they would get a larger exemption. One's sacrifice to volunteer should not be more than another just because they have a house with a higher assessed value. A flat \$10,000 exemption for each volunteer would appear to be more equal and practical. People are encouraged to contact their State representative.

Buildings and Grounds

***Town Hall Front Door Replacement**

An estimate to replace the front door at the Town Hall from Norwich Glass is approx \$31,000. The doors are the original doors and discussion has taken place several times of replacement. Mr. Santiago has someone that has replaced doors at the VFW that was much less expensive. He will provide their contact information. Mr. Eldred also was curious if Head Start could possibly cost share.

***LED lights**

Mr. Eldred reported changing out the remaining lights upgrading to LED.

***Tree Removal – Galena Park**

There are 3 trees that need to be removed. 2 are definitely on Mikalunas property and 1 is on the line. All 3 trees would need to be dropped into the park. Mr. Eldred's suggestion would be to have the Town pay 25% of the cost with the remaining paid by Mikalunas. The contractor would have to be insured. Mr. Eldred wants to be sure there is no damage to the walking path that was resurfaced last year. Quotes have been requested from Heritage, Hilts and Spratley.

***Staples**

BIG problem with people using staples in Gym and also pavilions. Town Clerk is instructed to advise people that use of staples is NOT ALLOWED. Highway crew has spent several hours pulling staples inside the gym recently.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his February 21, 2023 report to all the Board members. Supt. Eldred reviewed several items in the report.

-Brine Tank

Supt. Eldred has found a 3 yr old 6900 gal tank through facebook marketplace for \$2400. The seller will only accept cash. He would need a check that could be cashed to pay the seller. The seller will not accept a check or credit card. Mr. Thiel moved, Mr. Proskine seconded to authorize the Supervisor to add the \$2,400 check for a 6900 gal tank to tonight's bill list, discussion, all ayes.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

February 2023

General Fund # 8 - # 29	Total	\$ 13,964.34
Special Districts # 3 - # 4	Total	\$ 12,324.24
Highway Fund # 12- # 44	Total	\$ 34,236.37

Adjourn to Audit/Review 2022 Town Clerk and Town Justice Records

Mr. Santiago moved, Mr. Jeffrey seconded to adjourn at 7:55 pm. to audit/review the Town Clerk and Town Justice 2022 records, discussion, all ayes.

Respectfully Submitted,

**Loretta L. Smith, Town Clerk
Town of North Norwich**

Regular Meeting
March 21, 2023
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Wayne Thiel
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
Enforcement Officer John Kampe
1 Resident
Absent: Council Member Joseph Santiago

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Thiel seconded, to approve the minutes from the 2/21/2023 meeting as presented, discussion, all ayes.

Reports

Mr. Thiel moved, Mr. Jeffrey seconded, to accept the following reports, discussion, all ayes.

-DCO – Not in attendance

-Town Clerk – February 2023 report

-Bookkeeper – through March 19, 2023 report. Everything is tracking well

-Enforcement Officer – NEW email: northnorwichcodes@gmail.com

Mr. Kampe stated he has been getting a fairly good response to the letters that were mailed. Some properties didn't require much action so he won't pursue them. Some have contacted him with plans of action. He will keep an eye on the ones he hasn't heard any response from.

Mr. Kampe also reported the Town Buildings would qualify for the Restore NY. They allow up to \$30,000 for each property.

Correspondence

-Chenango County Soil & Water Conservation District

A letter inviting the Town to submit proposals for the second round of the Soil and Water Community Grant Program.

-Association of Towns

Notice of Town Finance Schools in May in either Geneva or Albany

-Charter Communications

4th qtr franchise fee check \$ 1,362.94

-Traffic Diversion Program

Check from Chenango County for the TDP \$ 1,945.73. Clerk Smith asked if this was a semi-annual check or annual. Discussion on Town Court revenues and the TDP.

-PERMA Forum

Educational PERMA Forum on June 13 & 14 in Lake Placid

Old Business

Resolution Of The Town Board Of The Town Of North Norwich
Confirming Required Examination Or Audit
Of Town Justice Records

Council Member Wayne Thiel moved the following Resolution for adoption:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires the Town and Village Justices annually provide their Court record and dockets to their respective Town and Village auditing Boards, and

WHEREAS, such records be examined or audited and that fact be entered into the minutes of the Board's proceedings;

NOW, THEREFORE BE IT RESOLVED that the North Norwich Town Board is in compliance with said Section 2019-a of the Uniform Justice Court Act, and

BE IT FURTHER RESOLVED that the Town Board did in fact conduct an examination of the Court records and dockets of Town Justice James E. Matott ID # 0835990487M on February 21, 2023 and found said records to be properly maintained and acceptable, and

BE IT FURTHER RESOLVED that the Town Clerk is directed to provide a copy of this resolution to the State of New York Unified Court System.

Seconded by Council Member Timothy Jeffrey , discussion, all ayes.

Supervisor Robert Wansor declared the resolution adopted.

-Volunteer Firefighters Property Tax Exemption

Mr. Jeffrey presented an article on the new Volunteer Firefighters Property Tax Exemption. The Board will look it over and discuss next month. The Town would have to pass a local law on this.

New Business

-Sherburne Youth Agreement

Mr. Proskine moved, Mr. Thiel seconded, to authorize Supervisor Wansor to sign the 2023 Joint Youth/Recreation Program agreement with the Sherburne Recreation Commission at a cost of \$2,040., discussion, all ayes.

Public Concern or Input

***Councilman Tim Jeffrey**

Mr. Jeffrey reported the NNFd pancake breakfast went very well.

Buildings and Grounds

***Picnic Tables/ Benches**

Supt. Eldred said the Board talked about purchasing a couple new picnic tables each year. He said we should get a couple new benches as well and place them in the park on a concrete slab. Mr. Proskine asked if BOCES makes them. We usually purchase from Lash Taylor who is a North Norwich resident. His prices are very reasonable. Mr. Jeffrey suggested ordering handicap accessible ones. Mr. Thiel moved, Mr. Proskine seconded, to purchase 2 new picnic tables and 2 benches for the park and to declare the 2 worse existing picnic tables as surplus and try to sell them on Auctions International, discussion, all ayes.

***Tree Removal – Galena Park**

3 trees need removal. 2 on Town/Mikalunas property line and 1 on Mikalunas property. Attempted to obtain 3 estimates but only 1 tree service contacted submitted an estimate. Heritage Logging will charge \$4,800 if they take down cut up and chip they will charge \$3,000 if they take down and Highway crew chips. Mr. Thiel moved, Mr. Jeffrey seconded, the Town accept Heritage Logging estimate of \$3,000 with the Town paying 25% (\$750 and the Highway crew chips and cleans up) and Mikalunas' pay 75% (\$2,250), discussion, all ayes.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his March 21, 2023 report to all the Board members. Supt. Eldred reviewed several items in the report.

-Taylor culvert

The Town can purchase the culvert at their price and bill Lash Taylor for it. Supt. Eldred said the State has culvert restrictions, he thinks a 12" is too small. He will contact the State about this. Mr. Taylor had indicated the State told him if he purchased the culvert they would install it. Evidently, the State had damaged the one already there.

-Mowing Chenango County Roads

The County has offered Towns throughout the County opportunity to mow County roadsides @ \$85 /lane mile. Supt. Eldred stated it is not worth it.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

March 2023

General Fund	# 29A - # 47	Total	\$ 11,187.52
Special Districts	# 5 - # 6	Total	\$ 12,334.43
Highway Fund	# 45- # 68	Total	\$ 39,404.68

Adjourn

Mr. Thiel moved, Mr. Jeffrey seconded to adjourn at 7:50 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Meeting
April 18, 2023
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
 Council Members: Elton Proskine
 Timothy Jeffrey
 Wayne Thiel
 Supt. of Highways Joseph Eldred
 Town Clerk Loretta Smith
 Planning Board Chair Ann Campbell and Planning Board Member Paul Read
 3 Resident

Absent: Council Member Joseph Santiago
Flag Salute

Minutes

Mr. Proskine moved, Mr. Jeffrey seconded, to approve the minutes from the 3/21/2023 meeting as presented, discussion, all ayes.

Reports

Mr. Jeffrey moved, Mr. Thiel seconded, to accept the following reports, discussion, all ayes.

-DCO – Not in attendance

-Town Clerk – March 2023 report

-Bookkeeper – through April 15, 2023 report. Everything is tracking well. Used ARPA funds to pay NYSEG for install of light at
 NYS 12 & CR 32 intersection

-Enforcement Officer – NEW email: northnorwichcodes@gmail.com Mr. Kampe not in attendance

Correspondence

-Board of Elections

Local Primary June 27 (no primary in North Norwich) General Election Tuesday, November 7, 2023 6 am – 9 pm

-NYS DOT

New Region 9 Director is James Rusak ph 607-721-8116 or email: dot.sm.r09.regionaldirector@dot.ny.gov

Old Business

-Volunteer Firefighters Property Tax Exemption

Mr. Jeffrey stated there may be up to 5 NNFED members that would qualify. The Board thought it would be beneficial to have Assessor Harris attend our meeting next month to discuss.

-David Craine, NBT Insurance – Umbrella Liability

Mr. Craine emailed prices to increase the Town's umbrella liability coverage. We are currently at \$4,000,000 / \$8,000,000. To increase to \$5,000,000 / \$10,000,000 the cost is \$708 which if added now that cost would be prorated based on date of change.

If the Town went with \$10,000,000 / \$20,000,000 the cost is \$4,250 which would be prorated as well. Mr. Wansor would recommend increasing to 5 /10 and asked the Board to think about to decide at the May meeting.

New Business

-Planning Board Resignation / Appointment to Fill Vacancy

Council Member Wayne Thiel submitted a letter of resignation from the North Norwich Planning Board effective immediately citing he just learned that serving on Planning Board and Town Board is a violation of state rules governing said boards. Mr. Jeffrey moved, Mr. Proskine seconded, accepting Mr. Thiel's resignation and thanking him for his time served on the Planning Board, discussion, all ayes.

Mr. Thiel introduced Eric Stratton to everyone in attendance stating Mr. Stratton is interested in serving on the Planning Board. Mr. Stratton resides on County Road 29 where he grew up. He is a teacher with the Norwich City School District. Mr. Thiel moved, Mr. Jeffrey seconded, to appoint Eric Stratton to fill the vacancy (term expiring 12/31/2028) on the North Norwich Planning Board, discussion, all ayes.

-Grievance Day 2023 will be Wednesday, May 24 from 4-8 pm

Public Concern or Input

*Planning Board Chair Ann Campbell

Mrs. Campbell asked the Board to appoint Wayne Thiel as liaison to the Planning Board. Supervisor Wansor designated Council Member Wayne Thiel to serve as liaison to the North Norwich Planning Board.

Buildings and Grounds

Will Tyrrell & Brett Lein, Sherburne Area Little League

Will Tyrrell first wanted to thank the Town for use of the softball field for practicing this spring. He then explained the dilemma they are faced... They are in desperate need of a regulation softball field. The Little League has spent 90% of their 2023 budget so they do not have any funds to contribute to the development/upgrade to a new field. They have a total of 10 teams this year. They would use North Norwich as one of their home fields. To make the Town's existing field into a regulation field upgrades would need to be done to the infield, backstop, dugout fencing, outfield fencing. They could get by this year with just the infield and some dugout fencing to protect the kids. The old backstop could be mended for this year and outfield fencing could be put off as well. In the future perhaps batting cages could be installed. Perhaps tournaments could take place in the future. Everyone agreed the park would certainly be utilized more. Mr. Tyrrell and Mr. Lein offered their assistance with any planning stages and would certainly look into any sources of future funding. Hwy Supt. Eldred has a quote from Buckley Excavating for \$9,600 for labor and equipment and material for the infield from Action Topsoil with hauling will come in around \$9,600. Buckley's could get started next week. Approx cost is \$20,000 which doesn't include any fencing or backstop. Supervisor Wansor said the Town has funds in building/grounds reserves to upfront the cost. Mr. Proskine suggested we use ARPA funds for the ballfield and wait on doing the parking lot.

Following much discussion, Mr. Thiel moved, Mr. Proskine seconded, to improve the softball field at a cost up to \$20,000 using ARPA and Reserve funds, discussion, all ayes. Mr. Tyrrell and Mr. Lein thanked the Board for stepping up to assist in time of need.

Walking Path

Hwy Supt. Eldred recommends the Town seal the walking path that was paved last year. He stated this would be done after improvements to the ballfield is completed.

Town Hall Sidewalk and Parking Lot

Supt. Eldred asked the Board if they want to move forward with just the sidewalk this year and put off the paving of the parking lot due to the use of ARPA funds for the ballfield. Yacano's quote from last year was \$12,852. Mr. Jeffrey moved, Mr. Thiel seconded, to approve Yacano's to do the Town Hall sidewalk, discussion, all ayes.

Highway

*Highway Supt. Report

Supt. Eldred emailed his April 18, 2023 report to all the Board members. Supt. Eldred reviewed several items in the report.

*County Shared Equipment

A letter from Chenango Co. DPW Director Shawn Fry officially terminating the Shared Equipment Agreement program.

*2023 Agreement to Spend Highway Funds

Mr. Proskine moved, Mr. Thiel seconded, to approve Hwy Supt. Eldred's proposed 284 Agreement for 2023, discussion, all ayes.

*Amend Local Law #1 of 2022

Supt. Eldred asks the Board to amend Local Law # 1 of 2022, ATV law, to address Section 4 USE to clarify Post Rd. That USE paragraph excludes all of Post Rd. because it leads to State Forest lands. Check with Town Attorney to see if that could be changed so include Post Rd to the State Forest property line. Also, we should have a fee for the permits. The Clerk suggested having the law read that permit fees could be changed by Town Board Resolution. The Board talked about a \$5 or \$10 fee for permits. The Town spent about \$1,800 on signage. Supervisor Wansor will contact Attorney Harris about this.

Planning Board

Solar Project with Northland Power

Ann Campbell, North Norwich Planning Board Chairperson, spoke on behalf of the Planning Board in opposition of Northland Power's proposed solar project in North Norwich. The Planning Board is concerned with the watershed as well as the idea the State, through their permitting process, is telling us what we will do with our land. She suggests the Town Board have a public informational meeting where the residents have opportunity to ask the Town Board questions about the project and how it will impact our small town. Much discussion followed among all in attendance on this topic. Supervisor Wansor assured everyone our Town Attorney Dylan Harris is well versed on solar projects and will be negotiating for the Town's best interests in all aspects of the project. Mr. Wansor added the Town intends to do their due diligence.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

April 2023

General Fund # 48 - # 64	Total	\$ 6,395.51
Special Districts # 7 - # 8	Total	\$ 12,370.34
Highway Fund # 69- # 94	Total	\$ 25,837.00

Adjourn

Mr. Proskine moved, Mr. Jeffrey seconded to adjourn at 8:10 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Agreement for the Expenditure of Highway Moneys

AGREEMENT between the Town Superintendent of the Town of North Norwich,
Chenango County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 150,000.00 shall be set aside to be expended for primary work and general repairs upon 33.6 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at Ed Henry Rd and leading to Dead End, a distance of .42 miles, there shall be expended not over the sum of \$ 5,000.

Type	<u>Chip Seal Single Shot 1a Stone</u>
Width of traveled surface	<u>20ft</u>
Thickness	<u></u>
Subbase	<u>Chip Seal Double Shot</u>

(b) On the road commencing at Passon Rd and leading to Town Line, a distance of .95 miles, there shall be expended not over the sum of \$ 11,200.

Type	<u>Chip Seal Single Shot 1a Stone</u>
Width of traveled surface	<u>20ft</u>
Thickness	<u></u>
Subbase	<u>Chip Seal Double Shot</u>

(a) On the road commencing at West Cayuga and leading to Posson Rd, a distance of .52 miles, there shall be expended not over the sum of \$ 6,000.

Type Chip Seal Single Shot 1a Stone
Width of traveled surface 20ft
Thickness _____
Subbase Chip Seal Double Shot

(b) On the road commencing at Wilcox Rd and leading to Dead End, a distance of .18 miles, there shall be expended not over the sum of \$ 2,257.

Type Chip Seal Single Shot 1a Stone
Width of traveled surface 20ft
Thickness _____
Subbase Chip Seal Double Shot

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at Galena Manor and leading to Dead End, a distance of .27 miles, there shall be expended not over the sum of \$ 3,500.

Type Chip Seal Single Shot 1a Stone
Width of traveled surface 20ft
Thickness _____
Subbase Chip Seal Double Shot

(b) On the road commencing at Mudge King Rd and leading to Dead End, a distance of .32 miles, there shall be expended not over the sum of \$ 4,500.

Type Chip Seal Single Shot 1a Stone
Width of traveled surface 20ft
Thickness _____
Subbase Chip Seal Double Shot

Executed in duplicate this 18 day of April, 2023

[Signature]
Supervisor

[Signature]
Councilman

[Signature]
Councilman

Councilman

[Signature]
Councilman

Councilman

County Superintendent of Highways

[Signature]
Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

Regular Meeting
May 16, 2023
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Wayne Thiel
Joseph Santiago
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
Assessor Rochelle Harris
Enforcement Officer John Kampe
3 Plymouth Town Board members – Frank Williams, Dan Meyer, Shawn Cushman
Patty Murray, incoming Plymouth Supervisor and 1 Plymouth resident Jackie Kreiner
2 Residents

Flag Salute

Assessor Rochelle Harris – Voluntary Firefighter Real Property Tax Exemption

Assessor Harris explained this exemption to the Board. It would have to be done by local law with the Board adopting 0-10%. The savings to the owner would be whatever the percentage of their assessment the Town adopts. There currently is an income tax credit for volunteer firefighters of \$200 single and \$400 married. Owner cannot get both. If the owner's assessment is 50,000 with a 10% exemption (5,000) based upon the current Town tax rate of \$5/thousand the savings would be about \$25. In this case they would be giving up a \$200 income tax credit for a tax bill savings of \$25. On top of this, the Fire Dept. would have to keep up to date eligibility records. The records of eligibility is not the Assessor's responsibility. She added the State Assessor Association is suggesting a flat rate exemption rather than based on a percentage. At this point everyone is keeping tabs on how this plays out.

Minutes

Mr. Jeffrey moved, Mr. Thiel seconded, to approve the minutes from the 4/18/2023 meeting as presented, discussion, all ayes.

Reports

Mr. Proskine moved, Mr. Santiago seconded, to accept the following reports, discussion, all ayes.

-DCO – Not in attendance

-Town Clerk – April 2023 report

-Bookkeeper – through May 13, 2023 report. Everything is tracking as expected.

-Enforcement Officer – Mr. Kampe reported he is working on the list that were sent letters. 40 properties were sent letters, about 15 have complied. He is working with the property on Route 12 to get junk cars cleaned up. Mr. Kampe mentioned the local laws do not have any fine schedule. The Clerk thought there was. Also, Mr. Kampe asked about assessing cleanup costs to their tax bill. This would be a question for the Town Attorney.

Correspondence

-1st Qtr Sales Tax

1st qtr sales tax check \$69,725.86 We have rec'd about 2/3 of what we budgeted for sales tax revenue for 2023.

Old Business

- NBT Insurance – Umbrella Liability

We are currently at \$4,000,000 / \$8,000,000. To increase to \$5,000,000 / \$10,000,000 the cost is \$708 which if added now that cost would be prorated based on date of change. Mr. Thiel moved, Mr. Jeffrey seconded, to increase the Umbrella Liability insurance to \$5,000,000 / \$10,000,000 effective immediately, discussion, all ayes.

-Amend Local Law #1 of 2022 LUV/ATV Law

Mr. Wansor hasn't discussed the changes with the Town Attorney yet so we will table until next month.

-Route 12/Ed Henry Rd./Ed Henry Spur

Another recent accident has residents in the neighborhood questioning the safety of the intersection there. Lack of site distance and no room for northbound traffic to go around causes great concern. Supervisor Wansor will contact the NYSDOT again. Supt. Eldred has talked with many residents of North Park and they think the Town should have our Town Attorney send a letter to the NYSDOT. Mr. Eldred said other area of concern are coming off from 12 southbound turning left onto CR 23 at the south end of hamlet as well as the Route 12 and CR 23A intersection.

New Business **none**

Public Concern or Input

***Eric Paquette**

Mr. Paquette expressed his concern over an incident when he was planting on private property and the Town pickup truck came across the planted field and Supt. Eldred and 2 others got out of the truck then got back in and left. He stated the Hwy Supt. uses the Town's pickup for his personal use. Supt. Eldred said he and 2 of his men were coming off the hill, where they had been working, on their way back to the garage. The field in question is surveyed and owned by his parents. He had a meeting after work that day and needed to have a couple pictures of the survey post with a witness in the picture so he drove across the field to obtain the needed picture. Mr. Paquette asked why the Town truck was driving across private property. Mr. Eldred responded the owner is right here next to him. Clerk Smith spoke up that she and her husband own the property. There is a dispute with the survey lines and Mr. Paquette is not the owner. She added this meeting is neither the time nor the place for discussion over who owns the property. Supervisor Wansor spoke up saying he trusts Supt. Eldred adding he has done plenty for the Town. Mr. Thiel also spoke in support of Supt. Eldred. Mr. Paquette claimed he has pictures. Mr. Eldred added the highway crew sometimes is on private property pointing out they accessed Mrs. Dean's property 2 years ago to alleviate a water problem on Steam Sawmill Hill Rd. that in turn allowed her to regain about 2 -3 acres of her tillable land. Mr. Paquette then informed Mr. Eldred that they left debris when they did this. This is 1st time Mr. Eldred, after 2 years, has heard that debris was left behind. They also go on private property when dumping ditch cleaning dirt. Shawn Cushman, Plymouth Council Member, asked if there are times they work thru lunch or breaks to get the job done. Yes, they do. Supervisor Wansor told Mr. Paquette they will consider his complaint.

Buildings and Grounds

Softball Field

Supervisor Wansor offered some history of the ballfield project to those in attendance. The cost of the ballfield project totaled \$ 19,909. which is being drawn from ARPA funds and Reserves. Mr. Wansor explained that Mr. Santiago has donated his Town Council salary each year back to the Town for the park. This year that brings his donation up to \$4,000. Also, Alvogen has pledged a donation of \$5,000 toward the project.

Sherburne Youth Football

Sherburne Mayor Bill Acee suggested to the Sherburne Youth Football and Cheer Program that they contact North Norwich about use of the park. Hwy Supt. Eldred met with Bob Carhart, President, to hear what their request is. They are actually looking for a practice field. Mr. Eldred said that more than an acre of earth would have to be moved to level the field. This would require a SWPP permit which costs approx. \$8,000. This would be a large investment for it to be used only as a practice field. Supervisor Wansor will talk with the County Treasurer about any available grants.

Town Hall

Some work was needed on the water softener and Head Start reports they once again have a rodent issue around the kitchen. Mr. Eldred, in his conversation with HS Director Karen Randall, suggested the way they handle and/or storage of their food could be the issue causing the rodents.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his May 16, 2023 report to all the Board members. Supt. Eldred reviewed several items in the report.

***Pickup Truck**

Cleaned up the truck to list on Auctions International. Fishing around to see what it would bring. It will soon be off warranty and the Town plan is to replace every 2 years. He will keep the Board informed on what it brings then make a decision on whether to replace.

***Loader**

Just now making last loader payment. Debating on keeping another year and maybe do something with the Gradall.

SOLAR Project

Discussion. Mr. Thiel asked about a moratorium. He pointed out Northland is owned by a Chinese company. There was talk of a community meeting inviting all residents/taxpayers of the Town. Northland doesn't follow through with what they say they are going to do for the community. Is this heresay or fact? Supervisor Wansor thinks the project will be good for the Town financially stating our Town Attorney will work for the best interests of the Town in drafting a community agreement. If the Town passed a moratorium, it is very likely Northland will litigate which would cost the Town a great deal of money to defend. Mr. Wansor has no objections to the Planning Board hosting a public meeting to hear any input from Town residents/taxpayers.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

May 2023

General Fund # 65 - # 86	Total	\$ 28,885.73
Special Districts # 9 - # 10	Total	\$ 12,302.34
Highway Fund # 94A - # 113	Total	\$ 54,423.26

Will Tyrrell, Sherburne Area Little League

Mr. Tyrrell stopped in after the game played this evening and said the field is working out great. They are hoping to have a summer league of play. He thanked the Board and Supt. Eldred very much !!

Adjourn

Mr. Santiago moved, Mr. Thiel seconded to adjourn at 8:45 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Meeting
June 20, 2023
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Wayne Thiel
Joseph Santiago
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
Ann Campbell and Paul Read, North Norwich Planning Board
Enforcement Officer John Kampe
Highway employee Rich Romanowski
2 residents

Flag Salute

Minutes

Mr. Jeffrey moved, Mr. Proskine seconded, to approve the minutes from the 5/16/2023 meeting as presented, discussion, all ayes.

Reports

Mr. Proskine moved, Mr. Thiel seconded, to accept the following reports, discussion, all ayes.

-DCO – Not in attendance – Clerk Smith reported another Town's dog enumeration idea of sending a letter informing everyone that an enumeration would be forthcoming to give people time to license. After the date stated in the letter there was an additional fee of \$15/dog to the owner to license the dog. This extra \$15 covered most of the cost of the enumeration.

-Town Clerk – May 2023 report

-Bookkeeper – through June 20, 2023 report. Everything is tracking as expected. There were a few questions asked by Board members that Mr. Wansor answered.

-Enforcement Officer – Mr. Kampe reported there isn't a lot going on. He is still working on the list of violators sent letters. He has attempted to devote 1 hour to each property. He has 10 that are refusing to make efforts to comply. He visited the property on Parks Rd. where the camper is on the Town Highway right of way. The property on the hill on Route 12 with the junk cars says he is putting up a fence but that wasn't discussed so he is going to have to catch up with him to discuss this. Dick Pope owns the property, Mr. Kampe will have to contact him. Mr. Wansor said he will contact him as well.

Public Concern or Input

Judy Dean

Asked why the Town didn't try to sell the wood from the 3 trees taken down and instead gave them to the people across the road. Highway Supt. Eldred said 1st the wood would have gone to the owner of the property the trees bordered. They didn't want them because the wood was a mess, full of knots. It really didn't have any value. Greg Beckwith across the road offered to clean them up and he did.

Ann Campbell and Paul Read, Planning Board – SOLAR Project

Mrs. Campbell, Planning Board Chairperson, spoke on behalf of the Planning Board saying they had drafted a letter to send to property owners in the Town about the proposed SOLAR project. The Town Attorney thought it was negative and inappropriate. The Planning Board wants to draft a law to present to the Town Board to address SOLAR, Wind, etc. projects. Mr. Wansor says he feels bad the Planning Board is overlooked in this project but the State, because of the project size, supercedes the local level. At this point if the Town were to attempt to stop the project it could end up in litigation that could cost the Town a lot of money to litigate. Mr. Wansor has Annie McQuillan, Northland Power, available through zoom to answer a few questions. Is Northland Power owned by a Chinese company. Annie said Northland is a Canadian Company. Mr. Thiel asked who makes up for decreased property values due to solar panels across the street. Ms. McQuillan asked if the Assessor will decrease property values? Would the Host Community Agreement carry over to any future successor, will it be honored? She responded yes. Northland does not start out with a project then sell it off like many smaller companies do. There are plans to host another informational meeting in North Norwich in a couple months. A hearing will eventually be held in North Norwich, likely in 2025. Mr. Wansor thanked Ms. McQuillan for her time.

Correspondence

-Charter Communications

Franchise check for 1st qtr. \$1,373.96

-Auctions International

Surplus items check \$2,162.50

-City of Norwich Youth Bureau

2024 amount will be \$3,230 which is 85% of new contract. 2025 will increase to 100%

-Plant your Roots Gardening Club

Thank you from the Plant your Roots Gardening Club for the donation of plants and seeds to plant in Galena Park. They have also asked permission to set up raised garden beds for a community garden. Mr. Proskine moved, Mr. Thiel seconded, to allow the Plant your Roots Gardening Club to set up some raised garden beds to explore starting up a small community garden, discussion, all ayes.

-NYMIR

Letter requiring Master Battery Disconnect Switches (MBD) on all medium and heavy duty vehicles and equipment. Highway Supt. Eldred stated the Town already uses these.

-Alvogen Day

Annual Alvogen Day will be September 15, 2023. We need to come up with a project that can be completed that morning.

Old Business

-Amend Local Law #1 of 2022 LUV/ATV Law

Attorney Dylan Harris has sent us a draft of the changes we were looking to make. Mr. Proskine moved, Mr. Santiago seconded, to hold a public hearing on August 15, 2023 at 6:45 pm for proposed Local Law # 1 of 2023 “amending Local Law # 1 of 2022 to Allow for Certain Modifications for Roads Leading to NYS Forest Land and for Authorization for Yearly ATV and LUV Permits”, discussion, all ayes. Mr. Wansor will contact Attorney Harris for a final draft.

New Business

-AUD

Clerk Smith reported the Annual Update Document for fiscal year ending 12/31/2022 was completed and filed on 5/22/2023 where it is available for review.

-BOCES Carpentry Class

Supt. Eldred reported the BOCES Carpentry class is looking for some projects. Projects suggested: dugouts for the new softball field, pavilion, picnic tables, benches...perhaps a salt shed at Highway garage. Mr. Eldred will find out what size project they are looking for. He will also contact Will Tyrrell, Sherburne Area Little League, about dugouts. He had indicated they were looking into obtaining sponsors to fund dugouts. They also discussed the if there is a need for the old school bus garage. The concrete blocks are deteriorating. Perhaps a moveable shed would house what is currently in the old garage.

-July Meeting

The Town usually skips the July meeting unless there is urgent business. Mr. Jeffrey moved, Mr. Thiel seconded, to cancel the July 2023 meeting and to authorize payment of the July bills, discussion, all ayes. Mr. Proskine will meet with Mr. Wansor to review the July bills before payment is made.

Buildings and Grounds

-Assemblyman Angelino \$75,000 Grant for Park

Assemblyman Angelino contacted Supt. Eldred and Supervisor Wansor about this \$75,000 grant available. Application must be submitted in July. The State & Municipal Facilities Capitol Program (SAM) requires the Town to spend the funds then submit for re-imbusement. The Board discussed possible projects for the grant, fencing, lighting, electric service, well drilling. Perhaps the Storm Water Pollution Prevention Plan (SWPPP) permit that is required if moving dirt on more than an acre of land. Supervisor Wansor will get the application completed and submitted before the deadline.

-Purchase parcel on northside of Galena Park

The Board discussed the possible purchase of the 6 acre parcel on the northside of Galena Park. Mr. Thiel moved, Mr. Proskine seconded, to authorize Supervisor Wansor to contact the owner of parcel 84.-1-29 and offer to purchase the land for \$2,000/acre for the 6 acres, discussion, all ayes.

-\$15,000 Soil & Water Community Grant Program

Supt. Eldred informed the Board the Chenango County Soil & Water Community Grant Program he applied for to construct handicap accessible parking areas in parking Lot A and Lot B was awarded to the Town. This is a \$15,000 grant.

Highway

*Highway Supt. Report

Supt. Eldred emailed his June 20, 2023 report to all the Board members. Supt. Eldred reviewed several items in the report.

*Pickup Truck

The Dodge truck brought \$54,500 through Auctions International. The Board approved, through email, selling the Dodge and the purchase of replacing it with a 2024 Chevy 2500 for \$61,892.50.

*Abandon Ed Henry Road Spur

Discussion on abandonment of Ed Henry Road Spur to create opportunity for NYSDOT to improve the sight distance for the Route 12 and Ed Henry Road intersection. Supervisor Wansor will contact the Town Attorney on procedure to do this.

-Executive Session

Mr. Thiel moved, Mr. Jeffrey seconded, to enter into Executive Session at 8:21 pm to discuss Highway Employee changes, discussion, all ayes.

Mr. Thiel moved, Mr. Santiago seconded, to resume the regular meeting at 8:58 pm, discussion, all ayes.

Mr. Santiago moved, Mr. Thiel seconded, to implement the following effective July 2, 2023 (due to reduction to 2 employees):

2 remaining employees will receive a \$200 bonus per month for 6 months

Highway Supt. salary will increase to \$67,500

Town will pay for Class A training for 2 employees and Highway Supt. (est cost \$5,000-\$6,000 each)

2 Employees will commit to Town employment for 4 years after Class A training completion or be subject to a pro-rated reimbursement for cost of training to the Town.

Highway Supt., at his discretion, to hire part-time, no benefits, temporary employee @\$30 / hr
(max \$7,200 / yr.)

Discussion, all ayes.

*Rich Romanowski Health Insurance Buyout

Board discussed insurance buyout for Rich Romanowski. Premium went up to spouse carrying him. Mr. Proskine moved, Mr. Santiago seconded, to increase Rich Romanowski's health insurance buyout from \$406.96 / mo to \$439.78 / mo, discussion, all ayes.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

June 2023

General Fund	# 87 - # 113	Total	\$ 22,614.37
Special Districts	# 1 - # 12	Total	\$ 12,300.35
Highway Fund	# 114- # 137	Total	\$ 126,375.85

Adjourn

Mr. Jeffrey moved, Mr. Thiel seconded to adjourn at 9:00 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Meeting
August 15, 2023
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Wayne Thiel
Joseph Santiago
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
Rob Bielunas, Coalition Against Bigger Trucks
Annie McQuillan, Northland Power
1 Resident

Flag Salute

Rob Bielunas, Coalition Against Bigger Trucks

Mr. Bielunas is out of Philadelphia, PA but services the states from Virginia to Maine. The Coalition Against Bigger Trucks is fighting on the State and Federal level against raising the weight limit on trucks to 91,000#. Mr. Bielunas distributed packets of information to the Board for review. He is asking for a letter of support in this fight. Congressman Molinaro is on the transportation committee. Supervisor Wansor asked if he had reached out to the County. He said he has but has not received a response. Mr. Bielunas is fearful the bill will get tacked onto something else, like the farm bill, and get slipped through. Mr. Wansor asked the Board how they felt on this. Mr. Thiel thinks the weight limit should stay at 80,000#. Mr. Bielunas will draft a letter for the Board to forward in opposition to increasing the weight limit. Mr. Wansor encouraged Mr. Bielunas to go to the County with this as well.

Minutes

Mr. Jeffrey moved, Mr. Thiel seconded, to approve the minutes from the 6/20/2023 meeting as presented, discussion, all ayes.

Reports

Mr. Jeffrey moved, Mr. Thiel seconded, to accept the following reports, discussion, all ayes.

-DCO – Not in attendance – Supervisor Wansor reported the enumeration is about ¼ done. Picked up 2 dogs in past month. Mr. Wansor reminded Carol that Kelly Small was hired as a Deputy to assist with the enumeration and not as a permanent position.

-Town Clerk – June and July 2023 report

-Bookkeeper – through August 12, 2023 report. Everything is tracking as expected. Received a 2nd qtr sales tax check of \$81,465.39. Mr. Proskine moved, Mr. Santiago seconded, to transfer from General and Highway sales tax revenue funds totaling \$40,000 to Highway Reserves, discussion, all ayes.

-Enforcement Officer – **Not in attendance**

Public Hearing Local Law # 1 of 2023 amending ATV/LUV law 6:45 pm

Supervisor Wansor opened the hearing at 6:45 pm and asked for comments.

The Board reviewed the amendments about the permits and permit fees being set by resolution and the use of Post Road to the State Forest Lands. Dean Edwards asked about the permits. Clerk explained the Board will be setting a fee and expiration will be 8/31 each year. Mr. Thiel moved, Mr. Jeffrey seconded, to close the hearing at 6:55 pm, discussion, all ayes.

RESOLUTION ADOPTING LOCAL LAW NO. 1 OF 2023,
A LOCAL LAW AMENDING LOCAL LAW #1 OF 2022 TO ALLOW FOR CERTAIN
MODIFICATIONS FOR ROADS LEADING TO NYS FOREST LAND AND FOR AUTHORIZATION
FOR YEARLY ATV AND LUV PERMITS

At a regular meeting of the Town Board of the Town of North Norwich held on the 15th day of August, 2023 at 6:30 p.m. at the Town Hall and due and proper prior public notice of said meeting

having been given and said meeting having been publicly held at which a quorum was present in attendance and participating thereat throughout, there were:

Present: Supervisor Robert Wansor
Council Members: Timothy Jeffrey
Joseph Santiago
Wayne Thiel
Elton Proskine

Absent: none

Mr. Thiel moved the following resolution for adoption:

WHEREAS, the Town of North Norwich has allowed and regulated the use of Snowmobiles on Town highways for 50+ years; and

WHEREAS, the Town Board sees use of limited use vehicles (UTV) and all-terrain vehicles (ATV) on Town Highways; and

WHEREAS, the Town Board has determined a need for regulating the use of UTV's and ATV's on Town highways; and

WHEREAS, the Town Board has heretofore authorized the scheduling and holding of a public hearing on said proposed Local Law No. 1 of 2023 and directing the Town Clerk to cause publication of a notice of said public hearing in the Town's official newspaper; and

WHEREAS, following publication of notice in the Town's official newspaper the Town Board on August 15, 2023 did hold a public hearing on said proposed Local Law No. 1 of 2023 at which public hearing all interested persons were afforded the opportunity to voice their view and express their opinion regarding whether the Town Board should enact proposed Local Law No. 1 of 2023; and

WHEREAS, the Town Board has duly considered all input received by it at said public hearing and has discussed and deliberated whether it is in the best interests of the taxpayers and residents of the Town of North Norwich to enact proposed Local Law No. 1 of 2023; and

WHEREAS, the enactment of proposed Local law No. 1 of 2023 is authorized by General Municipal Law Section 3-C, subsection 5 but only upon the approving vote of at least sixty (60%) of the total voting power of the members of the Town Board.

NOW THEREFORE BE IT RESOLVED

Local Law No. 1 of 2023 entitled a local law "Amending Local Law #1 of 2022 to Allow for Certain Modifications for Roads Leading to NYS Forest Land and for Authorization for Yearly ATV and LUV Permits" is hereby adopted and enacted.

Mr. Proskine seconded the resolution and after discussion same was put to a vote with the following results:

AYES: Mr. Jeffrey
Mr. Santiago
Mr. Thiel
Mr. Proskine
Mr. Wansor

NOES: none
Abstentions: none

The foregoing resolution having received at least a sixty percent (60%) approving vote of the total voting power of the Town Board was declared by the Supervisor to be adopted and and Local Law No. 1 of 2023 enacted.

The Town Clerk is hereby directed to certify and immediately file said Local Law with the New York State Department of State.

Correspondence

-2nd Qtr. Sales Tax

sales tax check \$ 81,465.39

-NYSDEC Howard Jeffrey Dam

Inspection report indicates it is a class B intermediate hazard with a condition rating : deficiently maintained. The NYSDEC is required to send us this report.

-NYSDEC – KMC II Mining Permit Application

Lettter from DEC requesting Town's input on the State being lead agency in this permit process. Mr. Wansor spoke with Ann Campbell, Planning Board Chair, who agreed to allow the State to be lead agency.

-Local Government Training - Land Use / Solar

There will be Government Training on Land Use Moratoriums and Solar Energy Regulations on Tuesday, August 29, 2023 from 5-8 pm at SUNY Moprrisville, Norwich Campus. This is a free training offered by NYS Department of State.

-Chenango County DPW – Snow and Ice Contract

Chenango County DPW is looking to renew the Snow and Ice Contract at the same rate as this past year. Hwy Supt. Eldred thinks the Town should give it up. He says it is not cost effective and he is against it. The Town needs to respond by Nov. 1.

Annie McQuillan, Northland Power Solar

Supervisor Wansor stated that Ms.McQuillan is present to answer any questions about the proposed North Norwich solar project. Mr. Thiel asked to clarify a question about clear cutting. He said it was said they would not be clear cutting but leaving it up to the landowner to do the clear cutting. She responded that if they are clear cutting that it is not by Northland's direction. She added that there are areas where trees will be removed and maybe the landowners would rather do this themselves so whatever negotiations are made in the lease would apply. Timber value doesn't add much to the project. She can't really say but she knows they are not pushing clear cutting on the landowner.

Supervisor Wansor asked how the leases are coming along. She indicated by early September the parcels will be solidified so by early fall they should have a solid area.

Judy Dean asked about how many properties they have signed leases on. Ms. McQuillan said she can't answer that. Mrs. Dean said there are 2 filed at the County Clerk's office. Mrs. Dean said she had also heard the Town has already signed. Ms. McQuillan said the Town doesn't sign anything. Supervisor Wansor said the Town will have a Host Community Agreement and PILOT. Ms. McQuillan agreed with Mr. Wansor. She added that there will be a decommissioning plan and bonding as well.

Ms. McQuillan plans to sit in on our Town Meetings moving forward and she would like to have another information meeting , maybe in November, to review site design or project area. Mr. Wansor would like a sit down presentation for Town residents.

The Board thanked Ms. McQuillan for attending.

Old Business

none

New Business

-Local Law # 2 of 2023 “Override 2% Tax Levy Limit

Mr. Wansor said we will do our best to not exceed the 2% limit but we should have this law passed in the event we do run over 2%. Highway Supt. Eldred said we used to pave 1 mile and chip seal 3 miles every year. He needs to get back to this. Since COVID we

have been going backwards....not doing the roads like we should. He will get the numbers together. Mr. Thiel moved, Mr. Jeffrey seconded, to hold a public hearing on proposed Local Law # 2 of 2023 on September 19, 2023 at 6:45 pm, discussion, all ayes.

-Thank you letters – Alvogen

Supervisor Wansor has prepared thank you letters for Alvogen's donation of \$5,000 to Galena Park and for the \$834 donation which was raised through Alvogen's annual golf outing. Mr. Wansor has asked the Board members, Clerk and Highway Supt. to sign them.

-Chenango County Office of Emergency Management Services – letter of support

Mr. Thiel moved, Mr. Jeffrey seconded, to authorize Supervisor Wansor to sign and send a letter supporting Chenango County's application for conversion of their Municipal Certificate of Need to a Permanent Certificate of Need, discussion, all ayes.

-Administration of ARPA funds

Supervisor Wansor explained how he spent an additional 40 – 50 hours in administering the ARPA funds and asks the Board to consider a \$1,750. stipend to compensate him for the extra time. Mr. Thiel moved, Mr. Santiago seconded, to allow for payment of \$1,750 stipend to Supervisor Wansor for administration of the \$178,000 ARPA funds, discussion, all ayes.

-2024 Budget Work Session

The Board will meet on September 6, 2023 at 6 pm for a 2024 Budget Work Session.

Public Concern or Input

Dean Edwards

Mr. Edwards commended the Board and Supt. for the good work in the park with the ballfield and walkway. He asked about lighting stating he has no issue with lighting the ballfield but not for the walkway. He feels lighting the walkway after dark would be inviting problems. Supervisor Wansor said they would only be looking at lights for the ballfield.

Buildings and Grounds

-Assemblyman Angelino \$75,000 Grant for Park

Application for this grant was made. The projects proposed are \$35,000 poles and lighting of ballfield, \$8,000 permit to be able to move ground within the park for future development of athletic fields, \$30,000 + for fencing. Mr. Wansor reported the Town also has approx. \$11,000 in park funds.

-Acquisition of land

Mr. Thiel asked if there had been any response to the letter sent concerning the land on northside of park. No response at this time.

-Park Walkway

Supt. Eldred said there has been much interest in keeping the park walkway open year round. Best way for snow removal would be a snowblower. Supervisor Wansor expressed concern about ice building up.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his August 15, 2023 report to all the Board members. Supt. Eldred reviewed several items in the report.

***\$15,000 Grant**

The Town was successful in securing a \$15,000 grant through the Chenango County Soil & Water for handicap access in the park and parking lots. Once completed Supt. Eldred suggests putting up a cable to eliminate anyone from parking by the pavilion or parking on the grass. The Town has to contribute approx. \$9,000 for this project to receive the grant funds.

***Head Start**

Head Start requires boiler certification each year now. Also, they plan to raise the bed of the playground. Mr. Eldred stated he doesn't believe the Town's insurance carrier will approve of this.

***North Norwich Fire Dept.**

Supt. Eldred said the Town Highway will be assisting with the oil & stone re-surfacing of the parking lot at the North Norwich Fire Dept.

***Extended Warranty John Deere Loader**

Supt. Eldred will obtain cost info for either replacing the John Deere Loader or purchasing the extended warranty.

***Abandon Ed Henry Road Spur**

Discussion on abandonment of Ed Henry Road Spur to create opportunity for NYSDOT to improve the sight distance for the Route 12 and Ed Henry Road intersection. Supt. Eldred said first we should find out what plan the State would have to create better sight distance at that intersection.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to authorize payment of the bills, discussion, all ayes.

July 2023

General Fund # 114- #133 Total \$ 4,331.02

Special Districts # 13 - # 14	Total	\$ 12,300.94
Highway Fund # 138- # 158	Total	\$ 17,472.06

August 2023

General Fund # 134 - # 152	Total	\$ 4,614.73
Special Districts # 15 - # 16	Total	\$ 12,295.09
Highway Fund # 159 - # 173	Total	\$ 15,861.70

Adjourn

Mr. Thiel moved, Mr. Santiago seconded to adjourn at 8:30 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Budget Work Session
September 6, 2023
North Norwich Town Hall
6:00 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Wayne Thiel

Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith

Absent: Council Member Joseph Santiago

Flag Salute

The Board reviewed each line in Supervisor Wansor's proposed 2024 budget. The proposed budget has \$25,000 into Highway Equipment Reserves. The Board made a few changes as discussed. Supervisor Wansor will make the changes for the preliminary budget to be adopted at next Board meeting so a hearing can be held in October

Adjourn

Mr. Thiel moved, Mr. Proskine seconded to adjourn at 7:55 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

**Regular Monthly Meeting
September 19, 2023
North Norwich Town Hall
6:30 pm**

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Joseph Santiago
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
Enforcement Officer John Kampe
DCO Carol Lawrence
4 Residents
Absent: Council Members Timothy Jeffrey and Wayne Thiel

Flag Salute

Minutes

Mr. Proskine moved, Mr. Santiago seconded, to approve the minutes from the August 15, 2023 meeting and the September 6, 2023 budget work session, discussion, all ayes.

Reports

DCO – Carol Lawrence, DCO, discussed the SPCA notice of increasing their rates for the 2024 contract. She stressed the importance of keeping the Chenango SPCA as the Town's shelter. Other area shelters are an hour away. Mrs. Lawrence said that they are still working on the enumeration and will try to get it completed by the end of the year. Supervisor Wansor reminded her that Kelly Small was hired on to assist with the enumeration. Mr. Wansor stated the letter from the SPCA asks for the Town's intent to renew the contract or not.

Public Hearing 6:45 pm– Local Law # 2 of 2023 “Override Tax Levy Limit for 2024”

Supervisor Wansor opened the public hearing at 6:45 pm and asked for any comments
Tom Curtis asked if overriding the tax cap is necessary. Supervisor Wansor stated yes due to rising costs, inflation and to begin to put a minimum of \$25,000 year into the Highway Equipment Reserve fund.
Supervisor Wansor declared the hearing closed at 6:48 pm.

Reports cont.

Mr. Proskine moved, Mr. Santiago seconded, to accept the reports, discussion, all ayes.

Clerk – August 2023 report

Bookkeeper – recently received the final \$25,000+ CHIPS check as well as the Per Capita \$11,000 check. Everything is tracking as it should. A reminder, to contact him for any questions or concerns.

Enforcement Officer – It has been a pretty quiet summer. He is still following up with the property list receiving letters last winter. Some have been cleaning up, others will get a summons to appear in Court. Audra Mikalunas asked about the property on Parks Rd. They also have a camper on side of the road they have started tearing apart. Mr. Kampe stated he visited that property a couple months ago and they had started to clean up some. He will stop up there again. The Clerk read an email from Wendy Dowdall concerning the property next door to hers on CR 23A. There is also a property 2 places down from the Town Hall. Mr. Kampe will take a look at both of these properties.

Correspondence

-Wendy Dowdall – Email

Email concerning nextdoor property addressed with Enforcement Officer

-City of Norwich Youth Bureau

Report from Anthony Testani, Youth Bureau Director, with statistics from the various programs. They had 470 participants in 11 different programs with 44 from the Town of North Norwich. The cost for 2024 is going up to \$3,230 which is 85% of what the contract will be in 2025. Mr. Proskine was very pleased with this report and would like to see a detailed report from Sherburne.

-Shane Butler, Director of Planning and Airport Administrator

Mr. Butler's letter states according to the FAA, large trucks using Meads Pond Road enter the protected airspace of the County owned, Lt. Warren E. Eaton Airport creating an obstruction. The only way to remedy the obstruction is to close Meads Pond Road and make it restricted by authorized access only. Mr. Wansor met with Mr. Butler to go over this earlier today. Highway Supt. Eldred expressed his concerns with the abandonment of the road and losing CHIPS funding as well as what the restrictions with the FAA may entail. Mr. Butler has already contacted the adjoining property owners who have not opposed closing the road. The Town highway currently uses an area at the far end to stockpile stone, millings, etc. Mr. Wansor stated in his conversation with Mr. Butler they discussed the possibility of posting the road for limited or restricted access rather than actually closing the road. More information will be available on this as Mr. Butler will explore that option.

Old Business

Solar Project

The Clerk reported that the County Clerk's office records indicated there have been 5 parcels with filed leases with Northland Power in North Norwich they are :

Hartz Energy Holdings	Seacaucus, NJ	110.-1-61.18	184.24 acres	County Road 32
Hartz Energy Holdings	Seacaucus, NJ	110.-1-62.12	353.32 acres	State Highway 320
John Stasche	Newton, NJ	98.-1-12.2	144.95 acres	Whaupanaucou Rd
John Stasche	Newton, NJ	98.-1-2.1	93.7 acres	Whaupanaucou Rd.
Jasbir Sarkaria	Edison, NJ	84.-1-55	270.75 acres	Whaupanaucou Rd

New Business

Local Law # 2 of 2023 “Override Tax Levy Limit for Fiscal Year 2024”

Supervisor Wansor and the Board discussed the need to adopt this local law to override the 2% tax cap imposed by the State. The general fund was held at the 2 % but the highway is over. Highway is over by \$28,474 which includes putting \$25,000 into the equipment reserve. Even if they remove the \$25,000 we would still be over. The combined tax rate for general and highway would be \$5.608 / per thousand in assessed value. This is a 60 cent increase. North Norwich currently has one of the lowest tax rates. On a \$100,000 assessment the tax bill would have a \$60.80 increase. Mr. Proskine and Mr. Santiago are against having to override the tax cap. Highway Supt. Eldred told the Board that when he 1st started 6 years ago they were paving 1 mile and oil & stoning 3 miles each year. Due to budget cuts he hasn't paved in 3 years. He feels the Town is moving backwards. Mr. Santiago thinks we should wait until we get some revenue from the solar project. This is not a budget hearing tonight. Adopting the law is required in the event the 2024 budget should exceed the 2% cap. Following extended discussion, Supervisor Wansor moved the following for adoption:

RESOLUTION ADOPTING LOCAL LAW NO. 2 OF 2023
A LOCAL LAW OVERRIDING REAL PROPERT TAX LEVY LIMIT FOR
BUDGETARY YEAR 2024

At a regular meeting of the Town Board of the Town of North Norwich held on the 19th day of September, 2023 at 6:30 p.m. at the Town Hall and due and proper prior public notice of said meeting having been given and said meeting having been publicly held at which a quorum was present in attendance and participating thereat throughout, there were:

- Present: Supervisor Robert Wansor
- Council Members: Elton Proskin
Joseph Santiago
- Absent: Council Members: Timothy Jeffrey
Wayne Thiel

Mr. Wansor moved the following resolution for adoption:

WHEREAS, the Town Board is preparing a proposed annual budget for the year 2024; and

WHEREAS, the proposed budget for the year 2024 will exceed the real property tax levy cap imposed by Ggeneral Municipal Law section 3-c; and

WHEREAS, as a consequence of exceeding the real property tax levy limit imposed by General Municipal Law section 3-c the Town Board has caused to be drafted and introduced for legislative action proposed Local Law No. 2 of 2023, entitled a local law "Override Tax Levy Limit Established in General Municipal Law Section 3-C for Fiscal Year 2024" which local law if enacted would allow the amount of real property taxes levied by or on behalf of the Town for budgetary year 2024 to exceed the real property tax levy cap imposed by General Municipal Law Section 3-C; and

WHEREAS, the Town Board has heretofore authorized the scheduling and holding of a public hearing on said proposed Local Law No. 2 of 2023 and directing the Town Clerk to cause publication of a notice of said public hearing in the Town's official newspaper; and

WHEREAS, following publication of notice in the Town's official newspaper the Town Board on September 19, 2023 did hold a public hearing on said proposed Local Law No. 2 of 2023 at which public hearing all interested persons were afforded the opportunity to voice their view and express their opinion regarding whether the Town Board should enact proposed Local Law No. 2 of 2023; and

WHEREAS, the Town Board has duly considered all input received by it at said public hearing and has discussed and deliberated whether it is in the best interests of the taxpayers and residents of the Town of North Norwich to enact proposed Local Law No. 2 of 2023; and

WHEREAS, the enactment of proposed Local law No. 2 of 2023 is authorized by General Municipal Law Section 3-C, subsection 5 but only upon the approving vote of at least sixty (60%) of the total voting power of the members of the Town Board.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Local Law No. 2 of 2023 entitled a local law "Override Tax Levy Limit Established in General Municipal Law Section 3-C for Fiscal Year 2024" is hereby adopted and enacted.

Mr. Santiago seconded the resolution and after discussion same was put to a vote with the following results:

AYES: Mr. Santiago, Mr. Proskine, Mr. Wansor

NOES: ----

Abstentions: ----

The foregoing resolution having received at least a sixty percent (60%) approving vote of the total voting power of the Town Board was declared by the Supervisor to be adopted and Local Law No. 2 of 2023 enacted.

The Town Clerk is hereby directed to certify and immediately file said Local Law with the New York State Department of State.

-2024 Preliminary Budget

Supervisor Wansor gave his word to Mr. Proskine and Mr. Santiago that if they are still in same frame of mind about the \$25,000 for Highway Equipment Reserves that he will reduce the \$25,000. Following discussion, Mr. Proskine moved, Mr. Santiago seconded, to adopt the 2024 Preliminary Budget as presented and to hold a public hearing on October 17, 2023 at 7:00 pm, discussion, all ayes.

Public Concern

Karen Beckwith and Audra Mikalunas - Galena Fall Festival

Karen and Audra presented their idea for a Fall Festival next September in the park with crafters, food, activities for kids, etc. They are looking at September 21, 2024 from 10 am – 4 pm. If the Board gives them permission they will form a committee to assist with the planning. There would be a charge for any vendors and any profit after expenses will be donated to the park fund. Supervisor Wansor was concerned about ruts if the ground were to be soft. Mrs. Beckwith assured Mr. Wansor that any ruts would be taken care of. Supt. Eldred doesn't think ruts are a concern, they would be fixed if they occur. Mr. Eldred suggested the Town have a trunk or treat event for halloween. Mr. Santiago moved, Mr. Proskine seconded, to support holding a Fall Festival on 9/21/2024 in Galena Park, discussion, all ayes.

Tom Curtis

Mr. Curtis asked why the Town is requiring Class A licenses. Supt. Eldred explained to him the law requires a class A even if they tow the trailer behind the truck.

Buildings and Grounds

Playground

Supt. Eldred reported he has not heard back from Head Start on the base material for the playground. They had put in landscape ties but have since removed them. The ties would create a hazard. The Town insurance carrier, NYMIR, recommended changing from the stone to mulch. Mr. Santiago asked about using rubber. Mr. Eldred said rubber is quite costly. Mr. Wansor agreed that NYMIR's recommendation was to change to mulch. At this point, we will wait to hear from Head Start.

\$75,000 Grant

Mr. Santiago said he met with Assemblyman Angelino recently and asked about the grant. He said it is possible the Town could spend the money and never see re-imbursement. Funding availability for the grant is not definite even if awarded to the Town and there is no time frame on re-imbursement. This is the chance the Town would be taking.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his September 19, 2023 report to all the Board members. Mr. Eldred reviewed several items in the report. - He asked the Supervisor to send a letter of thanks to Alvogen for their assistance on Alvogen Day.

\$15,000 grant

Work in parking lot to create handicap parking spaces. When all done the Town will spend about \$20,000 but will get \$15,000 reimbursed.

Tank for Waste Oil

Starting to have issues with the storage totes for the waste oil. Supt. Eldred has found a 10,000 steel tank taken out of service in good working order, no leaks. We currently have 18 full 250 gallon totes totaling 4,500 gallons. The tank could be placed on a stone base and be under cover. This tank is \$3,000 and is down near Monticello. The Board thought this would be a good purchase.

Brine transport tank

Supt. Eldred has also found a 2,500 gal. tank that could be strapped down to the trailer for transporting the brine from Hamilton. They currently use 6 – 300 gallon totes. This 2,500 tank is \$2,000 and located in Walden. The Board agreed on this purchase.

Wheel Loader

Supt. Eldred checked on the cost of the extended warranty. 5 yr extended warranty is \$4,250. He hasn't heard back from Volvo yet but trading and replacing with a 2024 John Deere 544P the cost is \$27,807.27. Mr. Eldred thinks rather than putting money into an extended warranty on the current loader we might better put it into replacing it. The loader is the most used piece of equipment the Highway Dept. has. We would be looking at 2 year financing of the purchase with John Deere at approx \$15,000 / year. The Board agreed. Mr. Santiago moved, Mr. Proskine seconded, to trade (or sell on Auction's International, whichever has greater value) the Town's current John Deere Wheel Loader and purchase, financing for 2 years with annual payment from Five Star Equipment a new 2024 John Deere 544P Wheel Loader at a cost of \$27,807.27, discussion, all ayes.

Payment of Bills

September

General Fund voucher # 153 - #169	Total	\$ 23,920.26
Special Districts voucher # 17 - # 18	Total	\$ 12,378.11
Highway voucher # 174 - # 192	Total	\$ 29,754.09

Adjourn

Mr. Santiago moved, Mr. Proskine seconded to adjourn at 9:00 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Monthly Meeting
October 17, 2023
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Wayne Thiel
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
DCO Carol Lawrence
4 Residents
Absent: Council Member Joseph Santiago

Flag Salute

Minutes

Mr. Proskine moved, Mr. Thiel seconded, to approve the minutes from the September 19, 2023 meeting, discussion, all ayes.

Reports

Mr. Jeffrey moved, Mr. Thiel seconded, to accept the reports, discussion, all ayes.

DCO – Carol Lawrence, DCO, discussed the proposed 2024 SPCA contract. Mr. Wansor will ask Patrick McLaughlin, Director SPCA, to attend our next meeting on 11/21 at 6:30 pm

Carol stated that she was resigning as Dog Control Officer effective October 31, 2023. She has started collecting social security and working as a paid DCO puts her into a higher tax bracket. She recommends the Board appoint her current Deputy, Kelly Small, to serve as DCO. Carol added she would be willing to assist Kelly as her unpaid Deputy.

Mr. Thiel moved, Mr. Jeffrey seconded, to accept Carol Lawrence's DCO resignation, effective 10/31/2023, discussion, all ayes.

Mr. Jeffrey moved, Mr. Thiel seconded, to appoint Kelly Small as DCO effective November 1, 2023 at the current DCO salary of \$2,500/yr, discussion, all ayes.

Mr. Thiel moved, Mr. Proskine seconded, to appoint Carol Lawrence as an unpaid Deputy DCO, effective November 1, 2023. discussion, all ayes.

Clerk – September 2023 report

Bookkeeper – through 10/15/23

Enforcement Officer – Mr. Kampe not in attendance. He reported to Supervisor Wansor that 199 Pleasant St. is cleaning up. Parks Rd. property will be issued a final notice letter as well as Richard Pope property on State Highway 12. Letter will allow 30 days to comply or appearance ticket will be issued.

7 PM 2024 Town Budget Hearing

Supervisor Wansor opened the hearing asking for any comments.

Councilman Wayne Thiel asked about the \$25,000 which was going to be put into Highway Reserves. Mr. Wansor stated that we really need to start doing something about putting money into this reserve each year. He has compromised and reduced the \$25,000 down to \$12,500 for the 2024 budget. Mr. Thiel asked when the new truck ordered is due to be delivered. Supt. Eldred stated he thinks it will be 4th qtr 2024. This 2024 budget will have an increase of \$.38 / thousand tax rate. On a \$100,000 assessment this would be \$38. Discussed sales tax revenues for 2024. Supt. Eldred thinks the County should raise the local sales tax by .25%. Councilman Proskine asked Supt. Eldred about truck replacement plan. Mr. Eldred said currently 9-12 yr., ideally an 8 year rotation. He thinks the Town should look into staying with 2-10 wheelers and 1 F600 moving forward, which would eliminate a truck now that they are down to just 2 employees. Supervisor Wansor asked for any further comments. Mr. Thiel moved, Mr. Jeffrey seconded, to close the hearing at 7:15 pm, discussion, all ayes.

Mr. Jeffrey moved, Mr. Thiel seconded, to adopt the 2024 Town Budget, discussion, all ayes

TOWN OF NORTH NORWICH

Summary of Town Budget 2023

General Fund

Appropriations	\$ 300,877.	
Estimated Revenues	174,273.	
Less Unexpended Balance	40,000.	
Amount To Be Raised By Tax	86,604.	est tax rate \$ 1.58 (actual 2023 \$1.549 / 2022 \$ 1.41 / 2021 \$ 1.42 / 2020 \$1.57 / 2019 \$1.573)

Highway Fund

Appropriations	\$ 566305.	
Estimated Revenues	327,251.	
Less Unexpended Balance	30,000.	
Amount To Be Raised By Tax	209,054.	est tax rate \$ 3.80 (actual 2023 \$ 3.45 / 2022 \$ 3.48 / 2021 \$ 3.39 / 2020 \$3.11 / 2019 \$3.12)

Special Districts

North Norwich Lighting

Appropriations	\$ 4,100.
Less Unexpended Balance	378.
Amount To Be Raised By Tax	\$ 3,722.

Campbell Development Lighting

Appropriations	\$ 400.
Less Unexpended Balance	165.
Amount To Be Raised By Tax	\$ 235.

North Park Estates Lighting

Appropriations	\$ 800.
Less Unexpended Balance	234.
Amount To Be Raised By Tax	\$ 566.

Aurora Bluffs Lighting

Appropriations	\$ 174.
Less Unexpended Balance	82.
Amount To Be Raised By Tax	\$ 92.

Norwich Fire Contract

Appropriations	\$ 143,750.
Less Estimated Revenues	-0-
Less Unexpended Balance	-0-
Amount To Be Raised By Tax	\$ 143,750.

North Norwich Contract

Appropriations	\$ 8,392.18
Amount To Be Raised By Tax	\$ 8,392.18

North Norwich Fire District

Appropriations	\$ 82,741.05
Less Revenues PILOT & contracts	37,370.10
Amount To Be Raised By Tax	\$ 45,370.95

GENERAL FUND

GENERAL FUND APPROPRIATIONS

Town Board

Personal Services	A1010.1	\$ 4,800.
Contractual	A1010.4	100.
	TOTAL	\$ 4,900.

Justices

Personal Services	A1110.1	\$ 8,510.
Personal Services Clerk	A1110.1.1	5,557.
Contractual	A1110.4	3,400.
	TOTAL	\$ 17,467.

Supervisor

Personal Services	A1220.1	\$ 8,000.
Contractual	A1220.4	300.
	TOTAL	\$ 8,300.

Comptroller

Personal Services	A1315.1	\$ 7,650.
Equipment	A1315.2	2,000.
Contractual	A1315.4	500.
	TOTAL	\$ 9,650.

Independent Auditing & Accounting

Contractual	A1320.4	\$ 2,000.
	TOTAL	\$ 2,000.

Assessors

Personal Services	A1355.1	\$ 23,500.
Equipment	A1355.2	200.
Contractual	A1355.4	1,700.
	TOTAL	\$ 25,400.

Town Clerk

Personal Services	A1410.1	\$ 28,500.
Equipment	A1410.2	500.
Contractual	A1410.4	5,900.
	TOTAL	\$ 34,900.

Attorney

Contractual	A1420.4	\$ 2,500.
	TOTAL	\$ 2,500.

Buildings

Equipment/Improvements	A1620.2	\$ 2,500.
Contractual	A1620.4	31,000.

TOTAL \$ 33,500.

General Communications System

Contractual	A1650.4	\$ 400.
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TOTAL \$ 400.

Special Items

Unallocated Ins.	A1910.1	\$ 10,800.
Munic. Assoc. Dues	A1920.2	600.
Contingent	A1990.4	3,000.

TOTAL \$ 14,400.

**TOTAL GENERAL
GOVERNMENT SUPPORT** \$ 153,417.

Police and Constable

Personal Services	A3120.1	\$ 2,575.
Contractual	A3120.4	500.

TOTAL \$ 3,075.

Control of Dogs

Personal Services	A3510.1	\$ 3,700.
Equipment	A3510.4	-0-
Contractual	A3510.4	1,125.

TOTAL \$ 4,825.

Examining Boards

Contractual	A3610.4	\$ 910.
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TOTAL \$ 910.

TOTAL PUBLIC SAFETY \$ 8,810.

Registrar of Vital Statistics

Personal Services	A4020.1	\$ 400.
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TOTAL \$ 400.

TOTAL HEALTH \$ 400.

Supt. Of Highways

Personal Services	A5010.1	\$ 67,950.
Equipment	A5010.2	500.
Contractual	A5010.4	2,500.
TOTAL		\$ 70,950.

GARAGE

Equipment/Improve	A5132.2	\$ -0-
Contractual	A5132.4	12,000.
TOTAL		\$ 12,000.

Street Lighting

Contractual	A5182.4	\$ 650.
TOTAL		\$ 650.

TOTAL TRANSPORTATION \$ 83,600.

Economic Development Zone

Contractual	A6989.4	\$ -0-.
TOTAL		\$ -0-.

**Total Economic Assistance
and Opportunity** \$ -0-.

Joint Recreation Project

Contractual	A7310.4	\$ 4,000.
TOTAL		\$ 4,000.

Historian

Contractual	A7510.4	\$ 200.
TOTAL		\$ 200.

Total Cultural Recreation \$ 4,200.

Planning

Contractual	A8020.4	\$ 100.
TOTAL		\$ 100.

**Total Home
and Community Services** \$ 100.

Employee Benefits

State Retirement	A9010.8	\$ 15,700.
Social Security	A9030.8	12,300.
Disability Insurance	A9055.8	150.
Hosp. & Medical Ins.	A9060.8	21,000.
TOTAL		\$ 49,150.

Interfund Transfers

Transfer To:

Contri to Other Fds	A9661.9	\$ 1,200.
TOTAL		\$ 1,200.

TOTAL APPROPRIATIONS	\$ 300,877.
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GENERAL FUND ESTIMATED REVENUES

Other Tax Items

Franchise Fees	A1080	\$ 4,100.
Pay't in Lieu of Taxes	A1080	9,304.
Int. & Penalties on Taxes	A1090	4,500.
Sales Tax Distribution	A1120	98,819.
TOTAL		\$ 116,723.

Departmental Income

Clerk Fees	A1255	\$ 1,800.
TOTAL		\$ 1,800.

Use of Money and Property

Interest & Earnings	A2401	\$ 1,500.
Rental Real Property	A2410	-0-
Rental of Real Property	A2412	13,200.
TOTAL		\$ 14,700.

Licenses & Permits

Dog Licenses	A2544	\$ 1,750.
TOTAL		\$ 1,750.

Fines & Forfeitures

Fines & Forfeit Bail	A2610	\$ 7,000.
TOTAL		\$ 7,000.

Interfund Revenues

Interfund Revenues		\$ -0-.
TOTAL		\$ -0-.

State Aid

Per Capita	A3001	\$ 11,000.
Mortgage Tax	A3005	20,000.
Youth Program	A3820	1,300.
TOTAL		\$ 32,300.

INTERFUND TRNF \$ -0-

TOTAL GENERAL FUNDS ESTIMATED REVENUES \$ 174,273.
GENERAL FUND - ESTIMATED UNEXPENDED BALANCE 40,000.

Amount to be raised by tax \$ 86,604.

HIGHWAY FUND

HIGHWAY APPROPRIATIONS

General Repairs

Personal Services	DA5110.1	\$ 60,000.
Contractual	DA5510.4	90,000.
TOTAL		\$ 150,000.

Improvements

Capitol Outlay	DA5112.2	\$ 167,000.
TOTAL		\$ 167,000.

Machinery

Equipment	DA5130.2	\$ 19,000.
Contractual	DA5130.4	52,000.
TOTAL		\$ 71,000.

Snow Removal

Personal Services	DA5142.1	\$ 60,000.
Contractual	DA5142.4	21,000.
TOTAL		\$ 81,000.

Employee Benefits

State Retirement	DA9010.8	\$ 15,700.
Social Security	DA9030.8	9,200.
Unemployment Ins.	DA9050.8	-0-.
Disability Ins.	DA9055.8	100.
Hosp & Medical Ins	DA9060.8	21,600.
TOTAL		\$ 46,600.

Debt Service Principal

Installment Purchase	DA9780.6	\$ 21,167.
	TOTAL	\$ 21,167.

Interest

Installment Purchase	DA9780.7	\$ 840.
	TOTAL	\$ 840.

Transfer To:

Capitol Project Fund	DA9950.9	\$ 12,500.
	TOTAL INTERFUND TRANSFER	\$ 12,500.

Budgetary Provision For Other Use / Insurance

Liability Insurance	DA962	\$ 16,198.
	TOTAL	\$ 16,198.

TOTAL HIGHWAY APPROPRIATIONS \$ 566,305.

HIGHWAY ESTIMATED REVENUES

Local Sources

Sales Tax	DA1120	\$ 116,000.
Services for Other Gov't.	DA2300	-0-
Highway Services	DA2300	-0-
Interest & Earnings	DA2401	1,500.
PILOT and Other	DA1080	20,743.

State Aid

Consolidated Highway	DA3501	\$ 167,000.
Interfund Transfers	DA5031	\$ 22,008.

TOTAL HIGHWAY FUND ESTIMATED REVENUES \$ 327,251.

HIGHWAY FUND - UNEXPENDED BALANCE \$ 30,000.

Amount to be raised by tax \$ 209,054.

SPECIAL DISTRICTS

AURORA BLUFFS LIGHTING DISTRICT

Lighting District

Streetlighting	SL-4	\$ 174.
	TOTAL	\$ 174.

Unexpended Balance		\$ 82.
	TOTAL	\$ 82.

Amount to be raised by tax \$ 92.

NORTH NORWICH LIGHTING DISTRICT

Lighting District

Street Lighting	SL-1	\$ 4,100.
	TOTAL	\$ 4,100.

Unexpended Balance		\$ 378..
	TOTAL	\$ 378.

Amount to be raised by tax \$ 3,722.

CAMPBELL DEVELOPMENT LIGHTING DISTRICT

Lighting District

Street Lighting	SL-2	\$ 400.
	TOTAL	\$ 400.

Unexpended Balance		\$ 165.
	TOTAL	\$ 165.

Amount to be raised by tax \$ 235.

NORTH PARK LIGHTING DISTRICT

Lighting District

Street Lighting	SL-3	\$ 800.
	TOTAL	\$ 800.

Unexpended Balance		\$ 234.
	TOTAL	\$ 234.

Amount to be raised by tax \$ 566.

NORWICH FIRE PROTECTION CONTRACT

Fire Protection Contract Districts

Fire Contract	SF-1	\$ 143,750.
	TOTAL	\$ 143,750.

Estimated Revenues		\$ -0-
Unexpended Balance		-0-
	TOTAL	\$ -0-

Amount to be raised by tax \$ 143,750.

NORTH NORWICH CONTRACT

Fire Protection Contract Districts

Fire Contract	SF-2	\$ 8,392.18
	TOTAL	\$ 8,392.18
Amount to be raised by tax		\$ 8,392.18

NORTH NORWICH FIRE DISTRICT

Appropriations	\$ 82,741.05
Estimated Revenues and Contracts & IDA	
Pay't in Lieu of Tax P & G	\$ 37,370.10
Amount to be Raised by Tax	\$ 45,370.95

Correspondence

-NYMIR

Notice of Conditional Renewal – Nonrenewal of Breach Repsonse Policy – Supervisor Wansor will check to see what this is about

-NYS Comptroller

Notice of Fiscal Stress “No Designation”

-General Election

General Election is November 7 from 6 am – 9 pm

-ClearPath for Veterans

Information on ClearPath for Veterans

Old Business

Solar Project

Supervisor Wansor stated Northland Power just recently closed on purchase of Teton Timber properties totaling 432 acres. They are looking to push the open house/meeting too late winter or early spring.

New Business

-Road Use Agreement

The Clerk will send this updated Road Use Agreement to all the Board members for review.

-CLCPA Grant

NYS Climate Leadership and Community Protection Act promotes enhancing bicycle and pedestrian facilities, improve access to public transportation, convert abandoned railway corridors to pedestrian trails, etc. Supt. Eldred asks Supervisor Wansor to promote the County into looking into this grant to develop a rail trail. Also, the Town owns the pond on CR 23A where perhaps a walking path could be developed. Mr. Wansor will look into this.

-Youth Program – North Norwich

There is a group that has formed a committee to attempt to get a Youth Program going in North Norwich. Supt. Eldred talked with Kathy Clemons, Chenango County Youth Director, for information to start a youth program in North Norwich. She had said to check with the Town's insurance carrier for cost of insurance should we get a program together. Mr. Eldred checked with David Craine, NBT Insurance, who quoted a \$110./yr premium. The committee is thinking of possible events such as: Easter Egg Hunt, Breakfast with the Easter Bunny, Trunk and Treat, Movies in the park or Enchanted Forest tickets, Breakfast with Santa. Supervisor Wansor said that both Sherburne and Norwich have very good programs but he would like to see something develop in North Norwich. Mr. Eldred said that Plymouth has dropped out of the Norwich Program. The North Norwich group would be looking to receive some funding from North Norwich to assist in these events. The 1st Trunk and Treat is coming up on October 29, 2023 from 2-5 pm.

Public Concern

-North Norwich Fire Dept.

Council Member Tim Jeffrey informed the Board the NNFD is holding a pancake breakfast on 10/22/23 from 7-11 am

Buildings and Grounds

-1st Annual Trunk and Treat

The committee has scheduled a trunk or treat for 10/29 from 2-5 pm

-Propane Quote

The person we have dealt with at Reese-Marshall is no longer there and the price was only locked in until 6/1/23. Supt. Eldred has checked with Reese-Marshall who quoted \$2.299 thru 6/30/24 for 6000 gal. Mirabito has offered a couple options – pay as we go cost is \$.50 over pipeline price which today would be \$1.5302 / gal or they would offer pre-pay of 6000 gal for \$1.859. Mirabito would put their tank in. Supervisor Wansor would like to give Reese-Marshall opportunity to match the Mirabito price. Mr. Thiel moved, Mr. Proskine seconded, to pre-pay purchase 6000 gal of propane from Mirabito unless Reese-Marshall can match the \$1.859 price or better, discussion, all ayes.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his October 17, 2023 report to all the Board members. He reported the Town received millings from the airport. Former employee, Delbert Dewey, has indicated he would be willing to be an extra driver if needed. Mr. Eldred, Mr. Romanowski and Mr. Warren have completed their training and all have Class A licenses now. Mr. Romanowski and Mr. Warren have both signed the agreement.

\$15,000 grant

Kelly Asphalt will be marking the handicap accessible parking spots to complete the project.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to approve payment of the bills, discussion, all ayes.

October 2023 Bills

General Fund voucher # 170 - #184	Total	\$ 5,196.22
Special Districts voucher # 19 - # 20	Total	\$ 12,398.77
Highway voucher # 193 - # 201	Total	\$ 22,429.38

Adjourn

Mr. Jeffrey moved, Mr. Proskine seconded to adjourn at 8:25 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich

Regular Monthly Meeting
November 21, 2023
North Norwich Town Hall
6:30 pm

Present: Supervisor Robert Wansor
Council Members: Elton Proskine
Timothy Jeffrey
Wayne Thiel
Joseph Santiago
Supt. of Highways Joseph Eldred
Town Clerk Loretta Smith
DCO Kelly Small
Sherburne Legion Hometown Heroes – Mike Cole
SPCA Shelter Director Patrick McLaughlin

Flag Salute

Mike Cole, Sherburne American Legion Hometown Heroes Project

Mr. Cole presented the Hometown Heroes Community Project to the Board. This program recognizes Sherburne-Earlville area Veterans, living and deceased. This banner project will commence in Sherburne but hopefully will eventually include banners in Earlville, North Norwich and Smyrna as well. There is no cost but any size donation is appreciated. Applications have also been provided to the Town Clerk. The committee is trying to keep the business local while keeping the costs competitive. They expect this project will take up to 5 years and will be ongoing after that. Any questions can be directed to anyone on the committee. The Board thinks this is a great project and thanked Mr. Cole for attending.

Patrick McLaughlin, Director of Chenango County SPCA

Mr. McLaughlin explained the increased in costs for the 2024 contract. He told the Board the State is FIRM on holding the SPCA to the maximum occupancy for dogs. The \$75 charge per dog doesn't come close to covering the actual costs. Average cost is approx. \$600./dog. As for licensing, he knows some Clerks have issues with this. Clerk Smith said she has worked with the SPCA on this, she allows the SPCA to collect all the fees (impoundment, SPCA re-imbusement fee, licensing fee) and mail along with the rabies information. She then issues the license and mails directly to the owner. This has allowed the SPCA to release the dog knowing that it WILL be licensed. Mr. McLaughlin thought this procedure works pretty well. He is applying for a \$500,000 grant to expand the facility. A letter of support from the Town would be appreciated to attach to the application. DCO Kelly Small told the Board that Sherburne is providing a small facility where she will be able to hold a dog for 24-48 hours before taking to the SPCA. This will allow time to locate the owner and will save the municipalities money. A dog must be held for redemption for 5 days. SPCA cost will be \$50 / day. After that the SPCA takes ownership of the dog and can start process of adopting the dog out. If the DCO held the dog for 48 hours then the SPCA would only be charging the municipality for 3 days instead of the full 5 days. The facility stopped euthanizing for space in 2017.

Supervisor Wansor asked about the “unsatisfactory” shelter report from NYS Ag & Mkts. Mr. McLaughlin explained there were some areas of paneling peeling in some of the kennels. They have completed temporary repairs with permanent repairs planned.

The Board thanked Mr. McLaughlin and DCO Kelly Small for attending.

Minutes

Mr. Jeffrey moved, Mr. Thiel seconded, to approve the minutes from the October 17, 2023 meeting, discussion, all ayes.

Reports

Mr. Jeffrey moved, Mr. Thiel seconded, to accept the reports, discussion, all ayes.

DCO – Kelly Small already covered

Clerk – October 2023 report

Bookkeeper – through 11/18/23. Supervisor Wansor reported most of last sales tax was applied to the General Fund. Interest earnings are up to almost \$5,000. Supt. Eldred asked if the Town ever put money into a short term money market. The Clerk said

that yes in the past the Town has put money into a money market for better interest. Mr. Santiago said NBT has a short term 7 mo one right now. Supervisor Wansor will look into this and communicate with the Board what he finds out. Mr. Wansor added that due to not putting the \$12,500. for reserves into the revenue side, the 2024 budget actually stayed under the tax cap.

Enforcement Officer – Mr. Kampe reported the 338 Parks Rd. property is a disaster. He has been there 3 times this month. He will be issuing an appearance ticket. Also, he will be issuing an appearance ticket on the 6598 Route 12 property. They discussed abandonment and impoundment of junk vehicles.

Correspondence

-VERISK

Building Code Effectiveness services. This is not applicable to us as Chenango County enforces the code for us.

-1st Annual Trunk and Treat

Thank you from the Galena Events committee

-Sales Tax

3rd quarter sales tax distribution \$ 83,299.13

-Youth Services

Two checks for reimbursement \$ 635.00 and \$465.00

-NYS DOT Route 12 /Ed Henry Rd Intersection

NYS DOT has responded to Supervisor Wansor's letter dated October 25, 2023. The response is that they will review the area to assess the current situation and outline opportunities for improvement.

-Chenango County Clerk

The County Cler's office has implemented "Property Check". The free service allows residents to receive notice should someone file anything under their name without their knowledge.

-County Local Law # 4 of 2023 – Authorizing 12 and 13 year old hunters

a copy of this Local Law the County passed

-CLCPA Grant

Supervisor Wansor is waiting to hear back on this. It was suggested that a rail trail would qualify for this grant.

Old Business

Solar Project

Supervisor Wansor stated nothing new other than bird and wetland studies are ongoing.

New Business

-Attorney Dylan Harris

Mr. Harris has joined, as a Partner, the Whiteman, Osterman & Hanna Law Firm. Mr. Thiel moved, Mr. Proskine seconded, to authorize Supervisor Wansor to sign the "Engagement of Whiteman Osterman & Hanna LLP" effective November 1, 2023, discussion, all ayes. Terms and rates remain the same.

-Road Use Agreement

Table until next month. Supt. Eldred stated he has been in contact with the contractors doing the bridge on Route 12. They will be restoring Rivercraft Lane to it's original condition upon completion of the bridge project.

--SPCA 2024 Shelter Agreement

Mr. Proskine moved, Mr. Thiel seconded, to authorize Supervisor Wansor to sign the 2024 Chenango County SPCA Shelter Agreement, discussion, all ayes.

-2024 City of Norwich Youth Agreement

The Board discussed how to get the word out to our residents about the Norwich and Sherburne programs. Perhaps a sign. The committee that organized the trunk and treat is hoping to get organized to offer other events throughout the year for youth in North Norwich. The Clerk said that they will likely be looking for some funding for events such as Easter Egg Hunt, Movies in the Park, Trunk and Treat, Parade of Lights float, something with Santa, etc. Supervisor Wansor suggests that they present some plans for consideration. Mr. Thiel moved, Mr. Jeffrey seconded, to authorize Supervisor Wansor to sign the 2024 Youth Agreement with the City of Norwich, discussion, 4 ayes, Mr. Proskine voting against. Carried.

-Board of Assessment Review

Thomas Curtis' appointment ended on 9/30/2023. Supervisor Wansor will check with Mr. Curtis to see if he is willing to serve again. The term runs 10/1/2023 through 9/30/2028 (5 years)

-December meeting

Mr. Thiel moved, Mr. Proskine seconded, to move the December meeting to December 12, 2023 discussion, all ayes. NOTE**This was changed through email communication to keep meeting on December 19, 2023 at 6:30 pm.

Public Concern - none

Buildings and Grounds

-Boiler Inspection

Repairs have been completed

-Town Hall Roof

There has been a leak in the gym. Supt. Eldred has reached out to the contractor that put the roofing on finishing in spring of 2022. He will stop and look at it. New York Roofers, Sergio Rapp, went right up on the roof and said there are many issues including some not nailed down. Mr. Eldred hasn't received their report yet.

-Waste Oil Storage - Highway Garage

Supt. Eldred stated he needs to do something about the waste oil storage. The totes are good for short term storage but really aren't working out for long term. He currently has about 12,000 gallons stored. He has found a used 10,000 gal tank with containment that he thinks he can get for \$300 - \$600 plus about \$ 950 for loading. Mr. Thiel moved, Mr. Proskine seconded, to allow Supt. Eldred to purchase the 10,000b gal tank, discussion, all ayes.

Highway

***Highway Supt. Report**

Supt. Eldred emailed his November 21, 2023 report to all the Board members with a copy filed with the Town Clerk.

Payment of Bills

Mr. Jeffrey moved, Mr. Thiel seconded, to approve payment of the bills, discussion, all ayes.

November 2023 Bills

General Fund voucher # 185 - #198	Total	\$ 6,625.10
Special Districts voucher # 21 - # 22	Total	\$ 12,424.14
Highway voucher # 202 - # 222	Total	\$ 8,572.87

Adjourn

Mr. Jeffrey moved, Mr. Proskine seconded to adjourn at 9:00 pm., discussion, all ayes.

Respectfully Submitted,

Loretta L. Smith, Town Clerk
Town of North Norwich